

West Carroll Recreation Council
Meeting Minutes
August 10, 2017

Members Present

- Heather McKenzie
- Penny Rockwood
- Sandy Sullivan
- Jenifer Patterson
- Matt Watkins
- Loren Lustig
- Jay Wantz
- Brian Clinton
- Andy Bohn
- Steve Keeney
- Bill Rose

Meeting Call to Order – By President, H. McKenzie at 7:02 pm.

Previous Months Minutes – June 2017 Meeting Minutes reviewed. Motion to approve M. Watkins, second, S. Keeney voted for approval.

Presidents Report – H. McKenzie reported:

- Attended FOCRCP meeting. County commissioners allocated funding for artificial turf at the old NCHS to get the project started. Bureau of Facilities who oversees county fields said no fertilizer or other projects can be added to any county fields. Programs must let the county know when they are using the facilities at Bark Hill Park.
 - Lisa Carroll of CCRP submits taxes annually on behalf of the rec council's FOCRCP. This year received a \$700 penalty for an error. FOCRCP meeting discussed hiring a third party vendor to complete the taxes and how to pay for this expense. A motion was put on the table to have an additional % of funds taken out of donations programs receive to pay for this. H. McKenzie invited everyone to email their feedback on this motion to her. L. Lustig responded saying that he and Ken Whalen work hard to process the funds quickly and at no cost. J. Wantz suggested a % by size of Rec council. H. McKenzie replied for him to send a proposal on this idea to her.
 - FOCRCP reminded that programs offering sponsorships are not donations and are not tax-deductible. She sent information on this in a recent email, please read. Donations can only be tax-deductible if no goods or services have been received by them for the program.
 - Programs should continue to have background checks done on volunteers.
 - Next FOCRCP meeting is October, last Tuesday of the month.
 - WCRC Board attended Baseball's first meeting with their board and parents.
 - New yoga program being offered for the fall from September – October at Springdale Prep. Please help to get the word out. Held Saturday mornings from 8-9 am, register today!
 - CCRP putting together a flyer to be sent county wide about all rec councils and programs on a quarterly basis. Urged all programs to send flyer to her and P. Rockwell ASAP so it can be included. Must first be posted on the WCRC website.
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Treasurers Report – S. Sullivan reported:

- Refer to Treasurer's report for detailed accounting.
 - Motion to approve, J. Wantz. Second, M. Watkins. Voted for approval.
 - S. Sullivan requested to write check for basketball account this week working with their new independent board's accounting person. H. McKenzie said no, deferring vote because board did not have a quorum without K. Cornick and S. Marble.
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County Rep Report – L. Lustig reported:

- Fall CCRP program guide is now available, he brought hard copies for all in attendance.
 - Reminder that the Volunteer of the Year program is coming up and CCRP need nominations from councils by 9/30. Location for the program has not yet been selected.
 - CCRP are offering a Lifetime Achievement Award created by CCRP Board. Need nominations from all councils. First three years they will choose 5 candidates and after that
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the number of recipients will be reduced. Nominees can be living or passed, and may have been participants or supporters. Get nominations in same time as annual VOY nominations.

- FOCRCP meeting informed that CCRP will send a quarterly eblast county-wide about rec council programs and councils. All are invited to submit their information for inclusion. There is a due date for each season and one for summer camps. Upcoming deadline dates are: 9/6 and 12/22
- H. McKenzie mentioned the athletic fields and maintenance. L. Lustig explained the oversight by the County Bureau of Facilities and that field usage permit holders cannot add anything to the fields including fertilizer etc.
- L. Lustig reported that Self-help projects fund has between \$60,000 - \$70,000 available to qualified programs. Deadline for submission is 9/6 to CCRP attention Rich Buchannan. All submitted proposals must be presented to the CCRP Board in person on 9/27 at 7:30 pm in room #003 or proposal will not move forward with consideration.
- H. McKenzie reminded all that applications must come through her and the WCRC for approval prior to being submitted to CCRP because if have multiple requests that will influence the council and council funds.
- J. Wantz asked if projects can be submitted for equipment in schools. L. Lustig said yes it's allowed. P. Rockwell gave example of scoreboards both in and outside at FSK which were funded by self-help monies. Said field lighting project would qualify. H. McKenzie asked P. Rockwell for a full list of what projects had been approved to be posted online for coordinators.

Area Coordinator Report – P. Rockwood reported:

- Assisted art program to gain entry to the SERRV program on Springdale Prep campus when facility was not unlocked at usage time.
- Re-sent baseball flyer.
- Sent all reports to CCRP.
- Self-Help funds – Council has to pay 25% of any self-help funds that are granted to their programs, the fee can be reduced using volunteer hours. She will send requirements to interested programs.

NW Liaison Report – NP. H. McKenzie gave update. Attended meeting on discussion of Sulphur Springs park expansion. Town is discussing installing turf fields for baseball.

UB Liaison Report – NP.

Communication Committee - No report. H. McKenzie said need to re-visit the communications committee as J. Pernel has moved on and G. Bertrand is overwhelmed with other responsibilities. H. McKenzie referenced the TAA Liaison. J. Wantz said the missing piece is updates on FSK. M. Watkins reported that he is a member of the FSK Boosters, activities can be followed on their Facebook page. Upcoming activities include: annual field clean-up day on 8/19, at 9:00 am, they are looking for volunteers. Also, annual BBQ, 5k and corn hole tournament on 10/7. Back to sports night coming up on 8/20, they want all prospective athletes at the meeting. H. McKenzie said WCRC will invite Mr. Speck, AD at FSK to attend a meeting.

Program Reports – See detailed program reports.

Adult volleyball – S. Keeney reported. Program still taking place at EWES, have an average of 12 people.

Baseball - B. Clinton reported. Doubled on all teams. Jenn Griffin will stay on as coordinator. Planning for a fall baseball season.

Lacrosse – M. Watkins reported. Financials were unavailable so M. Watkins will re-submit an amended report. Has 2 boys teams and 4 girls teams and made for a successful season.

Coaches are the best program asset. Issues of concern, boys have no teams over U11.

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Soccer – B. Rose reported. Total of 259 kids from U9-U15, games will begin in early September. Had board meeting last week, need additional field lights. H. McKenzie asked if roster included kids from WCRC, S. Keene did not know the breakdown. H. McKenzie asked about collapsible benches that had been donated in the past by WCRC, S. Keene was unsure about the benches.

Old Business –

Taneytown Liaison – Still looking for a liaison to the TAA, someone who lives in 21787 zip code. K. Cornick and M. Watkins both temporarily covering the position. H. McKenzie says wants to remind everyone why it's important to find a resident of 21787 because is a voting position on the WCRC board thus need a formally nominated and voted upon representative. Until we have a formal member must keep announcing it. Also, need to revise WCRC agenda to reflect the TAA liaison report.

New Business –

- J. Wantz asked if there was any way to get more usage hours at EWES because anticipating 45 teams and the schools have a problem with two programs in the building at once. P. Rockwell will contact the EWES custodian and L. Lustig will also add into his report and recommend that request be handled at the CCRP level.
 - H. McKenzie requests that WCRC program self-help applications be sent to her by Friday 8/25 for approval prior to being submit to the county.
 - Jason Sidock, President of Charles Carroll Rec Council was in attendance to present two CCRC programs who were also in attendance to seek sponsorship from the WCRC. J. Sidock explained that future of CCRC is uncertain and these were last two programs at the council. They are both established programs and need a home with a stable council to continue on. Both programs are in good standing, self-sufficient and have existing funds that will carry over with them. Ray Leishear of the Chargers girls' softball program and Carmen Sidock and Lisa of Bonfire Girls, a joint program with Girl Scouts of Central Maryland, presented.
 - **Girls Softball** - Ray explained that the girls' softball program has 70-75 regular girl participants total in the rec level, tournament and travel teams. He took over the program four years ago and one year in he added the travel teams. Their season is in the spring and tournament teams are year round. Currently have independent board ready to go but is not yet finalized. Fees are \$125.00 - \$250 depending upon what type team. Teams are 8, 10, 12, 14, 16, and 18. After speaking with M. Watkins thought WCRC would be a perfect fit for their program. Not asking for field usage from WCRC.
 - B. Clinton asked if the softball program would go back to the CCRC in two years after their community center is completed or if they would stay with WCRC. Asked because WCRC baseball program intends to build an all-girl t-ball team to teach the fundamentals, would be good if those girls had a program to rise to as they grow. R. Answered it is their intention, if accepted at WCRC, to stay as a program there.
 - **Bonfire Girls** – Carmen Sidock and Lisa spoke about the Bonfire girls' troop 1348 program. Includes Daisies, Brownies, Cadets, juniors and seniors, have 35 girls in the program. Program fee is \$100 and includes Girl Scout fees and dues for program and background check fees. They finish their program in October. They do fundraisers so parents don't have to pay for trips and keep expenses to a minimum. Girls completed 25-30 patches last year. Also do a lot of work in the community. Would request space at Runnymede ES to hold program, can use Bear Branch Nature Center also. Meeting times are Thursdays from 6:30 – 8:00 pm.
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Wrap Up/Announcements – Next meeting scheduled, Monday, September 11, 2017 at 7:00pm.

Adjourn – J. Wantz proposed adjourn, S. Keeney second. Meeting adjourned at 8:50 pm.

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Executive Board Addendum:

- Chargers Softball and Bonfire Girls Programs - The WCRC Executive Board met subsequent to the monthly meeting and voted unanimously to take on the Chargers softball and Bonfire girls as sponsored programs of the WCRC. Both programs have been informed of the decision.
- The WCRC Board also voted and approved the FSK Jr. Eagle Basketball program by-laws and transfer program monies to a new account.

Respectfully Submitted – 2017 WCRC Secretary Jenifer Patterson

Follow Up Items	
WHO	WHAT
H. McKenzie	Follow-up with board on whether treasurer can write a check for the basketball account. No quorum at meeting so vote was deferred.
H. McKenzie	Follow up with board to vote on acceptance of new CCRC programs inclusion into WCRC.
H. McKenzie	Schedule board work session about process for basketball merger and funds.
P. Rockwood	Follow up with Bob at EWES on extended use of EWES gymnasium for basketball program.
P. Rockwood	Post all self-help funded programs on gowcrc.org website so coordinators can see types of requests funded.
All	Submit feedback on FOCRCP motion to charge all programs receiving donations a % fee to pay a third party vendor to submit taxes.
All	Submit Volunteer of the Year and Lifetime Achievement Award nominations to H. McKenzie for 2017.
All	Submit program information to Heather and Penny for quarterly CCRP council eblast.
Programs submitting for Self-Help funds	Must submit proposal to H. McKenzie by 8/25, prior to submitting to the CCRP deadline of 9/6.
Softball	Pre-season softball report not submitted for March 2017.