



Fairbanks Youth Soccer Association Policies

Policy #3 - AUTHORITY & FUNCTIONS OF BOARD MEMBERS

Last Updated: January 2016

- I. OBJECTIVE: To describe the major functions and authority of the FYSA Board.
- II. POLICY
 - a. The business and affairs of the Association shall be managed by a Board of not more than 12 members which shall exercise all of the powers of the Association, except those mandated by law, the articles of incorporation or the bylaws conferred upon or reserved to the members.
 - b. Except as otherwise provided by the bylaws, the Board may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name and on behalf of the Association, and such authority may be general or confined to specific instances.
 - c. The Board shall have the power to make and adopt such rules and regulations, not inconsistent with law, the articles of incorporation or the bylaws, as it may deem advisable for the management of the business and affairs of the Association.
- III. FUNCTIONS
 - a. To maintain a legal entity charged with:
 - i. Ensuring that the Association complies with all applicable legal requirements, including, but not necessarily limited to:
 1. All federal, state and local statutes and ordinances.
 2. The rules, regulations and legal requirements imposed by the United States Soccer Federation (USSF), the United States Youth Soccer Association (USYSA) and the Alaska Youth Soccer Association (AYSA).
 3. The rules, regulations and legal requirements imposed by federal, state and local tax and regulatory agencies and commissions having jurisdiction over the Association.
 - ii. Selecting and appointing general counsel, if needed.
 - iii. Studying, considering and approving amendments to the bylaws and articles of incorporation to be recommended to members.
 - iv. Reviewing and approving major contracts such as material contracts, service contracts and construction contracts, in excess of \$5000.00. Purchases under this amount will be handled by the Executive Director within budgetary guidelines.
 - v. Ensuring that complete and accurate minutes of the Board and the annual membership meetings are prepared, approved and maintained.
 - b. To act as trustees of the members' interests with respect to:
 - i. Conducting well-planned membership meetings at which members are adequately informed, their ideas and suggestions are obtained, and which promote understanding of the Association's objectives, goals, policies, plans and programs.
 - ii. Keeping well informed about changing member needs and how the Association might assist in meeting these needs.



Fairbanks Youth Soccer Association Policies

Policy #3 - AUTHORITY & FUNCTIONS OF BOARD MEMBERS

Last Updated: January 2016

- iii. Ensuring that the members are informed of the results of operations through periodic publications, annual reports, membership meetings or other communications.
- iv. Complying with Board policies and the bylaws.
- v. Keeping informed and growing in their own skills and understanding as Board members.
- vi. Assisting new Board members to develop a greater understanding of the Association and their basic responsibilities and authority. An orientation will be arranged for new Board members on the Association's objectives, goals, plans, policies and programs.
- vii. Ensuring that a continuous program of member, public and governmental relations are carried out to obtain understanding and support for the Association's objectives, policies, plans and programs.

IV. RESPONSIBILITY

- a. The Board may delegate any or all of these responsibilities to an officer or committee of the Board so long as such action is consistent with the bylaws and other legal requirements.
- b. It shall be the responsibility of the President to ensure that the foregoing functions are carried out.
- c. If a Board Member asserts that another Board Member has a conflict of interest, he may request that the Board Member refrain from participating in discussions or debate concerning the issue as to which a conflict is claimed to exist, and refrain from voting on that issue. If the member in question denies that a conflict of interest exists, the question of whether or not that member may participate in discussions or debate concerning the particular issue, or vote on the issue, shall be resolved by a majority of the Board of Directors and/or the President.
- d. For the purpose of this policy, a Board Member's "immediate family" includes persons who, by blood or marriage, including half, foster, step or adoptive kin, are a spouse, child, grandchild, parent, grandparent, brother, sister, aunt, uncle, nephew or niece of the Board Member in question.