

# Central Valley Li'l Warriors

Formerly as Center Li'l Trojans

ESTABLISHED 1968-RENAMED 2010

CONSTITUTION

AND

BY-LAWS

*FOR*



**CENTRAL VALLEY LI'L WARRIORS**

**FOOTBALL BOOSTER CLUB**

The following Constitution and By-Laws are hereby adopted by the general membership in April of 2014, following review and recommendation of the following members of the Executive Committee.

Dean Angelo, President

Vicki Dugan, Vice President

Melissa Hill, Secretary

Daniel Harper, Treasurer

Mike J. Sims Sr., Head Football Coach

Mary Grimm, Head Cheer Sponsor

Amber Tonya, Executive Committee

Rob Jones, Executive Committee

Todd Alexander, Executive Committee

John Campbell, Executive Committee

Jill Mumaw, Executive Committee

Aaron Miranov, Executive Committee

John Peterson, Executive Committee

## **PREAMBLE**

The Central Valley Li'l Warriors Football and Cheer Boosters Club is hereby announcing to promote and finance the Central Valley Li'l Warriors Football Team, Cheerleaders and its affiliates as prescribed in the ensuing by-laws of this constitution, in a continuing effort to provide a supervised football and cheer program for the children in Center Township, Potter Township, and Monaca Borough. The club will cultivate citizenship, sportsmanship, respect and dedication to principals of God, country, community, man and athletics, and shall meet regularly at least one day each month to achieve the aforementioned purpose and goals. The Club shall exist as a non-profit organization.

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## **ARTICLE I – MEMBERSHIP**

Membership in the Central Valley Li'l Warriors Football Boosters Club shall be based upon the following requirements:

### **Section #1 – Qualifications**

- (A) Attendance at the regular monthly meetings shall qualify the potential member for immediate membership in the Club.
- (B) Membership dues of \$1.00 will be assessed annually.
- (C) Only those members who have attended at least six (6) regular monthly meetings during the preceding twelve (12) months and satisfied Article I, Section #1 – A&B, shall be eligible to vote.
- (D) A member who does not adhere to the constitution and by-laws and rules and regulations set forth by the Club can be dismissed after his/her name has been presented to the organization in accordance with Appendix I, Discipline of Adult Personnel.

### **Section #2 – Obligation**

- (A) Abide by the Constitution and by-laws and rules and regulations of the organization.
- (B) Carry out final decisions of the organization
- (C) Participate fully in meetings and projects.
- (D) Beaver County Youth Football Rules and Regulations, or other league affiliate as applicable, shall take precedence if conflicts arise between their rules and those contained herein.

### **Section #3- Child Residency Requirement**

- (A) Participation in the Central Valley Li'l Warriors Football Boosters Club is open to children that reside or attend school within the Central Valley School District (Center, Monaca, and Potter). If school enrollment cannot be verified (i.e.: private or home school students) proof of residency will be required.
- (B) If a team cannot be fielded by child residents then consideration will be given to a participant wishing to transfer into the Central Valley Li'l Warriors Football boosters from outside of the Central Valley School District area, a release form must be signed by the current coach, Receiving Coach, Parent, and both organization Presidents. Team moves and Transferee requirements are followed as outlined in the BCYFL bylaws.

## ARTICLE II – MEETINGS

- (A) Meetings shall be conducted on the 4<sup>th</sup> MONDAY of each month at Bowers during the off season. During the playing season; **June**, July, August, September, and October meetings will be held on the 2<sup>nd</sup> and 4<sup>th</sup> TUESDAY of the month at the Todd Lane Concession Stand.
- (B) Meetings shall be announced by being listed on the website ([www.centralvalleylilwarriors.org](http://www.centralvalleylilwarriors.org)) in advance of the meeting date submitted by the secretary.
- (C) Special meetings can be called by the club president.
- (D) Robert's Rules of Order shall be the prescribed method of conduct for all regular meetings.

## ARTICLE III – OFFICERS AND EXECUTIVE COMMITTEE

### Section #1-Election of Officers

The Executive Committee shall consist of twelve (13) members. They shall include the President, Vice-President, Secretary, Past President, Organizational Head Coach, Head Cheerleading Sponsor, **Concession Stand Chairperson**, and five (5) elected members. However, should the past President choose to decline the position, or there is no Past President, the position will become an elected position. To be eligible for nomination of the Executive Committee, the candidate must have attended at least six (6) regular monthly meetings during the preceding twelve (12) months and satisfied Article I, Section #1-A&B. Any vacancy that should arise due to illness, resignation or disciplinary action shall be filled at the discretion of the Executive Committee as soon as possible. The Executive Committee shall nominate potential new committee members and select one (1) by a majority vote. The Executive Committee may also decide to leave the position vacant until the following calendar year.

### Section #2- Election Procedure for Officers and Executive Committee Members

- (A) The elected Officers of the Central Valley Li'l Warriors Football Booster club shall be the President, Vice President, Secretary, and Treasurer and the elected Committee members shall be five (5) seats consisting of one (1) year terms. The elected Organization Head Football Coach and Cheerleader Head Sponsor shall consist of a three (3) year term beginning from their initial instatement.
- (B) Officers shall be elected in the following manner:
  - (1) Open nomination of officers shall be in October (2 meetings) and November (1 meeting) for a total of three (3) meetings.
  - (2) A majority of all members present at the December meeting, following nominations from the floor, shall elect officers to serve during the following calendar year taking their positions after the year end banquet.
  - (3) Voting shall be done by secret ballot with nine (9) members constituting a quorum.
  - (4) Proxy voting is not permitted for elections. Absentee voting is permitted by submitting a sealed and signed ballot to an Officer prior to the meeting.

### Section #2-Obligations

- (A) President- The office of the president shall entail the responsibilities of conducting all meetings, in accordance with "Roberts Rules of Order" and serving as Chairperson of all related club activities, unless otherwise designated by the President himself. The President shall chair the Executive Committee. The President will represent the Club as spokesperson, and shall bear responsibility of representing the Club within the community. The President shall appoint an auditor to audit the financial records of the Club. Such audit should be completed in February and presented at the March meeting. The president shall be responsible for the selection of the Equipment Manager to be approved by the Organizational Head Football Coach. The president shall appoint all other needed committee chairs.

- (B) Vice President- The office of the Vice President shall include the responsibilities of the President in the event of the Presidents absence. The Vice President or his or her designee shall serve as public relations chairperson of the Club in cooperation with the community and news media. The Vice President shall chair a Budget committee consisting of the Equipment Manager, Organizational Head Football Coach, Head Cheerleading Sponsor, and any additional members as they see fit. The Vice President shall sit on the Executive Committee.
  
- (C) Secretary- The office of the Secretary shall include the responsibilities of recording concise and accurate minutes of each regular monthly meeting, and making the minutes of each meeting available to the general membership at the following regular monthly meeting, subject to approval by a majority vote of all members present at the meeting. Approved meeting minutes to be signed off on by the President and Secretary and kept in a file for records. The secretary shall assume the responsibility of Club correspondence. The Secretary shall sit on the Executive Committee.
  
- (D) Treasurer- The office of Treasurer shall command the responsibility of maintaining accurate and comprehensive bookkeeping concerning the financial affairs of the Club, and paying all bills as approved by a majority of all members present at a regular monthly The Treasurer duties shall include:
  - (1.) Make all deposits within a timely manner (5 business days of close). Provide accurate spreadsheet of all transactions to include deposits, withdrawals, and expenditures. Provide a list of unprocessed checks against bank account.
  - (2.) Provide copies of bank activity to body at each meeting.
  - (3.) Shall coordinate with the Fundraising and Concessions Chairperson for concession expenditures and profits to be submitted to the executive board for approval.
  - (4.) Shall coordinate with the Equipment manager on expenditures. The Treasurer shall sit on the Executive Committee.
  
- (E) Organization Head Football Coach- Additional Duties in Article V
- (F) Cheerleading Head Sponsor-Additional Duties in Article VI
- (G) Elected Executive Committee Members (5)
- (H) **Concession Stand Chairperson**

### Section#3-Responsibilities of the Executive Committee

- (A) The Executive Committee shall rule on all matters regarding the football and cheerleading program.
  
- (B) The Executive Committee will conduct all disciplinary hearings in accordance with Appendix I of these by-laws.
  
- (C) An Executive Committee Member shall not miss more than two (2) consecutive regular monthly meetings or no more than three (3) meetings in one (1) calendar year. Disciplinary action may include dismissal from the Executive Committee with a new member selected as stated in the above section #1 Obligations and Section #2 Election of Executive Committee Members.

Executive Committee

Officers

President

Treasurer

Secretary

VP

Officers

Past Pres/  
Elected  
Member

Elected  
Member

Elected  
Member

Elected  
Member

Elected  
Member

Head Football

Elected Member-  
Concession  
Chairperson

Head Cheer

Twerp HC  
Football

Twerp Football  
Team Parent(s)

Termite HC  
Football

Termite  
Football  
Team Parent(s)

MM HC  
Football

MM Football  
Team Parent(s)

Midget HC  
Football

Midget Football  
Team Parent(s)

Twerp Cheer  
Sponsors

Twerp Cheer  
Coaches

Termite  
Cheer  
Sponsor

Termite  
Cheer  
Coaches

MM Cheer  
Sponsor

MM  
Cheer  
Coaches

Midget Cheer  
Sponsor

Midget Cheer  
Coaches

Fundraising  
Chairperson

Banquet  
Chairperson

Equipment  
Manager

Grounds  
Keeper

Homecoming  
Chairperson

Community  
Service  
Chairperson

## ARTICLE IV – SUPPORT STAFF

### Section #1 - Equipment Manager

- (A) The Equipment Manager shall be responsible for maintaining and accounting for all club equipment and football uniforms. He shall, at the February meeting supply a current list of required Club equipment. He shall be responsible, upon approval of the Club, for the purchase of additional replacement or new equipment at the lowest competitive cost.
- (B) He shall have a \$100.00 per month operating budget during the months of August through November, to be used for normal recurring equipment expenditures. A running account of these expenditures will be kept for a monthly summary of expenditures to be submitted to the Club Treasurer. Major equipment purchases, whether new or replacement, of \$100.00 or more, that are urgent matter, can be approved by a majority of the aforementioned quorum (i.e. five (5) members of the Executive Committee), via email.

### Section #2 - Team Parents

Team parents are to be chosen by the Head Coach of each team prior to the season. The team parent(s) for each team will coordinate with the Secretary, fundraising committee and coaches to keep parents informed about any new information the organization has to relay as needed. The team parent or parents for each team is responsible for various administrative duties including but not limited to coaches cards, homecoming decorations, rosters, and direct communication with parents on behalf of the coach(es).

### Section #3 – Standing Committees (Appointed by the Club President)

- (1) Concession Chairperson-To be an **elected** Executive Committee Member
  - a. Duties shall include: Ensuring the correct monetary handling process is followed as adopted by the board, scheduling resources such as volunteers/openers/closers, purchasing of cost effective products for resale, preparing and cooking products for sale, reporting maintenance issues to grounds personnel in a timely manners.
  - b. The Concession Chairperson shall work directly with the treasurer to report income and expenditures.
- (2) Banquet Chairperson
  - a. The Banquet Chairperson shall head a Banquet Committee to organize the year end banquet. The Chairperson and his or her delegates will be responsible for but not limited to coordinating the scholarship program, academic awards, guest speaker, banquet programs, decorations, ticket sales, banquet fundraising, and activities (i.e., Chinese auction,50/50, and door prizes).
- (3) Community Service Chairperson
  - a. The Community Service Chairperson shall head a Community Service Committee which has the objective to organize an event, activity or fundraiser in order for the organization to give back to the community in some way each year. (i.e. Pink Out, Participant Hardship fund)

(4) Homecoming Chairperson

- a. The Homecoming Chairperson shall head a Homecoming Committee which will organize the organization's Homecoming event. The Chairperson and his or her delegates will be responsible for but not limited to coordinating the homecoming decorations, programs, and ordering of flowers.

(5) Fundraising Chairperson

- a. Fundraising shall include any project necessary to cover operation costs of the Central Valley Li'l Warriors Football and Cheer program in excess of registration fees which may be assessed by the program participants .All fundraising projects are subject to approval by a majority vote of all members present at a regular meeting.
- b. No outside fundraisers are to be distributed or sold during CVLW events including practices and games.

## ARTICLE V – FOOTBALL AND COACHING STAFF

### Section #1 – Obligation

- (A) The Coaching Staff shall exist as an autonomous body of the parent team and affiliates. The Organizational Head Coach shall maintain control over the football program and associated responsibilities, delegating responsibilities as he deems necessary.
- (B) The parent team will consist of a head coach, backfields coach, line coach, and assistant coaches as he deems necessary. Affiliate teams shall be governed in the same manner, subject to concurrence and control by the Organizational Head Coach.

### Section #2 - Organization Head Coach

- (A) The organization Head Coach shall staff for general membership approval in November, following completion of his third (3<sup>rd</sup>) consecutive season as Organizational Head Coach. If not approved by majority vote of the general membership, the Executive Committee, at the December meeting, shall present a slate of from one (1) to three (3) candidates for approval or election as the case may be by a majority vote of the general membership under secret ballot, Only those member who have attended at least six (6) regular monthly meetings during the preceding twelve (12) months shall be eligible to approve or vote for a replacement Organizational Head Coach.
- (B) The Organizational Head Coach, when initially chosen, may select any team in the organization to be head coach of and shall select the head coaches for the other organizational teams. All coaches, head and position coaches, must undergo and pass background clearance checks verifying they have not been convicted of any criminal acts or child abuse. Only individuals with proper clearances are permitted on the practice and games fields with the exception of the game day stick crews (who are not permitted to speak or interact with coaching staff or players during the games. Coaches selected may retain their respective positions as long as the Organizational Head Coach maintains his position, or until such time as a resignation, illness or disciplinary action is brought against them. Organization Head Coach and affiliate head coaches, may choose to become head coach of other teams within the organization, should a vacancy arise. Any discrepancies must be voted on by the Executive Committee.
- (C) The Organization Head Coach of either the parent or affiliated teams can recommend the discontinuance of any other head coach or assistant for the reasons of the undesirable behavior or disloyalty: however, the final decision will rest with the Executive Committee following a disciplinary hearing as outlined in Appendix I of these by-laws. The Organization Head Coach position shall be filled, should a vacancy arise through resignation, illness or expulsion in the following manner: Executive Committee shall select a slate of up to three (3) candidates for Organization Head Coach to be voted on by the general membership under secret ballot. The candidate receiving the most votes shall be designated as Organization Head Coach. Votes are to be counted by the Executive Committee.

### Section #3 – Reporting

- (A) The Organization Head Coach, or designate, shall submit a monthly report summarizing the highlights of the Beaver County League meeting, or other league affiliate, as applicable.
- (B) It will be the responsibility of the Head Football Coach or his/her designee to report to the President of the organization any child that missed a game or practice due to an injury. An injury report form must be filled out and kept as record for insurance liability purposes.
- (C) An injured child that missed a practice due to an injury may not return to participate in practice or a game unless accompanied by a Physician's excuse giving that child permission to return to the program without any restrictions.
- (D) No child may wear a hard cast to practice or a game unless the cast is properly wrapped. All wrapped casts must be approved by the Game or League official before the start of any game.

## ARTICLE VI – CHEERLEADERS AND COACHING STAFF

### Section #1 - Head Cheerleading Sponsor

- (A) The Head Cheerleading Sponsor shall stand for general membership approval in November, following the completion of his/her third (3<sup>rd</sup>) consecutive season as Head Cheerleading Sponsor. If not approved by the majority vote of the general membership, the Executive Committee, at the December meeting, shall present a slate of from one (1) to three (3) candidates for approval or election, as the case may be, by majority vote of the general membership under secret ballot. Only those members who have attended six (6) regular monthly meetings during the preceding twelve (12) months shall be eligible to approve or vote for a replacement Head Cheerleading Sponsor. Should the position become vacant, the Head Cheerleading Sponsor shall be voted on at the first meeting following the spring tryouts. The Sponsor shall select the head sponsors, assistants and coaches for all squads. Any discrepancies shall be voted on by the Executive Committee.
- (B) The Head Cheerleading Sponsor of either parent or affiliate teams can recommend the discontinuance of any other head sponsor, assistants or coaches for reasons of undesirable behavior or disloyalty; however, the final decision will rest with the Executive Committee following disciplinary hearing as outlines in Appendix I of these by-laws.
- (D) A Head Cheerleading Sponsor position shall be filled should a vacancy arise through resignation, illness or expulsion in the following manner: Executive Committee shall select a slate of up to three (3) candidates for Head Cheerleading Sponsor to be voted on by the general membership under secret ballot. The candidate receiving the most votes shall be designated as Head Cheerleading Sponsor. Votes are to be counted by the Executive Committee.
- (E) It will be the responsibility of the Head Cheer Sponsor or his/her designee to report to the President of the organization any child that missed a game or practice due to an injury. An injury report form must be filled out and kept as record for insurance liability purposes.
- (F) An injured child that missed a practice due to an injury may not return to participate in practice or a game unless accompanied by a Physician's excuse giving that child permission to return to the program without any restrictions.
- (G) No child may wear a hard cast to practice, game or competition unless the cast is properly wrapped.

### Section #2 - Tryouts

- (A) Tryouts for Central Valley Li'l Warriors Cheerleader members will be held during the spring months, pending use of school facilities. Any child in grades K-7, and a resident of Center Township, Potter Township or Monaca Borough shall be eligible to participate in tryouts. Tryouts shall consist of three (3) Practice sessions and one (1) judged session. Each child must attend a

minimum of two (2) Practice sessions in order to be eligible for the judged session. Exceptions are to be cleared through the Head Cheerleading Sponsor. Judged session is only necessary for squads that have a greater number of girls trying out than spots on the squad.

- (B) No parents are permitted into the judged session. Selection of cheerleaders will be made by an impartial group of judges consisting of head sponsors and/or cheerleaders from high school, college squads or professional judges outside the Center, Potter, and Monaca area. At least three (3) judges will be used for tryouts. Scores will be added up by Executive Board members who do not have a child trying out. There will not be any representative from Central Valley Li'l Warriors Organization on the judging panel.

### Section #3 - Cheerleader Selection

- (A) Central Valley Li'l Warriors cheerleading will consist of (5) squads. Two twerp squads, one termite squad, one mighty-mite squad, and one midget squad.
- (B) Twerp squad will be split into a competition squad of (18) girls and a pep squad (no limit). Girls will have the option to sign up to try out for the competition squad or to be a member of the pep squad. Competition squad members will need to try out and the top eighteen (18) scores will be the competition squad cheerleaders. The competition squad will compete in all competitions determined by the Head Cheer Sponsor and will cheer on the sidelines for Twerp football games. Pep squad members will not compete in any competitions, but will cheer on the sidelines for football games, perform a half-time routine, and will not need to try out. Any girl not making the competition squad may, if she so desires, cheer for the pep squad.
- (C) Girls wishing to be part of the Termite, Mighty-Mite, and Midget squads will need to sign up and tryout. These squads will consist of the top twenty-five (25) scores. If only 26 girls try out the board will decide if the 26<sup>th</sup> girl will be added to the squad. In the case of a tie score for the position of cheerleader, the combined scores of judges for the dance only shall break the tie. In the event that there is still a tie, participants shall be brought back into the gym to be re-scored again.
- (D) The cheerleaders for the twerp competition, termite, mighty-mite and midget squads will attend a mandatory stunt camp and a mandatory choreography camp. Twerp pep squad members will attend a mandatory choreography camp.

### Section #4 - Sponsors

- (A) The Head Cheerleading Sponsor will choose sponsors for each of the squads. All sponsors must undergo and pass background clearance checks verifying they have not been convicted of any criminal charges or child abuse. Sponsors shall maintain discipline for their individual squads during practice and games. A sponsor can recommend the discontinuance of a child for the reasons of undesirable behavior or disloyalty; however, the final decision will rest with the Executive Committee following a disciplinary hearing as outlined in Appendix I of these by-laws.

## Section #5 - Responsibilities of Cheerleading Members and Parents

- (A) Members are required to attend all scheduled practices and games. All exceptions must be approved by the Head Sponsor. Each member must pay a registration fee set by the Central Valley Li'l Warriors Football Booster Club and also participate in all fundraisers sponsored by the Booster Club. All members will be provided with a uniform. However; each member will be required to purchase tennis shoes, socks, bloomers, turtleneck, bows, and pom-poms. Parents are responsible for cleaning and care of the uniform and turning it back to the sponsor at the end of the season.
- (B) Any cheerleader who is showing misconduct on the field will refrain from participating for the remainder of the game. Such member will be reprimanded at the discretion of the sponsor. All members shall abide by the rules of the demerit system and all sponsors shall enforce the demerit system.
- (C) The primary function of the Central Valley Li'l Warriors Cheerleaders is to cheer and provide halftime entertainment at the regularly scheduled Central Valley Li'l Warriors football games and at all playoff games involving their associated team. Cheerleader activities outside of this core responsibility may be engaged in at the discretion of the Head Cheerleading Sponsor. However; these activities must not conflict with the Cheerleaders obligation to the aforementioned football responsibilities.
- (D) The Central Valley Li'l Warriors Football Booster Organization recognizes that cheerleader competitions have evolved into an important exciting part of the Cheerleader experience. The Head Cheer Sponsor will select the competitions for the squads to participate in and will make all reasonable attempts to select competitions that do not interfere with the football season. However, due to unexpected football schedule changes, it may be permitted, at the discretion of the Executive Board, for a squad to miss a football game if the original date of the game, changes, after the squads have been registered for the competition.

## ARTICLE VII – BUDGET AND PURCHASING

### Section #1 -Operations

- (A) The fiscal year of the Central Valley Li'l Warriors Football Booster Club shall run from February 1<sup>st</sup> to January 31<sup>st</sup>.
- (B) The checking account will be registered under five signatures of the Executive Board consisting of the President, Vice President, Secretary, Treasurer and Concession Chairperson.
- (C) All incoming checks are to be made payable to Central Valley Li'l Warriors.

### Section #2 – Approvals

- (A) The Treasurer is authorized to approve for payment, at the discretion of the President, any individual bill not exceeding \$100.00, without obtaining the approval of the general membership. Expenditures exceeding \$100.00 that are urgent in matter can be approved by a majority of the aforementioned quorum, via email or personal contact (i.e. five (5) members of the Executive Committee). The Treasurer shall affix his/her signature to all checks issued by the Club. The Treasurer shall provide a comprehensive report of the finances at the regular monthly meeting, subject to approval by a majority vote of all members present at the meeting.
- (B) All football players and cheerleaders in good standing shall receive a trophy or award at the year-end banquet. All graduating Midget Football and Cheer participants will receive a gift from the organization.
- (C) Football players and cheerleaders may receive jackets only when the team they are a member of wins a league championship. The jacket embroidery will include but not be limited to their name, football/cheer designation, along with the division championship won.
- (D) Only Executive Board members, **sponsors, or coaches who have obtained proper clearances** are to handle money in the concession stand and events.

## **ARTICLE VIII – AMENDMENTS**

### Section #1 – Revisions and Deletions

- (A) Revisions to these Constitutions and By-laws may be proposed by the general membership by presenting such revisions at a regularly scheduled monthly meeting. Any such proposed revisions, deletions or amendments to this Constitution and By-laws must be read at three (3) consecutive regular meetings, starting with the meeting at which proposed and seconded. The general membership shall vote after the third reading to recommend approval to the Executive Committee. If a majority vote is scheduled, the proposed changes shall be presented for approval at the next Executive Committee meeting. The Executive Committee is the final approving authority.
- (B) The Executive Committee members may present proposed revisions, deletions or amendments at Executive Committee meetings. Following any discussions regarding the proposed changes, approval by the Executive Committee shall be by majority vote. Approval may occur at the same meeting in which the proposal is made.
- (C) Any situation or issue that is not covered specifically in the by-laws, would be reviewed and voted on by the Executive Committee. The decision of the board is final. The decision would be implemented immediately and considered a “running rule” until the by-laws can be amended to cover this situation.

### Section #2 Rules and Regulations

- (A) Rules and Regulations may be presented by the general membership for vote by the Executive Committee at the regular monthly meetings to enhance and further define the requirements of this constitution and by-laws. These rules shall be approved by the Executive Committee and shall be maintained as Appendix II to this Constitution and By-laws. It is intended to be a living document and may evolve as deemed necessary by the Executive Committee (i.e., revisions to rules may be made by proposal by the general membership at a regular monthly meeting).

## **ARTICLE IX – DISPOSITION OF CLUB ASSETTS**

### Section #1 – Discontinuance

- (A) In the event the Central Valley Li'l Warriors Football Boosters Club and Football/Cheer program are discontinued, all assets and equipment will become property of the Central Valley School District for use or disposition as seen fit, after all outstanding debts of the Central Valley Li'l Warriors Football Boosters Club have been satisfied.
  
- (B) Central Valley Li'l Warriors formally known as Center Li'l Trojans still reserves all rights and privilege's associated with and to the title of "Center Li'l Trojans".

## APPENDIX I

### Resolution of Disputes and Discipline of Child member, Personnel and Coaches

- (A) Right to Discipline - The club will discipline or expel its own personnel, coaches or child member as the need may arise.
- (B) Hearing Tribunal – All discipline and expulsion hearings will be conducted by the Club's Executive Committee. In the event that a member of the Executive Committee is the charged party or the original charging party, such person(s) shall remove themselves from any judicial role in the proceedings.
- (C) Full and Fair Hearings – The person(s) charged with a violation shall have the right to a fair and impartial hearing which shall include the following:
1. There must be written notice of the hearing as well as full information regarding the purpose of the hearing and the issues involved. Said written notice must be received by the charged party at least (10) calendar days before the hearing is scheduled.
  2. All parties have the right to be represented at the hearings by a competent person of their choosing.
  3. All parties have the right to bring witnesses and testify on their own behalf.
  4. All parties at a hearing are entitled to confront and be confronted by parties and witnesses on the other side and the right to cross-examine them.
  5. There must be a written decision within a reasonable amount of time after the hearing giving the reasons thereof.
- (D) Conducting a Hearing - The purpose of the hearing is to determine the facts in controversy and render a just decision according to applicable rules and regulations. Such hearings are to be conducted according to procedures with democratic safeguards and standards of fair play in combination with the effective administration of a Beaver County Youth Football Program, the following fundamentals will be applied.
1. The Executive Committee should, where possible, seek the help and guidance of a lawyer.
  2. Where necessary, the chairperson of the Executive Committee may exclude from a hearing, disorderly persons other than the parties, their counsel and witnesses (when the latter are testifying). If unable to obtain obedience to reasonable directions, the chairperson may, as a last resort, adjourn the meeting.
  3. The hearing shall be closed to the general public where the interests of the program or the parties require that publicity be avoided.

4. The chairperson of the Executive Committee shall have access to the Beaver County Football League Rules and Regulations and applicable local constitutions, by-laws and rules and regulations, and see to it that all parties in interest likewise have access to such information.
5. The chairperson of the Executive Committee should provide for the preparation of a reasonably complete and accurate hearing transcript (minutes of the proceedings).
6. The party who asserts a claim or makes a charge shall have the affirmative and his witnesses should be heard. Thereafter, the first party testifying would be permitted to rebut such testimony. The giving of testimony by each party and his witness is subject to proper cross- examination. It shall be within the discretion of the chairperson of the Executive Committee to call or recall and examine witnesses as may be required by the circumstances to ascertain all relevant substantial justice.
7. The Executive Committee is not bound by the legal rules of evidence; however, they may be used wherever necessary to achieve substantial justice.
8. Any party in interest may, as of right, present to the Executive Committee a written statement of his positions within a reasonable period of time after the close of the hearing, as determined by the chairperson.
9. The Executive Committee will, after fully reviewing the evidence, enter a written decision which will consist of the following:
  - (I.) A statement of the charges and that a hearing was held at which interested parties appeared and testimony was taken.
  - (II.) A statement of the issue involved.
  - (III.) The finds of facts based upon all the evidence.
  - (IV.) The decision.
  - (V.) The reasons for the decision based upon applicable national and local rules and regulations and any mitigating circumstances.
  - (VI.) The conclusion stating the penalty, sanction, relief or denial thereof, together with a statement of the action to be taken to carry out the decision.
10. It is desirable wherever possible, to insure uniformity of decisions as to the opinions and conclusions reason on the same set of facts. This can best be achieved if decisions of prior Executive Committees are circulated among new members so that all are familiar with same. In some cases, specific decisions can form the basis of an amendment to local rules and regulations.