

Steps for Entering Scores in MySoccerLeague

Below are the steps necessary to enter scores within mysoccerleague. Completing these steps will ensure your team's score is updated and recorded to ensure divisions are properly set for the next soccer season.

1. Login to mysoccerleague with your appropriate *user name & password* and click *Sign in*.

The screenshot displays the MySoccerLeague website interface. At the top, there is a navigation bar with the YSL logo and the text "YOUR SPORTS LEAGUE". To the right, there are links for "FEATURES" and "DEMO". A "User Login" window is open, showing a form with fields for "User Name" (containing "johndoe") and "Password" (masked with dots). A "Sign In" button is visible, along with a link for "(Forgot Your Password?)". Below the navigation bar, there is a large banner for "Game Reports" featuring an image of soccer players. To the right of the banner, there is a section titled "MANAGE YOUR LEAGUE EASILY" with the text "All the tools you need to manage your league effectively and efficiently" and a "Request a Demo" button. Below the banner, there are two main content areas: "9 SCHEDULING FOR ALL SITUATIONS" with a "Learn More" button, and "WHAT PEOPLE SAY ABOUT US" featuring a testimonial from Steven Morrison, General Manager of Albany-Berkeley Soccer Club.

2. Once you are logged in you will see your User "Homepage" which is shown below.

The screenshot shows the user homepage for a coach. It features two team management sections. The first section is for "CSC FC Chesapeake (U-12, Boys, Challenge) -- Coach" with a help icon. Below this, there are five menu items: "Edit Team" (Edit Information for this Team), "Practice Games" (Add, Edit, or Delete Practice Games), "View Division" (See a division's standings, schedule, results, etc.), "View Team" (See a team's schedule, make reports, etc.), and "View Your League" (View your league's divisions, referee assignments, officers, and affiliated organizations). The second section is for "CSC Strikers (U-17, Boys, Challenge) -- Coach" with a help icon. Below this, there are the same five menu items as the first section.

3. Click on **View Team** in which you wish to record scores for.

CSC FC Chesapeake (U-12, Boys, Challenge) -- Coach ?

- * [Edit Team](#) -- Edit Information for this Team
- * [Practice Games](#) -- Add, Edit, or Delete Practice Games
- * [View Division](#) -- See a division's standings, schedule, results, etc.
- * [View Team](#) -- See a team's schedule, make reports, etc.
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CSC Strikers (U-17, Boys, Challenge) -- Coach ?

- * [Edit Team](#) -- Edit Information for this Team
- * [Practice Games](#) -- Add, Edit, or Delete Practice Games
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- * [View Team](#) -- See a team's schedule, make reports, etc.
- * [View Your League](#) -- View your league's divisions, referee assignments, officers, and affiliated organizations

4. Then you will see your Team's "Homepage" which is shown below.

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CSC FC Chesapeake Team Page

[User Home](#) | [View Division](#) | [Roster](#) | [Email Team](#) | [Printable Team Page](#) | [User Help](#)

TEAM OFFICIALS

Title	Name	Phone	Email
Coach			

Game Schedule						
Saturday, September 14, 2013	3:15 PM	home at Centerville Complex Field 7A (CSC)	CSC FC Chesapeake	Carolina Ambush:	Make Report	CARD
Saturday, September 21, 2013	9:00 AM	away at Churchland Park Field 1 (CSL)	CSC FC Chesapeake	CSL Cyclones (Orange/White and Black):	Make Report	CARD
Saturday, September 28, 2013	9:30 AM	away at Churchland Park Field 1 (CSL)	CSC FC Chesapeake	CSL United (Orange/Black):	Make Report	CARD
Saturday, October 5, 2013	11:30 AM	home at Centerville Complex Field 7A (CSC)	CSC FC Chesapeake	Beach FC Regulators (Red Grey):	Make Report	COACH CONFLICT CARD
Saturday, October 5, 2013	2:00 PM	home at Centerville Complex Field 7A (CSC)	CSC FC Chesapeake	Beach FC Burn (Red Grey):	Make Report	CARD
Saturday, October 19, 2013	11:30 AM	home at Centerville Complex Field 7A (CSC)	CSC FC Chesapeake	Portsmouth Storm (Yellow Black):	Make Report	CARD
Saturday, October 26, 2013	2:00 PM	home at Centerville Complex Field 7A (CSC)	CSC FC Chesapeake	Beach FC Legends (Red Grey):	Make Report	CARD
Saturday, November 2, 2013	2:00 PM	away at Hampton Roads Soccer Complex Field 13A (Beach FC)	CSC FC Chesapeake	Beach FC Regulators (Red Grey):	Make Report	COACH CONFLICT CARD

Centerville Complex Field 7A (CSC)

DIRECTIONS:

Directions from I-64 East or West:

Exit 291B, Highway 168 to Nag's Head/ Great Bridge. Take left fork for hwy 168 towards Nag's Head. After approximately 5 miles, exit at 10B, Hanbury Rd East. Hanbury will become Eltheridge Manor Blvd. Continue straight on this road until it ends at Centerville Turnpike. Turn right onto Centerville Turnpike and go approximately 1.7 miles. The entrance to the complex is on the left, just before the railroad tracks.

Directions from Greenbrier Parkway:

Traveling west/south on Greenbrier Parkway, cross Volvo Parkway and Kempsville Road. At this point, the road becomes Butts Station Road. Continue on Butts Station until it ends at Centerville Turnpike, approximately 2.2 miles. Turn right, and follow Centerville Turnpike for approximately 5.2 miles. The entrance to the complex is on the left, just before the railroad tracks.

5. To Record a Score click **Make Report**.

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TEAM OFFICIALS

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Coach			

Game Schedule

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Centerville Complex Field 7A (CSC)

DIRECTIONS:

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Directions from Greenbrier Parkway:

Traveling west/south on Greenbrier Parkway, cross Volvo Parkway and Kempsville Road. At this point, the road becomes Butts Station Road. Continue on Butts Station until it ends at Centerville Turnpike, approximately 2.2 miles. Turn right, and follow Centerville Turnpike for approximately 5.2 miles. The entrance to the complex is on the left, just before the railroad tracks.

Address: 1857 Centerville South Centerville Turnpike, Chesapeake, VA 23322. Centerville Complex fields 6, 7 and 8 Hotline: (757) 644-4529

6. Enter the appropriate Scores.


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Save Reports Delete Selected Reports Cancel

Game Number: 508033 Type of Game: League
 Date & Time: 11/2/13 at 2:00 PM Field: Hampton Roads Soccer Complex Field 13A (Beach FC)
 Status: Played Game Score Status: Tentative
 Referee: Duncan leathrum Asst. Ref. 1: Kyle McDaniel Asst. Ref. 2: Daniel Weddle

Hide Report Scores Delete

Home Team: **Beach FC Regulators**
 Goals Scored: Of  ses by Forfeit:

Away Team: **CSC FC Chesapeake**
 Goals Scored: Of  ses by Forfeit:

No Forfeit: *Note: marking a forfeit overrides any goals entered.*

Show Grade Referees

Save Reports Delete Selected Reports Cancel

[User Home](#)

7. Click on **Save Reports**.

Save Reports Delete Selected Reports Cancel

Game Number: 508033 Type of Game: League

Date & Time: 11/2/13 at 2:00 PM Field: Hampton Roads Soccer Complex Field 13A (Beach FC)

Status: Played Game Score Status: Tentative

Referee: Duncan leathrum Asst. Ref. 1: Kyle McDaniel Asst. Ref. 2: Daniel Weddle

Hide Report Scores Delete

Home Team: **Beach FC Regulators**
Goals Scored: OR Loses by Forfeit:

Away Team: **CSC FC Chesapeake**
Goals Scored: OR Loses by Forfeit:

No Forfeit: *Note: marking a forfeit overrides any goals entered.*

Show Grade Referees

★ Save Reports Delete Selected Reports Cancel

[User Home](#)

8. You will then be re-directed back to your Team's "Homepage". The Scores you just entered will now be displayed as below.

TEAM OFFICIALS

Title	Name	Phone	Email
Coach			

Game Schedule

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Saturday, November 2, 2013	2:00 PM	away at Hampton Roads Soccer Complex Field 13A (Beach FC)	CSC FC Chesapeake: 1	Beach FC Regulators (Red Grey): 0 *	Make Report	COACH CONFLICT CARD

Centerville Complex Field 7A (CSC)

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Directions from Greenbrier Parkway:

Traveling west/south on Greenbrier Parkway, cross Volvo Parkway and Kampsville Road. At this point, the road becomes Butts Station Road. Continue on Butts Station until it ends at Centerville Turnpike, approximately 2.2 miles. Turn right, and follow Centerville Turnpike for approximately 5.2 miles. The entrance to the complex is on the left, just before the railroad tracks.

9. Please note if you see an asterisk (*) by your scores it is because the opposing Coach has not yet entered his/her scores for the same game.

10. Now you can log out as your scores have properly recorded.

11. Click **User Home** .

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CSC FC Chesapeake Team Page [User Home](#) [View Division](#) | [Roster](#) | [Email Team](#) | [Printable Team Page](#) | [User Help](#)

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12. Click **Logout**.

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Phil Suffel -- Home Page -- [?](#) [Edit Personal Info](#) [Log Out](#) [Select League to View](#) | [Tech Support](#) | [User Help](#)

Automatic Sending of Email is currently OFF [Turn ON](#) [?](#)

- Chesapeake Soccer Club -- League Representative to TASL** [?](#)
- * [Affiliated Referee Report](#) -- View Referees' Team Affiliations
 - * [All Referee Assignments](#) -- View all referee assignments for the current season
 - * [Edit Users](#) -- Change Users' Name, Address, Password, etc.
 - * [Fields](#) -- Add, Edit, Delete or Assign Fields
 - * [Games Refereed](#) -- See the games that referees have refereed
 - * [Manage Coach Conflicts](#) -- View Competitions and Coaches that are hiding coach conflicts
 - * [Manage League](#) -- Modify your League's settings, re-notify users, etc.
 - * [Practice Assignments](#) -- Work on Field Assignments for Team Practice
 - * [Referees](#) -- Add, Edit or Remove referees
 - * [Send Email](#) -- Send email to officers, affiliates, teams
 - * [Teams](#) -- Add, Edit or Delete Teams
 - * [View Field Usage](#) -- See your league's Fields, and how they are being used
 - * [View Your League](#) -- View your league's divisions, referee assignments, officers, and affiliated organizations

- Tidewater Area Soccer League -- CSC Match Secretary** [?](#)
- * [Add Game](#) -- Add a new game
 - * [Competitions](#) -- Add or Edit a Competition
 - * [Divisions](#) -- Add, Edit, Delete, or Work on a Division
 - * [Edit Users](#) -- Change Users' Name, Address, Password, etc.
 - * [Fields](#) -- Add, Edit, Delete or Assign Fields
 - * [Game Reports](#) -- View Referees' Game Reports
 - * [Import Data](#) -- Import schedules, teams, coaches, etc. with a tab-delimited file
 - * [Manage Coach Conflicts](#) -- View Competitions and Coaches that are hiding coach conflicts
 - * [Practice Assignments](#) -- Work on Field Assignments for Team Practice
 - * [Send Email](#) -- Send email to officers, affiliates, teams
 - * [Teams](#) -- Add, Edit or Delete Teams
 - * [View Affiliate/Team Table](#) -- View a table that shows what teams your affiliates have
 - * [View Field Usage](#) -- See your league's Fields, and how they are being used
 - * [View Your League](#) -- View League, Work on a Division

- CSC FC Chesapeake (U-12, Boys, Challenge) -- Coach** [?](#)
- * [Edit Team](#) -- Edit information for this Team
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 - * [View Team](#) -- See a team's schedule, make reports, etc.
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- CSC Strikers (U-17, Boys, Challenge) -- Coach** [?](#)
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