



Fairbanks Youth Soccer Association Policies

Policy #5 - EXECUTIVE SESSIONS DURING BOARD MEETINGS

Last Updated: January 2016

- I. **OBJECTIVE:** To establish a policy governing the use of executive sessions and the dissemination of information concerning matters discussed during the executive session.
- II. **POLICY**
 - a. **Use of Executive Session**
 - i. The Board may go into executive session only to discuss:
 1. Matters which if immediately made public would clearly have an adverse effect on the Association's finances;
 2. Subjects that tend to prejudice the reputation and character of a person; however, that person may request a public discussion;
 3. Matters discussed with an attorney for the Association, which, if immediately made public, could have an adverse effect on the Association's legal position.
 - ii. The Board shall enter into executive session only after a motion for executive session, which specifies the subject, and the appropriate justification is made and passed. Only the specified subject, and necessary auxiliary subjects, may be discussed in executive session. No formal action may be taken during an executive session.
 - iii. The Board shall determine who may be present during an executive session.
 - b. **Information Disclosed in Executive Session:** No Board Member or member of the Association present at an executive session shall release or disseminate to unauthorized persons information disclosed in executive session.
- III. **RESPONSIBILITY:** The Board shall be responsible for compliance by Board Members with this policy.