



Official Notice to WCSA Voting Members

To: All Voting Members of Williamson County Soccer Association
(A voting member is defined as any of the following: Any person who is a Coach, Director, Commissioner, Board Member or Officer.)

Date: Monday, August 5, 2019
Begin Time: 6:30 PM (Registration to begin at 5:45 PM)
Location: Christ Community Church
1215 Hillsboro Road
Franklin, TN 37069

WCSA will be holding both its Annual General Meeting (AGM) for voting members and Fall Coaches Meeting (for all new and returning coaches) on Monday, August 5, 2019. Please plan to attend.

The Fall Coaches Meeting will begin immediately following the Annual General Meeting. Agendas for both meetings are provided below.

Annual General Meeting Agenda

- Welcome
- Call to Order
- Establish Quorum
- Approval (see note below regarding Proxies) of the minutes of the last AGM
- Election of Officers (see note below regarding Proxies): Open nominations from the floor are accepted. 2-minute presentation by (or for) each candidate, followed by no more than 6 minutes discussion from the floor may be conducted.

The below board positions are up for election:

President	VP of Play—Boys
VP of Officials	VP of Registration and Uniforms
Secretary/Treasurer	

- Adjourn

Important information for AGM

PROXIES

You may appoint a Proxy to vote for you in the following manner:

- Every voting member in good standing shall have one vote. Voting by proxy shall be permitted only if the proxy is given by a coach to an assistant coach or parent of a player on said coach's team or to their respective commissioner; board members to any other board member; commissioners to their Vice President of Play; Directors to their respective Vice President, and the proxy must be presented to the Secretary/Treasurer in writing prior to the start of the meeting.
- Below is an official proxy form.

Coaches' Meeting Agenda

The coaches meeting will immediately follow the AGM adjournment. We will update coaches and assistant coaches on key information they will need to begin the season.

VP's of Play: Brant Beard/Jamie Schuer

- Key Dates
 - 8/17/19: Opening Day
 - 8/31/19: Off (Labor Day)
 - 9/7/19: Picture Day
 - 9/14/19: Off (TSC Tournament)
 - 10/12/19: Off (Fall Break)
 - 10/26/19: Final Week (weather permitting), Championship Night on the following Monday or Tuesday night.
- Contact Parents Immediately
- Practices
 - 2 times a week until the season starts, then 1 time a week.
 - Field Lottery information
 - Insurance Certificates, get from MKA
- Uniform Compliance, Jewelry and Earrings Restriction
- Divisions
- Photography
- Rule Changes
- Weather Policy
- Age Verification

President: Todd Seiffert

- Background Check – must be done every soccer year, so everyone needs to do this again. Go to www.williamsoncountysoccer.com > Coaches > Background Check Policy and follow the instructions. *There is a handout on how to do this.*
- Concussion Policy & Coach Required Training. Must be done every soccer year, so everyone needs to do this again. Go to www.williamsoncountysoccer.com > Coaches > Concussion Training. You must print the Certificate indicating completion of the course and turn it in (fax, photo, mail, hand deliver) to the office so we can have a record.
- **SafeSport Training is NOW Required: Information is below Or >** Go to www.williamsoncountysoccer.com > Coaches > SafeSport Training
- **What is Safesport?** The purpose of the SafeSport Abuse Training is to educate in a 3-part series. Each training module last about 30 minutes and can be taken in segments. Once completing the first year each additional year will be a 30 -minute review. By giving you the tools to recognize the grooming process of the sexual predator we will be able to better safeguard our young athletes.
- **How do we complete the SafeSport Training?**
Go to the SafeSport training link-
<https://safesport.org/authentication/register?token=ee57337f-31f9-421d-b095-82fc8c8c4c41>
(Use Access Code- YC3E-6P5G-YYIL-CS2M)
The SafeSport training is required and after you complete the training the certificate will be automatically synced to your Affinity (Background Check) account.
- You cannot pick up uniforms unless you have been background checked, concussion training, and the Safe Sport Training.

Commissioner Introduction

- Introduction of Girls Commissioners
- Introduction of Boys Commissioners
- Q & A
- Dismiss to Commissioners for any questions or other issues

Sincerely,
Todd Seiffert
President, WCSA



OFFICIAL PROXY
Williamson County Soccer Association
Annual Meeting of Voting Members
Monday, August 5, 2019

The WCSA general membership meeting is scheduled for Monday, August 5th at 6:30 pm, with registration beginning at 5:45 pm. The meeting will be held at Christ Community Church, 1215 Hillsboro Road, Franklin, TN 37069.

At this meeting there will be election of officers as designated in our bylaws and vote on bylaw changes. It is important to have enough voting members present to form a quorum. Coaches who are unable to attend may send an assistant coach or a parent from their team to the meeting with their signed voting proxy. Coaches may also assign their proxy to their commissioner. Signed proxies may be faxed or scanned to the WCSA office at 615-791-7695 or director@williamsoncountysoccer.com. **All faxed or scanned proxies must be received by 3:00 PM on Friday, August 2, 2019 to be counted for the meeting.** If you cannot attend please give your proxy to someone so that your vote may count.

Proxies must be presented to the Secretary/Treasurer prior to the start of the meeting. **Proxies may be given in writing as outlined below:**

1. Coach: in writing to an assistant coach or parent of a player on such coach's team or to their respective commissioner.
2. Board member: in writing to any other board member
3. Commissioner: in writing to their respective Vice President of Play, Directors to their respective Vice President.

NAME _____

TEAM _____

COACH _____

Age Group _____

I AM GIVING MY PROXY TO:

WHO IS (CHECK ONE)

Coach: to my Asst. Coach, Players Parent or Commissioner _____

Commissioner: to my Vice President of Play _____

Board Member: to another board member _____

AND THEREFORE, QUALIFIED TO REPRESENT ME OR OUR TEAM

Signature of person assigning proxy