# BY-LAWS OF SOUTHWEST LAFAYETTE YOUTH SPORTS, INC. A NON-PROFIT CORPORATION

# ARTICLE I NAME

The name of this organization shall be the SOUTHWEST LAFAYETTE YOUTH SPORTS, INC., hereinafter called "SLYSI".

# ARTICLE II PURPOSES AND POLICIES

## Section 1. Purpose

SLYSI is an organization founded and operated to provide recreation and athletic competition to the youth of the southwest Lafayette area. It is intended to be a self-sufficient program supported by sponsorships and parental contributions and involvement.

#### Section 2. Policies

The policies of SLYSI shall be in harmony with the policies of the Lafayette Recreation and Parks Department, hereinafter called the "City". SLYSI does not discriminate on the basis of race, creed, religion or national origin.

# ARTICLE III STANDARDS

#### Section 1. Administrative

SLYSI shall maintain the standards required of all athletic associations that work in conjunction with the City. It shall be entirely unconnected with and administratively independent of any other association.

#### Section 2. Program

SLYSI shall endeavor to provide competent coaches, equipment, officials and leadership for the various sports sponsored by SLYSI.

# ARTICLE IV MEMBERSHIP

## Section 1. Membership

Any person eighteen (18) years or older, who is a parent or legal guardian of a child participating in any SLYSI sport activity within the past twelve (12) months, and who lives within the geographical boundaries of SLYSI as defined by the City shall be qualified to be an active voting member of SLYSI ("Voting Member") during SLYSI's annual general meetings.

#### Section 2. Special Membership

Any person eighteen (18) years or older not qualifying for membership under Section 1 of this Article may apply to the Board for special dispensation of membership. Such membership shall be granted by a majority vote of a quorum of the Board at any regular Board Meeting.

#### Section 3. Loss of Membership

Any member who fails to comply with the reasonable and lawful requirements of the rules and regulations made by SLYSI for the governance of its members is subject to suspension of membership privileges pursuant to the provisions of Article X hereof. The exclusion of permanent membership status may be voted on at the next general meeting by a majority vote.

#### Section 4. Rights of Membership

Except as otherwise provided in the articles or by-laws, SLYSI and its directors, officers and agents, may recognize and treat a person registered on its records as a member of SLYSI, as a person exclusively entitled to have and to exercise all rights and privileges incident to such membership, notwithstanding any actual or constructive notice which SLYSI, or any of its directors, officers or agents may have to the contrary.

# ARTICLE V MEETING OF MEMBERS

#### Section 1. Annual Meetings

A general meeting of the members shall be held in August of each year, at the designated location and time specified in the annual meeting notification, for the purpose of electing the Board, and such other business as may come before the meeting. The Secretary, or other designee, shall send proper notification to the membership.

#### Section 2. Special Meetings

Special meetings of the members may be called upon the request of any five (5) Board Members through proper notification to the membership by the Secretary, or other designee.

# Section 3. Location of Meetings

All meetings of the general membership of SLYSI shall be held at the location specified on the meeting notice.

#### Section 4. Notice of Meetings

Members shall be given reasonable advance notice by electronic notification and/or by posting on the main page of the SLYSI website, <a href="www.SLYSIsports.com">www.SLYSIsports.com</a>, of any general membership meeting.

#### Section 5. Voting

Voting shall be in person only; absentee voting or voting by proxy shall not be allowed. Voting shall be voice vote or by show of hands as deemed necessary by the person conducting the meeting with the exception that the annual Board Member elections may be by secret ballot.

# Section 6. Quorum

A quorum shall consist of active voting members present, after proper notification of a meeting to the membership by the Secretary.

#### Section 7. Amendments to the By-Laws

A written proposal must be submitted to the members not less than thirty (30) days prior to the meeting on which the amendment will be voted. The Secretary will provide a written notification by electronic notification and/or by posting on the main page of the SLYSI website, www.slysisports.com to all members advising of the upcoming vote on the proposed amendment to the By-Laws.

# ARTICLE VI BOARD OF SLYSI

#### Section 1. Election and Term

- a. The Board of SLYSI ("Board") shall consist of the officers and selected chairmen deemed necessary to formulate policy, provide administrative and program responsibility, and shall consist of not less than eleven and no more than thirteen members ("Board Members").
- b. A Nominating Committee, if appointed, shall present a slate of candidates for the Board. The slate shall consist of candidates nominated by the Board or general membership.
- c. The Board shall be elected at the annual general membership meeting. Each member shall have one vote.
- d. The term of office shall be two years. Each term will begin at the October Meeting. Half of the board members will be elected in even numbered years and the other half of the board members will be elected in odd numbered years. There shall be no limit on the number of terms a Board Member may serve.
- e. Committee chairmen serving on the Board shall be appointed by the incoming President with the assistance of the outgoing President.
- f. The Outgoing President and Treasurer shall serve in an advisory capacity on the Board for a period of one year following their term of office.

#### Section 2. Removal of Board Member

- a. A Board Member may be removed from his/her position for:
  - 1. any gross violation of SLYSI policy
  - 2. gross dereliction of his/her duties.
- b. The President, on his/her own volition or at the request of other Board Members, will initiate impeachment action. The impeachment action shall consist of the following:

- 1. The President will call a meeting of the Executive Committee.
- 2. The President shall present the case against the offending Board Member. Should the Executive Committee determine, by a majority vote, that there is cause for removal
  - of the Board Member, the matter will be presented to the entire Board.
- 3. The entire Board shall then be convened and a closed meeting will be held. At that meeting, the reasons for action will be elaborated. All Board Members will have a chance to speak and the impeached Board Member will have the opportunity to confront
  - his accusers. A two-thirds vote of a quorum of the Board will be required to relieve a Board Member of his position.
- c. Any Board Member who fails to attend 75% of the meetings during his term shall automatically forfeit his right to sit on the Board for the following term.

#### Section 3. Meetings

The Board Members may hold monthly meetings as determined by the President. Committees may meet monthly or as determined by the President and committee heads. The Executive Committee may meet monthly and will receive committee reports and recommendations.

#### Section 4. Ouorum

A simple majority of the Board Members shall constitute a quorum. The Board shall act by majority vote of the quorum.

# Section 5. Rules Adoption and Changes

A majority vote of the Board can introduce a new rule. To change an existing rule requires a two-thirds vote of the Board. The President or Executive Officer must preside over all meetings that deal with proposed or existing rules.

#### Section 6. Notice of Resignation

Any Board Member intending to resign from SLYSI must give written notice of his/her intention to resign to the Secretary at least thirty (30) days prior to resignation.

# ARTICLE VII OFFICERS AND EXECUTIVE COMMITTEE

#### Section 1. Personnel

The Officers of SLYSI shall be President, Secretary, Treasurer, Vice President, Member at Large and Commissioners. All Officers must be Board Members in good standing with SLYSI.

#### Section 2. Nominating

A slate of candidates for each office to be filled may be developed by the Nominating committee if appointed and presented to the Board prior to the September meeting for approval.

#### Section 3. Election and Term

Executive Committee Officers shall be elected by the Board members at the September meeting for a term of one year. They shall assume their duties immediately after the September meeting. Commissioners shall be elected prior to the start of each sport.

#### Section 4. Vacancies

A vacancy in any office shall be filled by the Board.

#### Section 5. Duties

The duties of the Officers of SLYSI shall be as follows:

- a. <u>President:</u> The President shall be the principal executive officer of SLYSI. The President shall preside at all meetings of the Board. The President shall be the primary liaison between SLYSI and the City. The President shall lead by example as the overall visionary for the organization.
- b. <u>Secretary:</u> The Secretary will record minutes of each meeting and provide typed minutes to each Board member after each meeting. The Secretary shall be in charge of registration and updating the membership list of SLYSI. The Secretary has primary responsibility of notification to the members and the Officers in all matters. The Secretary shall be responsible for maintain and updating SLYSI's website and Facebook page.
- c. <u>Treasurer:</u> The Treasurer shall have charge and custody of and be responsible for all funds and securities of SLYSI; receive and give receipts for monies due and payable to SLYSI; and deposit all such monies in the name of SLYSI in such banks as used by SLYSI.

- d. <u>Member at Large</u>: The Member at Large shall be responsible for the inventory and oversight of all property and equipment of the organization. This officer, if required, shall perform such duties as shall be deemed necessary and assigned to them by the President of the Board.
- e. <u>Vice President:</u> The Vice President shall fill in for the President as needed. The Vice President shall be responsible for direct oversight of all committees.
- f. <u>Commissioner for Basketball:</u> The Commissioner for Basketball will be the head coordinator for the basketball season. He will appoint committee heads and follow-through on all aspects of the basketball program.
- g. <u>Commissioner for Baseball:</u> The Commissioner for Baseball shall be the head coordinator for the baseball season. He will appoint committee heads and follow-through on all aspects of the baseball program.
- h. <u>Commissioner for Softball:</u> The Commissioner for Softball shall be head coordinator for the softball season. He will appoint committee heads and follow-through on all aspects of the softball program.
- i. <u>Commissioner for Football:</u> The Commissioner for Football shall head the football program, appoint committee heads and follow-through on all aspects of the football program.
- j. <u>Commissioner for Volleyball:</u> The Commissioner for Volleyball shall head the volleyball program, appoint committee heads and follow-through on all aspects of the volleyball program.
- k. <u>Commissioner of Flag Football:</u> The Commissioner for Flag Football shall head the flag football program, appoint committee heads and follow-through on all aspects of the football program.

#### Section 6. Executive Committee

The Executive Committee shall be comprised of the President, Vice President, Secretary, Treasurer and the Member at Large. All Executive Committee Members must be Officers in good standing with SLYSI.

# ARTICLE VIII FINANCIAL POLICIES

#### Section 1. Fees

All youth participants in each of the sports sponsored by SLYSI, shall pay a registration fee as determined by the Board based on the operational costs of said sport.

#### Section 2. Sponsorships

- a. Each team shall be responsible for obtaining its own sponsor in order help cover the cost of team uniforms. Sponsorship fees shall be determined by the Board based on the operational costs of said sport.
- b. Each sport sanctioned by SLYSI must be financially self-sufficient. In the instance where a sport is not self-sufficient, the Board shall consider discontinuing sponsorship of said sport.

## Section 3. Checking Account

SLYSI shall maintain a checking account at a financial institution designated by the Board, and all checks, drafts or other orders for the payment of money, and notes or other evidences of indebtedness, issued in the name of SLYSI, shall be signed by two (2) designated directors of SLYSI.

#### **Savings Account**

SLYSI shall maintain a savings account at a financial institution designated by the Board, and all checks, drafts or other orders for the payment of money, and notes or other evidences of indebtedness, issued in the name of SLYSI, shall be signed by two (2) designated directors of SLYSI.

# ARTICLE IX COMMITTEES

# Section 1. Appointment of Committees

The Board shall be vested with the authority to appoint any and all Committees, coordinators, agents or other positions deemed necessary by the Board to achieve fair and equitable youth sports activities.

# Section 2. Nominating Committee

A standing committee may be appointed by the Board on or before the annual membership meeting. The committee shall find at least one (1) nominee for each position to be elected at the annual meeting. They must provide a ballot at the annual meeting listing the nominees, as well as providing for nominations from the floor, and for write-in votes.

#### Section 3. <u>Disciplinary Committee</u>

The Disciplinary Committee shall be the Executive Board and if applicable, the Commissioner for the sport of the incident under review.

#### Section 4.

Each committee chairman shall report at the regular Board meetings.

#### Section 5.

Each committee shall elect its own chairman, unless otherwise specified by the Board.

# ARTICLE X DISCIPLINARY PROCEDURES

#### Section 1. Procedure

# a. <u>Accusation or Complaint</u>

This stage is where a person (coach, player, parent, administrator) is actually charged with the commission of a specific behavior. The complaint may be either written or verbal.

## b. <u>Investigation</u>

The Disciplinary Committee shall conduct a preliminary investigation.

# c. <u>Suspension pending hearing</u>

If the committee finds in the preliminary investigation that the complaint has at least some basis in fact, the person will be temporarily suspended, pending an open hearing.

## d. Open hearing

Within 10 days of the suspension, the person shall have the right to confront his accuser in an open hearing before the Board. If the person does not desire an open hearing, the suspension will stand for an appropriate time. Judgment will be rendered by the majority of a quorum of the Board. If found guilty of the incident, the person may be suspended. For serious infractions, suspension may be for life.

#### Section 2. Types of Disciplinary Complaints

Grounds for disciplinary complaint shall include, but not be limited to, the following:

- a. Physical or verbal abuse of players and any inappropriate contact.
- b. Physical or profound verbal abuse of parents, game officials or other coaches
- c. Encouraging or condoning unsportsmanlike behavior in players.
- d. Cursing at children, officials or parents on the field of play or at a practice.
- e. Intoxication or loss of personal self-control to the detriment of the players at a field of play or practice.
- f. Failure to uphold the goals, principles and objectives of SLYSI.
- g. Violation of the SLYSI Parental Code of Conduct Encouraging or condoning violent behavior by players outside of the scope of the game being played.

# ARTICLE XI MISCELLANEOUS

# **PROVISIONS**

# Section 1.

The fiscal year of SLYSI shall end on September 30th of each year.

# Section 2.

These by-laws may be supplemented by reference to other sets of rules or guidelines. For example, SLYSI may utilize City rules, Pony Baseball rules, USSSA rules and various guide notes or policies adopted by SLYSI.