



Fayetteville Soccer Club Board of Directors Nomination Form

Please read the following information and
fill in the proper information below:

Current Positions Available for Nomination in January of 2019:

- President
- Secretary
- At-Large
- At-Large

Name of nominated club member for a Board of Director's Position:

Please check the Membership Box below to let us know how you are currently a member of Fayetteville Soccer Club based on Article 7 (Membership) in the club's Bylaws:

- Adult that has a youth currently registered in the club
(Name of player and program: _____)
- Registered Adult League Player
- Referee (Must be a volunteer referee, no paid referees are applicable)
- Coach (Must be a volunteer coach, no paid coaches are applicable)
- Volunteer (i.e. appointed volunteer & risk managed position by FSC)

If a volunteer, please state what volunteer position you will hold at the time of elections in January of 2019: _____

Please state in a couple of sentences why this person would be a great fit for Fayetteville Soccer Club:

After completing your nomination, please email nomination to: cynthia@fscforce.com;
todd@fscforce.com;

Thank you for your nomination! – FSC Force

Fayetteville Soccer Club By-Laws:

Articles 7. MEMBERSHIP

- A member is an adult that has a youth registered in the Club, or is registered as a player, or is a referee, coach, or volunteer.

Article 11. DIRECTORS

- The Board of Directors shall be elected by the members at the Annual General Membership Meeting for terms of two (2) years.
- The Board of Directors will consist of nine voting members. There will be four (4) elected officers and five (5) members-at-large of which four (4) are elected and one (1) will be appointed by the President of Methodist University. The Officers will be as follows: President, Vice President, Secretary, and Treasurer.

Article 12. MANAGEMENT

- The governing authority for the Club shall be vested in the Board of Directors.
- A majority of the Board of Directors shall constitute a quorum at any meeting. A majority of the vote shall prevail on all matters with the exception of an amendment or revision to the Bylaws.
- In the event of a tie vote, the President of the Board can vote to break the tie.
- No voting member of the board of Directors shall be allowed to use the Club to better their private business. If they do so they shall be removed from office and may be ordered to make restitution of any funds made from their action, by the Board of Directors. If a conflict arises, a Board Member must so state, and then refrain from voting, but not from consultation.

Article 13. NOMINATION OF OFFICERS

- Officers shall be elected at the Annual General Meeting of the Club each year. Members may submit their names or may be submitted by another member to the Chairman of the Nominating Committee for a position on the Board of Directors.
- All positions are filled by volunteer members, but must be elected by the members.

Article 14. OFFICERS OF THE CLUB

- The Officers will take office immediately following the election at the AGM, or no later than February 1.
- No Officer may hold more than one office on the Board of Directors.

- A current list of the Association Officers shall be printed in the Club's Policy and Procedure or may be obtained from the Club Secretary.
- Any officer that misses three (3) meetings in a row shall be replaced by another general member, which will be appointed by the Board of Directors, unless unusual circumstances arise. This removal will be the discretion of the President of the Board.
- The new officer shall fill out the remaining term of the elected Officer only, but can run for any position the next term that is open.

Article 15. TERM OF OFFICE

- The President, Secretary and two (2) members-at-large shall be elected in odd years and the Vice-President and Treasurer and two (2) members-at-large shall be elected in even years. This is to assure some continuity between years. If a Board member leaves the Board, a majority of remaining members of the Board will appoint an interim member to serve the remainder of the unexpired term of that officer.

Article 16. DUTIES OF OFFICERS

PRESIDENT, whose duties shall be,

- Preside at all Board Meetings and Annual General Meeting.
- Serve as the Official Spokesperson for the League.
- Lead the Officers in the development and execution of Club activities.
- Decide on the eligibility of a player or team, after consultation with the Board.
- Serve as the Representative of the Club at functions.
- Collect all suggestions and complaints from the membership and present them to the Board of Directors for review and action.
- Transfer all records of Office to their successor.
- Perform other duties as needed.

VICE-PRESIDENT, whose duties shall be,

- Serve as the Chairperson when the President is absent.
- Serve as Assistant to the President.
- Assist the Referee Coordinator as needed.
- Assist the Coaching Coordinator as needed.
- Transfer all records of office to a successor.
- Perform other duties as requested by the President.
- Attend functions in lieu of the President when the President is unable to attend.

SECRETARY, whose duties shall be,

- Keep accurate minutes of all Board of Directors Meetings and Annual General Meetings.
- Assure the mailing to NCYSA the Membership Application with membership fee by the date set by NCYSA.
- Maintain an accurate roster of the Board Members, Referee Assignors, Sponsors, Coaches, and Team names.

- Conduct necessary correspondence.
- Transfer all records of office to a successor.
- Investigate any violations by a league member of the Bylaws of the Association or Rules and Bylaws of NCYSA, USYSA, or USSF and submit a written report to the Board of directors.
- Post the current list of Officers and Bylaws at the soccer complex and the offices of the Association.
- Keep a list of all members that want to serve on the Board of Directors and act as Secretary to the Nominating Committee.
- Post all notices of annual meetings, general elections etc. to appropriate bulletin boards.
- Secure meeting rooms for the following: Referee clinics, Coaching Clinics, Board of Directors, Annual General Meeting.
- Keep the Club's Master Copy of the Bylaws and update as required.
- Inform all members of all meetings.
- Keep a history of the club.
- Perform other duties as requested by the President.

TEASURER, whose duties shall be,

- Maintain accurate record of all income and disbursements.
- Prepare and present a Treasurer's report and the Annual general Meeting and for each Board of Director's Meeting.
- Submit a budget to the Club at the Annual General Meeting every year.
- Transfer all records of office and funds to a successor.
- Collect all player fee and sponsor fees.
- Secure a yearly audit of the books.
- Keep a list of all Association properties and their value, in a property book account.
- Arrange for signature cards at a local financial institution and maintain the checking account balance.
- Pick up all cancelled checks from the financial institution and maintain the checking account balance.
- Perform other duties as requested by the President.

MEMBERS-AT-LARGE, whose duties shall be,

- Will be asked to perform coordinator tasks as the discretion of the President with consultation of the other officers.
- Potential coordination tasks to include recreation, challenge, or classic league coordinators. Also specific functional task like reporter, awards, tournaments, publicity could be assigned to these officers.
- Any of these specialized coordination tasks can also be assigned by President to any of his/her officers on the Boards.