

**ARTICLES OF ASSOCIATION AND BYLAWS
OF
YORKVILLE YOUTH BASEBALL SOFTBALL ASSOCIATION
YORKVILLE, ILLINOIS**

Revised December 6, 2014 Ver. 1.6

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ARTICLE I - NAME

- Section 1.1** The name of this association will be Yorkville Youth Baseball Softball Association.
- Section 1.2** Yorkville Youth Baseball Softball Association shall also be known for the purposes of this document as YYBSA.

ARTICLE II - PURPOSE

- Section 2.1** The objective of this Association is to promote the growth of baseball and softball at all levels of competition for the community of Yorkville. The development of sportsmanship, teamwork and fundamental skills are of primary importance to the Association. The members shall bear in mind at all times that the attainment of exceptional athletic skill or the winning of games is secondary to the objectives stated herein.

ARTICLE III - POLICIES

- Section 3.1** The YYBSA shall be independent, nonprofit, noncommercial, nonsectarian, and nonpartisan. No commercial, political enterprise or candidate shall be endorsed by the Association.
- Section 3.2** The corporation is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of Section 501(c)3 of the Internal Revenue Code.
- Section 3.3** The Association acknowledges that policy rules and regulations at any facility utilized by YYBSA shall supersede the Articles of Association. Any violation by Association members shall be subject to disciplinary actions by the Executive Board.
- Section 3.4** Upon the dissolution of the association, the association shall, after paying or making provisions for the payment of all liabilities of the association, dispose all the assets of the association exclusively for charitable, educational, religious, or scientific purpose as shall at the time qualify as an exempt organization or organizations under section 501 (C) (3) of the Internal Revenue Law), as the Board of Trustees shall determine. Any such assets not so disposed of shall be disposed of by the court of common pleas of the county in which the principle office of the association is located, exclusively for such purpose or to such organization or organizations, as said court shall determine which are organized and operated exclusively for such purpose.

ARTICLE IV - ORGANIZATION

- Section 4.1** Baseball: Shall consist of but not be limited to Tee Ball, Instructional, Transition, Minor, Major, Pony and Colt Leagues.
- (1) Age eligibility is defined in appendix A.
 - (2) Players may petition to play one League up.

- Section 4.2** Softball: Shall consist of but not be limited to Transition, Minor, Major and Senior League.
(1) Age eligibility is defined in appendix B.
(2) Players may petition to play one League up.
- Section 4.3** Travel Baseball: Shall consist of but not be limited to 8U, 9U, 10U, 11U, 12U, 13U, 14U, 15U, 16U, 17U, 18U.
(1) Age eligibility is defined in appendix A.
- Section 4.4** Travel Softball: Shall consist of but not be limited to 8U, 9U, 10U, 11U, 12U, 13U, 14U, 15U, 16U, 17U, 18U.
(1) Age eligibility is defined in appendix B.
- Section 4.5** Tournament Baseball: Shall consist of but not be limited to 8U, 9U, 10U, 11U, 12U, 13U, 14U.
(1) Age eligibility is defined in appendix A.
- Section 4.6** Tournament Softball: Shall consist of but not be limited to 10U, 12U, 14U.
(1) Age eligibility is defined in appendix B.

ARTICLE V - ASSOCIATION MEMBERSHIPS

- Section 5.1** The Association shall consist of four (4) types of Memberships:
- (1) Executive Board Officers: All persons on the Executive Board of YYBSA as defined in Section 6.2. Each individual officer shall be considered a voting member of the Association and shall have one and only one vote despite the number of Executive Board or Board positions he or she holds. All Executive Board Offices must have attained the age of 21 prior to their appointment or election.
 - (2) Board Officers: All persons appointed to the Board of YYBSA as defined in Section 6.3. Each individual officer shall be considered a voting member of the Association and shall have one and only one vote despite the number of Board or Executive Board positions he or she holds. All Board Offices must have attained the age of 18 prior to their appointment.
 - (3) General Voting Members: All parents and/or legal guardians or volunteers of YYBSA shall be a voting member provided that they have attended a minimum of seven (7) General and or Special League meetings in the previous 12 month period. Each individual shall have one and only one vote. All General voting members must have attained the age of 18 prior to their voting privileges.
 - (4) General Members: All parents and/or legal guardians or volunteers or participants of YYBSA shall be a member.

Section 5.2 The Executive Board, by a simple majority vote of the total number of officers currently serving terms on the Executive Board, may suspend, expel, or terminate the membership of any member of the Association whenever in its judgment and the best interest of the Association be served thereby. Any such action taken by the Executive Board shall be justifiable, without any prejudice, and with cause.

(1) Individual(s) shall be contacted and notified of alleged charges.

(2) A 72 hour preparation and precautionary time shall take place from the time of notification until date set for hearing. Hearing to include all parties' involved, rules committee and Executive Board. If this action involves a minor under the age of 18 the minors' parents or legal guardian shall be advised of and allowed to attend said hearing.

Section 5.3 Criminal Background Checks are required on all members as outlined in Sections 5.4, 6.2 and 6.3. The Association/Board shall submit proper forms, and the information received shall be handled as confidential information. Criminal Background Checks will be reprocessed every year.

Section 5.4 Managers and Coaches eligibility:

(1) In-House Baseball & Softball

- a. Must Be 18 years old as of April 1st of current season.
- b. Completed and passed background check (Every 1 Year)
- c. Completed code of conduct form.

(2) Tournament Teams

- a. Must Be 21 years old as of April 1st of current season.
- b. Completed and passed background check (Every 1 Year)
- c. Completed code of conduct form.
- d. Submit written application/resume for Board Vote

(3) Travel Teams

- a. Must Be 21 years old as of April 1st of current season.
- b. Completed and passed background check (Every 1 Year)
- c. Completed code of conduct form.
- d. Submit written application/resume for Executive Board Vote

ARTICLE VI - EXECUTIVE BOARD AND ELECTIONS

Section 6.1 The Executive Board shall govern and direct all administrative and financial activities for or relating to the Association. The Executive Board shall consist of the officers of the Association as defined in Section 6.2.

Section 6.2 The Executive Board of officers of the Association shall consist of a President, Boys Vice President, Girls Vice President, Secretary, and Treasurer, Commissioner of Baseball,

Commissioner of Softball and Past Presidents. Nothing shall preclude officer from holding two positions on the Executive Board.

- Section 6.3** The Board of officers of the Association shall consist of offices established yearly by the executive board. All office shall be posted on the association web site 7 days prior to filling any position. Nothing shall preclude officer from holding two or more positions on the Board of officers. There may be two (2) or more Board Officers filling each position.
- Section 6.4** The President shall be nominated at the August General Meeting. Elections for the position of President shall take place at the August General Meeting. The election shall be conducted by secret ballot if there is more than one candidate. The terms of office will begin at the August General Meeting and end the following year at the End of the August General Meeting. The election of the President position will require a quorum of two thirds (2/3) of the eligible voting members. The President shall be elected by a simple majority vote of eligible voting members.
- Section 6.5** Nominations for Executive Board Offices and Board Officers shall be collected by the President starting with the September General meeting after the Presidential Election. All nominations collected by the President require a simple majority vote of eligible voting members. The consent of each candidate must be obtained before his or her name can be placed in nomination and the candidate must be present for the vote. The terms of office will begin at the conclusion of the vote and end the following year at the conclusion of the September General Meeting.
- Section 6.6** Any vacancy occurring during an officer's term of office shall be filled for the remainder of the unexpired term by a person nominated and elected by the Executive Board Officers and Board Officers.
- Section 6.7** The opportunity to vote by absentee ballot will not be permitted. You must be present at any General or Special Board Meeting for your vote to be counted.
- Section 6.8** Officers shall not receive stated salaries for their services to the Association as an officer elected to the Executive Board. However, nothing shall preclude an officer from being paid by the Association for specific services provided to the Association.
- Section 6.9** Any officer elected or appointed to the Executive Board may be removed by the Executive Board by a simple majority vote of the total number of officers currently serving terms on the Executive Board whenever in its judgment the best interest of the Association would be served thereby. Such removal shall be justifiable, without prejudice, and with cause.
- Section 6.10** The Association shall make public notice of the annual Executive Board elections not less than thirty (30) days prior to the July General Meeting.
- Section 6.11** All elected Executive Board Officers and Board Member Officers registration fee shall be discounted by 50% for there first term of service. Any term of service after 1 year all fees shall be waived. Travel teams excluded.

ARTICLE VII - DUTIES OF OFFICERS

- Section 7.1** The President shall preside at all attended General Meetings of the Association; shall be a member Ex Officio of all standing Committees; shall act as liaison to other governmental agencies; shall work with YYBSA legal counsel; shall act as the parliamentarian for the Association with direct contact to the park district; and shall be part of all special events, i.e., registration, fundraising, player evaluation, league drafts, opening day, and All Star day. The President shall have authority to receive and disburse monies in the absence of the Treasurer with the approval of another Executive Board officer. The order of succession in the event of the absence of the President will be as follows: Vice President, Secretary then Treasurer. A person eligible to hold this office must have been a member of YYBSA for at least three (3) of the past five years and for two (2) of these years must have been elected to the Board of Officers.
- Section 7.2** The Vice President shall be a member Ex Officio of all standing Committees; shall act as liaison to other governmental agencies; shall work with YYBSA legal counsel; shall act as the parliamentarian for the Association with direct contact to the park district; and shall be part of all special events, i.e., registration, fundraising, player evaluation, league drafts, opening day, and All Star day. The Vice President shall have authority to receive and disburse monies in the absence of the Treasurer with the approval of another Executive Board officer. The order of succession in the event of the absence of the Vice President will be as follows: Secretary then Treasurer. A person eligible for this office must have been a member of YYBSA for at least two (2) of the past five (5) years and for at least one (1) year must have been elected to the Board of Officers.
- Section 7.3** The Secretary shall be responsible for and not limited to keeping an accurate record of the Minutes of all General and Special Meetings of the Association and shall be responsible for all correspondence, notices and other duties as may be delegated. The Secretary shall have all copies of the Articles of Association and Bylaws available at each meeting. In the absence of the Secretary from any General or Special Meeting, the presiding officer shall appoint another officer in attendance to record the Minutes.
- Section 7.4** The Treasurer shall receive and disburse all monies of the Association and shall keep an accurate record of such monies of the Association and shall keep an accurate record of such transactions. Within the approved budget the Treasurer shall pay those expenditures authorized by the Executive Board. The Treasurer shall be responsible for presenting the proposed budget to the Board at the October Meeting. The Treasurer shall have the responsibility to work with the Director of Fundraising and Director of Registration in planning and collection of money, data entry forms, etc. A person eligible for this office must have been a member of YYBSA for at least two (2) of the past five (5) years and for at least one (1) year must have been elected to the Board of Officers.
- Section 7.5** The Commissioners of Baseball or Softball shall act as administrator and oversee the management of their respective leagues for In-House, Tournament & Travel. These duties shall include but not be limited to scheduling of games, field assignments, protest resolutions, conduct player drafts, assist with registration and fundraising, compile player evaluations, assist in manager selections, clinics and attend league games. The order of succession in the event of the absence of any Director Baseball or Softball will be as follows: Individual League Directors.

- Section 7.6** The Director Boys or Girls Travel who shall report to the President and be responsible for coordinating the selection and operation of YYBSA Travel Baseball or Softball teams.
- Section 7.7** The Director of Equipment shall be responsible for and not limited to the ordering, distributing, and collecting of team and umpiring equipment owned by the Association upon approval of the Executive Board. Maintains field boxes and storage space and provides keys for access. Keep an accurate record of all Association equipment. They shall be responsible for and not limited to the ordering and distributing of team uniforms and apparel owned by the association upon approval of the Executive Board. Maintain proper inventory of apparel.
- Section 7.8** The League Directors Baseball or Softball shall act as administrators and oversee the management of their respective leagues including but not limited to providing league rules, protest resolutions, conduct player drafts, assist with registration and fundraising, compile player evaluations, assist in manager selections, clinics and attend league games.
- Section 7.9** The Director of Umpires shall be responsible for and not limited to the scheduling umpires. Provide Treasurer with an accurate detailed payroll including names, addresses, and games worked for the pay period. The Director of Umpires shall also be responsible for the selection and dismissal of umpires utilized by the Association which may be subject to review by the Executive Board. He or she shall also make the final decision on any rules interpretations by the game umpires during the playing season.
- Section 7.10** The Director of Fundraising shall be responsible for and not limited to the contacting, coordinating, and scheduling of all fundraising activities throughout the year. As well as procuring sponsorship for YYBSA. Presents annually to the Board, fundraising ideas along with profitability forecasts.
- Section 7.11** The Director of Public Relations shall be responsible for the coordination and scheduling of all Association events and meetings. Will work closely with and coordinate all Association events and meetings through the President. Recruits and oversees volunteer coordinators.
- Section 7.12** Past President shall be a member Ex Officio of all standing Committees; shall act as liaison to other governmental agencies; shall work with YYBSA legal counsel; shall act as the parliamentarian for the Association with direct contact to the park district; and shall be part of all special events, i.e., registration, fundraising, player evaluation, league drafts, opening day, and All Star day. Past President must except or decline this position at the September General Meeting. Past president can accept this position in the 2 years immediately following his completed term as President.

ARTICLE VIII - MEETINGS

- Section 8.1** General Meetings shall be held on a monthly basis at a location to be determined by the President. They shall be held for the purpose of conducting any administrative and financial business for or relating to the Association. All General Meetings shall be made open to all members and participants of the Association. Before or after any General Meeting agenda, the Executive Board may elect to go into an Executive Session, during which time the attendance would be restricted to Executive Board officers of the Association. The August General Meeting shall be for the annual election of new term President by the voting membership. The August General Meeting shall be the first meeting of the fiscal year.
- Section 8.2** Special Meetings may be called and scheduled by the President or by any group any group of officers consisting of at least one-third (1/3) of the total number of officers currently serving terms on the Executive Board. All Executive Board Members must be aware of this Special Meeting. Attendance shall be restricted to the officers of the Association and shall be held for the purpose of conducting any administrative and financial business for or relating to the Association.
- Section 8.3** Committee Meetings shall convene as needed at various times throughout the fiscal year. They shall be for the purpose of research, review, and recommendation to the Executive Board by the members of any standing or special committee. Committee Meeting attendance shall be closed and limited to members of the Committee as defined in Article IX.
- Section 8.4** A simple majority of the total number of officers currently serving on the Executive Board shall constitute a quorum for the transaction of business at any designated General or Special Meeting of the Executive Board with no abstentions.
- Section 8.5** The act of a majority of the total number of officers currently serving term on the Executive Board at a meeting in which a quorum is present shall be considered an act by the Executive Board.
- Section 8.6** All acts of the Executive Board shall be conducted at designated General and/or Special Meetings as defined in Article VIII, Sections 8.1 and 8.2.
- Section 8.7** Officer entitled to vote at a designated General or Special Meeting may not authorize another officer to act for him or her by written signed and dated proxy.
- Section 8.8** Voting at General meetings shall be as defined in Article IV, Section 5.1
- Section 8.9** Written documentation or minutes of all General and/or Special Meetings of the Executive Board shall be recorded and permanently maintained. In the event that the Executive Board elects to go into Executive Session, a separate and distinct set of minutes shall be recorded and permanently maintained.

ARTICLE IX - COMMITTEES

- Section 9.1** Committees shall be organized by the Executive Board for the purpose of conducting research and preparing recommendations on specific tasks or events pertaining to the Association.
- Section 9.2** Each Committee shall consist of Association members as designated by the President with the approval of the Executive Board unless otherwise predetermined by the By-laws. No one Committee shall consist of a majority of the total number of officers currently serving terms on the Executive Board with the exception of standing committees.
- Section 9.3** Special Committees shall be those Committees organized to research those tasks or events pertaining to the Association which are not considered to be covered by a standing committee as defined in Section 9.4.
- Section 9.4** Standing Committees shall be those Committees involved in tasks or events which the Association performs on an annual or more frequent basis and deems necessary for the continuing operation of the Association.
- Section 9.5** The Association's Standing Committee will be as follows:
- (1) **Planning and Budgeting Committee-** Members of this Committee shall include the Executive Board Members.
 - (2) **Nominating Committee-** Members of this Committee shall include but not be limited to all Executive Board officers
 - (3) **Bylaws & Rules Committee-** Members shall include but not be limited to all Executive Board Members.

ARTICLE X - LEAGUE RULES

- Section 10.1** Each active League Director shall develop and revise their respective YYBSA rules which will determine regular season, post season, and all star player eligibility, playing guidelines, and manager selection.
- Section 10.2** Each set of league rules shall be approved by the Executive Board on an annual basis at the Annual League Rules Revision Meeting as defined in Section 8.1. Upon approval of said league rules, they shall become an addendum to the Articles of the Association within the Bylaws of the YYBSA.
- Section 10.3** Tournament team rules will be an addendum to the Articles of the Association within the Bylaws of the YYBSA. They will be drafted and maintained by a committee as outlined in Article IX Section 9.5.3.
- Section 10.4** Travel Team rules will be an addendum to the Articles of the Association within the Bylaws of the YYBSA. They will be drafted and maintained by a committee as outlined in Article IX Section 9.5.3.

ARTICLE XI – FINANCIAL POLICY

- Section 11.1** The fiscal year of the YYBSA shall begin on August 1st and runs through July 31st.
- Section 11.2** Any member who shall be found to be involved in the misuse, misdirection, or misappropriation of any association funds, equipment or properties greater than \$2500.00 shall be prosecuted to the full extent of the law
- Section 11.3** The President, Vice President, Secretary and Treasurer shall be legally bonded to protect the assets of the Association.
- Section 11.4** Appropriate insurance shall be purchased by the Association protecting its officers and membership against suit for damages or loss of property. The coverage limitations shall be reviewed by the Board within 60 days of the beginning of the fiscal year.

ARTICLE XII - REVISIONS

Section 12.1 The Articles of Association and Bylaws of the Yorkville Youth Baseball Softball Association shall be reviewed by the Executive Board on an annual basis. Any and all revision recommendations made by the Executive Board shall be presented to the membership for approval. Any and all revisions to said Articles and Bylaws or any addendum to same shall be approved by the Executive Board at the annual Bylaws Revision Meeting as defined in Section 8.1. The YYBSA membership reserves the right at any time to review and amend said bylaws. Amending or enacting a bylaw requires a two thirds (2/3) vote, repealing a bylaw will require a (3/4) vote. However all enacting, repealing or amending of any bylaws must be read at two (2) general meetings immediately preceding the meeting during which the vote will be taken.