



# **Fairbanks Youth Soccer Association Policies**

## **Policy #18 - Travel**

Last Updated: January 2016

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- I. **OBJECTIVE:** The Association recognizes the necessity of travel within and outside Alaska to conduct Association business and to attend educational seminars and courses. The Association further recognizes the necessity of controlling travel expenses by closely monitoring the frequency of travel and the expense incurred.
- II. **POLICY**
  - a. The Board shall approve in advance payment of all travel on behalf of FYSA outside the Association's district.
  - b. Normally, travel by air shall be by coach class.
- III. **RESPONSIBILITY:** The Board shall review travel expenses on an annual or more frequent basis, if appropriate.