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Date Submitted: _____

Approved: MW 5/14/14

Not Approved: _____

League ID No.: 0346-06-04

**CONSTITUTION OF CRADOCK LITTLE
LEAGUE BASEBALL, INCORPORATED**

**ARTICLE I
NAME**

The name of this organization will be **Cradock Little League Baseball, Incorporated** (hereinafter "the League").

**ARTICLE II
PURPOSES**

Section 1. The Objects of Cradock Little League Baseball, Incorporated are:

- a. To promote the welfare of children in the community.
- b. To implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.
- c. To develop between the League and the general public such united efforts as will secure for all children and youth the highest advantages in their physical well being.

Section 2. The League is organized exclusively for the purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or corresponding Section of any future Federal tax code (hereinafter "Internal Revenue Code").

**ARTICLE III
BASIC POLICIES**

The following are the basic policies of Cradock Little League Baseball, Incorporated:

- a. The League will be nonsectarian, nonpartisan, and non-commercial.
- b. The name of the League or the names of any members, in their official capacities, will not be used to endorse or promote a commercial concern or in connection with any partisan interest or for any purpose not appropriately

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related to promotion of the Objects of the League.

- c. The League will not directly or indirectly participate in or intervene in any way, including the publishing or distributing of statements, in any political campaign on behalf of, or in opposition to, any candidate for public office; or devote more than an insubstantial part of its activities to attempting to influence legislation by propaganda or otherwise.
- d. No part of the net earnings of the League will inure to the benefit of, or be distributable to its members, directors, trustees, officers or other private persons, except that the League will be authorized and empowered to pay reasonable compensation for services rendered and to make payments and disbursements in furtherance of the purposes set forth in Article XII hereof.
- e. Notwithstanding any other provisions of these Articles, the organization will not carry on any activities not permitted to be carried on (i) by an organization exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code, or (ii) by an organization to which contributions are deductible under Section 170(c)(2) of the Internal Revenue Code.
- f. Upon the dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets will be distributed to one or more non-profit funds, foundations, or organizations which have established their tax exempt status under Section 501(c)(3) of the Internal Revenue Code.

ARTICLE IV **MEMBERSHIP AND DUES**

Section 1. Eligibility. Any person interested in furthering the objectives of the League may become a General Member after payment of dues as stated in Article V, Section 1. General Members in good standing with the League will be provided a copy of the Bylaws upon request. General members are encouraged to attend the League's general meetings held on the fourth Monday of February through May, and at other special meetings, including the election meeting in August. General members in good standing may attend Board meetings which are held on the second Monday of each month from January through November.

Section 2. Types Of Members. The League will have two types of members:

- a. Player member. Any player candidate meeting the requirements of Little League Regulation IV and who resides or attends a school within the authorized boundaries of the League, will be eligible to participate in baseball/softball activities, but will have no rights, duties or obligation in the management of the League.
- b. General Member. Other than a player member, any person interested in furthering the objectives of the League may become a general member and will be entitled to vote at all general meetings.
- c. All officers, board members, committee members, managers, coaches, assistant coaches, and other elected or appointed officials must be general

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members in good standing of the League.

Section 3. Other Affiliations.

- a. Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- b. Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

Section 4. Suspension or Termination. Membership must be terminated by resignation or action of the Board of Directors as follows.

- a. The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- b. The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an advisor, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

Section 5. Voting. General members in good standing will be entitled to vote and make motions at any general meeting of the League, provided a quorum is present. Voting by proxy in general meetings is not allowed.

Section 6. Dues. Dues for membership in the League may be fixed at such an amount as the Board of Directors determines prior to the beginning of each membership period (\$3.00). The membership period will be September 1 through August 31.

ARTICLE V
REGISTRATION FEE

The League may assess a reasonable registration fee to assure the operational continuity of the organization. The registration fees may be fixed at such an amount as the Board of Directors determines prior to the beginning of each registration period.

ARTICLE VI
MEETINGS



Section 1. Annual Election Meeting. The annual meeting of the general members of the League will be held on the **fourth Monday in August of each year**. Its purpose is to elect officers and directors, receive reports, and to transact business as necessary. All general members, directors, and advisors must be in good standing in order to vote.

Section 2. Notice of Meeting. Notice of each General Membership Meeting shall be delivered personally, electronically, or by mail to each Member at the last recorded address at least **seven (7) days in** advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

Section 3. General Meetings. The general membership meetings will be held on the fourth Monday of the month beginning in February and continuing through May. The main purpose of these meetings will be to assemble all members in good standing to carry on all pertinent business relating to the League. An annual meeting will be held in August for the purpose of the election of the Board of Directors.

Section 4. Board of Director Meetings. The Board of Director meetings will be held on the second Monday of each month from January through November. The main purpose of the meetings will be to assemble the Board of Directors to attend to the administrative duties of the League. Any general member in good standing may attend Board of Director meetings.

Section 5. Special Meetings.

- a. **Board of Directors Special Meetings.** The Secretary will issue a call for a special meeting of the Board of Directors, at the request of the President, and/or **three (3) Directors**, if deemed necessary. If the special Board of Directors meeting is called by the three (3) Directors, the Secretary will notify the President of the special meeting by telephone or personal contact at least **48 to 24 hours** before the meeting is conducted. Prior to any special meeting, the Secretary will give to each Director 48 to 24 hours notice by telephone or personal contact. In the case of a special meeting, such notice will include the purpose of the meeting. The presence in person of **50% + 1** of the Board of Directors will be necessary to constitute a quorum for the purpose of conducting business at all special meetings of the Board of Directors.

- b. **Special General Meetings.** A special meeting of the general membership may be called by the President at the request **any General Member in good standing**. In the case of a special meeting, such notice will include the

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purpose of the meeting. The Secretary will notify the general membership within five days of the meeting. No other business will be acted upon at the meeting.

Section 6. Quorum. The presence in person of 50% +1 of the Board of Directors will be necessary to constitute a quorum for the purpose of conducting business at all regular and special meetings of the Board of Directors. For general membership meetings the quorum for transaction of business will be set at one-fifth (1/5) of the general membership. Presence by proxy of any general member in good standing at the general membership meeting or a special general membership meeting is not allowed. If a quorum is not present, no business shall be conducted.

Section 7. Rules of order. Robert's Rules of Order will govern the proceedings of all meetings, except where the same conflicts with the constitutions or Bylaws of the League.

ARTICLE VII
OFFICERS AND DIRECTORS AND
THEIR ELECTION

Section 1. Each officer and director of this League will be a member of the League.

Section 2. Officers and Directors.

- a. The officers of the League will consist of:
 - 1. a President;
 - 2. a First Vice President;
 - 3. a Second Vice President;
 - 4. a Secretary;
 - 5. a Treasurer;
 - 6. a Player Agent;
 - 7. a Safety Officer, and
 - 8. a Coaching Coordinator.

- b. The Directors of the League will consist of:
 - 1. a Fallball Director;
 - 2. a T-Ball League Director;
 - 3. a Minor League Director;
 - 4. a Major League Director;
 - 5. a Jr/Sr League Director, and
 - 6. a Softball League Director.

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- c. The Concession Manager, Equipment Manager, Buildings and Grounds Manager, Sponsorship and Fundraising Manager and Parliamentarian will be voted on by the General Membership at the August Annual Election Meeting and each carry one vote. These positions can be temporarily appointed by the President after the August Annual Election Meeting until voted upon by the Board of Directors.

Section 3. Election of Officers and Directors.

- a. Officers and Directors will be elected by ballot in the month of August. Voting by proxy will not be permitted. A majority of the votes cast will constitute an election.
- b. Officers and Directors, except the Treasurer, will assume their official duties following the close of the election meeting in August. The Treasurer will assume his/her official duties upon the completion of the auditing process.

Section 4. Nominating Committee.

- a. There will be a Nominating Committee composed of not less than three members and not more than five who will be appointed by the Board of Directors at a meeting held on the second Monday in May. The committee will elect its own chairman.
- b. The committee will investigate and consider eligible candidates for each officer and director and submit a slate of nominees to the Board of Directors no later than the fourth Monday in August. Candidates must be members in good standing with the League. At the election meeting in August, additional nominations may be made from the floor.
- c. Only those persons who have signified their consent to serve if elected will be nominated for or elected to such office.

Section 5. Vacancies. If a vacancy occurs in the elected Board of Directors or the appointed members of the Board, by death, resignation, or otherwise, it may be temporarily filled by the President. A permanent replacement will be appointed upon a majority vote of the remaining Directors at any Board of Directors meeting or at any special Board of Directors meeting called for that purpose.

ARTICLE VIII
COMMITTEES

Section 1. Finance Committee. The President will appoint the Treasurer as committee chairperson of the Finance Committee at its first Board of Directors meeting on the second Monday in September. The chairperson will form the committee with no less than three and no more than five members to represent the entire organization. The committee will present to the Board for approval, a proposed budget at the regular Board of Directors meeting held on the second Monday in October.



Section 2. Buildings and Grounds Committee. The Manager of Buildings and Grounds may organize a committee that will be responsible for the care and maintenance of the playing fields, buildings, and grounds. The committee will operate within the amount appropriated in the budget for that purpose.

Section 3. Equipment Committee. The Equipment Manager may organize a committee that will assist him/her. Responsibilities of the equipment committee are to secure bids on needed supplies and equipment, and make recommendations for subject purchases to the Board of Directors. The committee will operate within the amount appropriated in the budget for that purpose.

Section 4. Concession Committee. The Concession Manager may organize a committee that will assist him/her. Responsibilities of the concession committee are to purchase the necessary items to keep the concession running and in good order. The committee will operate within the amount appropriated in the budget for that purpose.

ARTICLE IX **DUTIES OF THE BOARD OF DIRECTORS**

Section 1. Authority. The management of the property and affairs of the Local League will be vested in the Board of Directors.

Section 2. Increase in number. The number of Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present.

Section 3. Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or any Special Board Meeting called for that purpose.

Section 4. Board Meetings, Notice, and Quorum. Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- a. The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of **three (3)** Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- b. Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least **two (2)** days before the time appointed for the meeting to the last recorded address of each Director.



- c. Six (6) members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- d. Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

Section 5. Duties and Powers

- a. The Board of Directors will, at its first meeting in September, make such appointments as necessary to fill the positions of Equipment Manager, Concession Manager, Buildings and Grounds Manager and Parliamentarian.
- b. The Board of Directors will have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.
- c. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.
- d. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Meeting to discipline, suspend, or remove any Director or Officer or Committee Member of the Local League and shall also have the power to appoint a review board to address disciplinary actions required for violations by Officers, Directors, committee members, and/or general members as stated in Article IV, Section 4 (a,b).
- e. The Board will receive, at its annual meeting, a report verified by the President and Treasurer, or by a majority of the Directors. The report will contain the following information:
 - 1. The whole amount of real and personal property owned;
 - 2. Location of said property, where and how invested;
 - 3. Amount and nature of the property acquired during the previous year;
 - 4. Dollar figure applied, appropriated, or expended during the previous year;
 - 5. Purposes, objects, or persons to or for which applications, appropriations, or expenditures have been made; and
 - 6. Names and places of residence of the persons who have been admitted to membership in the League during the current year.
- f. The subject report will be filed with records of the League and abstracts thereof entered in the minutes of the proceedings of the annual meeting. A copy of such report will be forwarded to Little League Headquarters in Williamsport.

- g. All Officers, Directors and/or managers will perform the duties outlined in this Constitution and those assigned from time to time by the President or the Board of Directors.
- h. Upon the expiration of the term of office or in the case of resignation, each Officer will submit to the President, without delay, all records, books, and other materials pertaining to the office and/or belonging to the League.

Section 6. Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE X **DUTIES OF THE OFFICERS**

Section 1. President.

- a. The President presides at Board of Directors' meetings and general membership meetings and will be responsible for conducting the affairs of the League and for executing the policies established by the Board of Directors.
- b. The President will receive all communications from Little League Baseball.
- c. The President will communicate to the Board of Directors suggestions that, in the President's opinion, tend to promote the welfare of the League.
- d. The President may appoint such additional committee chairpersons as deemed necessary.
- e. The President or his/her representative will attend all District Six meetings. The President or his/her representative will attend all Portsmouth Parks and Recreation meetings.
- f. The President will be responsible for insurance claims resulting from injury, and may delegate the authority to process such claims to any Board member.

Section 2. First Vice President.

- a. The First Vice President will perform all duties of the President in his/her absence or inability to serve.
- b. The First Vice President will represent T-ball, Minor League, and Major League, and is an ex-officio member of all committees except the nominating committee.
- c. The First Vice President is responsible for providing instruction on the Little League Rules and Regulations to Directors, managers, and coaches.
- d. The First Vice President will become involved in the disciplinary process of a player member only after all actions taken by respective Directors and

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- managers have been exhausted as mandated by approved ground rules.
- e. The First Vice President is responsible for establishing schedules and the rescheduling of games.
 - f. The First Vice President is the League point of contact for scheduling of umpires.
 - g. The First Vice President will be responsible for canceling games due to weather or field conditions.
 - h. The First Vice President will notify division directors and managers as soon as possible of any schedule changes.

Section 3. Second Vice President.

- a. The Second Vice President will represent the Softball League, Big League, and Senior League.
- b. The Second Vice President will become involved in the disciplinary process of a player member only after all actions taken by respective Directors and managers have been exhausted as mandated by approved ground rules.

Section 4. Secretary.

- a. The Secretary will keep an accurate written record of the business transacted at all regular and special meetings of the Board of Directors and general membership.
- b. The Secretary will provide a written or typed copy of all Minutes of the Board of Directors and general membership meetings to the President.
- c. The Secretary will compile a roster of the governing body for distribution prior to opening day.

Section 5. Treasurer.

- a. The Treasurer and/or President will deposit and sign checks and disburse League funds as approved by the President and Board of Directors. All expenditures will be substantiated by a verified receipt and Reimbursement/Check Request Voucher.
- b. The Treasurer will provide a monthly report of financial transactions including receipts, disbursements, and the financial status of the League at all Board of Directors and general membership meetings.
- c. A copy of the monthly report will be given to the President and all attending members of the Board of Directors including the Secretary.
- d. The Treasurer will maintain the League books and financial records for an audit to be conducted at the end of each fiscal year and will notify the Board of Directors when any budget item has exceeded its limits.
- e. If required by the Board of Directors the Treasurer will be bonded in the amount of not less than \$5,000.00.
- f. The Treasurer's records will be maintained for a minimum 5 year period to be located on the premises of the League.

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- g. The Treasurer will make a full report of the League's financial status at the Board of Directors meeting in September.
- h. The Treasurer will submit an annual report together with the League accounting books to the Board of Directors for review. The Board of Directors will have the accounts examined by an auditor or an auditing committee of not fewer than three members, who, satisfied that the Treasurer's annual report is correct, will sign a statement of that fact at the end of the report.
- i. If the Treasurer resigns or is dismissed by the Board of Directors, the Treasurer will promptly submit all records regarding the League's finances, including but not limited to the League's accounting books, all bank statements and canceled checks, checkbook, checks, deposit slips, receipts for disbursements and monthly financial statements to be audited by an auditing committee selected by the Board of Directors.
- j. All deposits will be verified using a Cash/Check Verification Form that is to be signed by two members of the Board of Directors. The Treasurer, or his/her designate, will also sign and date this form, verifying the amount received to be deposited.

Section 6. Player Agent.

- a. The Player agent conducts registration and supervises the player selection process.
- b. The Player Agent helps the President verify birth records and eligibility of players, and coordinates the transfer of players between the minor and major league divisions.
- c. The Player Agent maintains an up-to-date roster for each team, submitting a copy to Little League Baseball.
- d. The Player agent's position may be held by two individuals while having only one vote for the position. When two Player agents are being utilized, one will oversee softball (softball director can be the Player agent) and one will oversee baseball.

Section 7. Safety Officer.

- a. The Safety Officer shall be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- b. Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance, and reporting.
- c. The Safety Officer will provide and make a complete first aid kit available to the League and to each team.

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NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

1. Education – Should facilitate meetings and distribute information among participants including players, managers, coaches, umpire league officials, parents, guardians, and other volunteers.
2. Compliance – Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
3. Reporting – Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

Section 8. Coaching Coordinator.

- a. The coaching coordinator shall represent coaches/managers in league;
- b. The coaching coordinator shall present a coach/manager training budget to the board;
- c. The coaching coordinator shall gain the support and funds necessary to implement a league-wide training program;
- d. The coaching coordinator shall order and distribute training materials to players, coaches and managers; and
- e. The coaching coordinator shall coordinate mini-clinics as necessary.

ARTICLE XI **DUTIES OF THE LEAGUE DIRECTORS**

- a. League Directors will represent the Baseball T-Ball division, Minor League Division, Major League Division, Jr/Sr. League Division, Softball Division and Fallball Division.
- b. It will be the responsibility of the League Directors to act as liaison between the Board of Directors and their individual divisions, making full report on the status of the division at each Board meeting, if called upon to do so. League Directors will present to the Board at the February meeting, a list of prospective candidates available as managers. The League Directors will ensure that the ground rules are complied with by managers, coaches, and players, and will resolve disciplinary problems as set forth in the procedures of the Little League handbook.

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- c. Directors will assist the Player Agent, when necessary, within his/her division and will serve as liaison between manager and Player Agent.
- d. The League Directors will coordinate the field maintenance.
- e. The League Directors are responsible for contacting their respective managers prior to all open meetings to inform them of time and place the meetings are to be held.

ARTICLE XII
DUTIES OF THE EQUIPMENT MANAGER,
CONCESSION MANAGER, BUILDINGS AND
GROUNDS MANAGER AND PARLIAMENTARIAN

Section 1. Parliamentarian.

- a. The Parliamentarian will maintain order at all League meetings and will see that all meetings are conducted according to the League's Bylaws and Robert's Rules of Order.
- b. The Parliamentarian should be the first to arrive at all meetings to welcome all members and visitors.
- c. The Parliamentarian will sign in members and guests as they arrive, maintain an official record of League attendance, membership, and determine voting eligibility.
- d. The Parliamentarian will provide printed ballots and act as teller at the time of voting for the annual meeting.

Section 2. Equipment Manager.

- a. The Equipment Manager will purchase all necessary equipment during the year, keeping within the budget. If additional funds are necessary, a formal request must be submitted to the Board of Directors.
- b. The Equipment Manager will issue and collect all equipment and uniforms each season, ensuring all equipment is in safe playing condition.
- c. The Equipment Manager will compile a written itemized inventory of all equipment and uniforms.
- d. The Equipment Manager will submit a written report at the Board of Directors August meeting containing the results of a full audit and the recommendations for replacement and purchasing of equipment for the next fiscal year with a copy to the President and Secretary.

NOTE: The first order of business for a newly appointed Equipment Manager is to conduct an independent inventory of uniform and equipment stock and document inconsistencies with the previous Equipment Manager's inventory.

Section 3. Concession Manager.

- a. The Concession Manager maintains and operates the concession stand and

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will be responsible for the working schedules of volunteers for concession stand operation.

- b. If required by the Board of Directors the Concession Manager will be bonded in the amount of not less than \$5,000.00.
- c. The Concession Manager and another member of the Board of Directors, or two other Board members, will count concession monies at the close of concession business daily and sign and date a Cash/Check Verification Form to be given to and signed by the Treasurer or person transporting the money to the Treasurer to be deposited.

NOTE: The first order of business for a newly appointed Concession Manager is to inventory equipment and stock, and document any inconsistencies.

Section 4. Buildings and Grounds Manager.

- a. The Buildings and Grounds Manager will inspect and evaluate buildings, grounds, and associated equipment and submit a written report to the Board of Directors listing items needed for the current and following years, including but not limited to the need for added facilities and expected repairs.
- b. The Building and Grounds Manager coordinates maintenance of facilities for each season.

NOTE: The first order of business for a newly elected Buildings and Grounds manager is to conduct an independent inventory of facilities and equipment and document inconsistencies with the previous buildings and ground chairman's inventory.

Section 5. Sponsorship and Fundraising Manager

- a. Solicits and secures local sponsorships to support league operations.
- b. Collects and reviews sponsorship and fundraising opportunities.
- c. Organizes and implements approved league fundraising activities.
- d. Coordinates participation in fundraising activities.
- e. Maintains records of monies secured through sponsorship and fundraising initiatives.

ARTICLE XIII **LEAGUE ADVISORS**

League Advisors will be appointed by the President and approved by the Board of Directors and their duties will be as follows:

- a. The League Advisors will advise the President and the Board of Directors on matters pertinent to the League.
- b. Although a participant in all meetings of the League, the League Advisors will maintain its independence so as to provide an objective view to all issues.

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- c. League Advisors are authorized to attend regular Board of Directors' meetings and may participate in discussions, but are not authorized to vote.
- d. Prior to becoming a League Advisor, one must have previously served as an officer, manager, or coach within the League.

ARTICLE XIV **AFFILIATION**

Section 1. Charter.

- a. The President of the League will annually apply for a charter from Little League Baseball, Incorporated, and will do all things necessary to obtain and maintain such charter.
- b. The League will devote its entire energies to the activities by such charter, and it will not be affiliated with any other program or organization or operate any other program.

Section 2. Rules and Regulations. The Official Playing Rules and Regulations, as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, will be binding on this League.

Section 3. League Rules. The Standing Rules, Ground Rules, Codes of Conduct and Rules and Responsibilities of Managers and Coaches of the League will be adopted by the Board of Directors at a meeting to be held not less than one month prior to the first scheduled game of the season, but will, in no way, conflict with the rules and regulations of Little League Baseball, Incorporated.

ARTICLE XV **FINANCE AND ACCOUNTING**

Section 1. The Board of Directors will decide all matters pertaining to the finances of the League and it will place all income in a common League treasury, directing the expenditure of same, and in such a manner as will give no individual or team an advantage over those in competition with such individual or team.

Section 2. The Board of Directors will not permit the solicitation of funds in the name of the League unless all of the funds so raised are placed in the League treasury.

Section 3. The Board of Directors will not permit the disbursement of League funds for other than the conduct of League activities in accordance with the rules and policies of Cradock Little League Baseball, Incorporated.

Section 4. No Officer, Director, or member of the League will receive, directly or indirectly, any salary, compensation, or emolument from the League for services rendered as Officer, Director, or member.

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Section 5. All monies received, including Auxiliary Funds, shall be deposited to the credit of the League, at "TowneBank". All disbursements will be made by check. All checks will be signed by the League Treasurer, President, or another Officer designated by the Board. All checks must have two signatures. No checks will have signatures of people living in the same household.

Section 6. The fiscal year of the League will begin on the first day of September and will end on the last day of August.

Section 7. Upon dissolution of the League and after all outstanding debts and claims have been satisfied, the members will distribute the property of the League to such other organization or organizations maintaining an objective similar to that set forth herein, which are or may be entitled to exemption under Section 501 (c)(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XVI **AMENDMENTS**

The Cradock Little League Baseball, Incorporated Constitution may be amended or revised by a two-thirds (2/3) vote of the members with a quorum being present and voting. Such changes or amendments having been reviewed at the previous Board of Directors' meeting and reviewed by the League Advisors. The chairperson of the Constitution committee will ensure that all amendments or revisions are incorporated into the official copy of the Constitution. Updated copies of the Constitution with all approved amendments will be provided to the Board of Directors and League Advisors, as well as to the City of Portsmouth Parks and Recreation Department, Little League Headquarters in Williamsport and the Internal Revenue Service as provided under Section 501(c)(3).

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The attached Constitution of Cradock Little League Baseball, Incorporated has been reviewed and approved by the Board of Directors. The Constitution was reviewed and approved by the general membership on April 24, 2014.

Frank Thomson, President

A handwritten signature in black ink, appearing to be 'F. Thomson', with a horizontal line extending to the right and three short vertical strokes at the end.A handwritten mark or signature in black ink, consisting of a stylized 'M' or 'W' shape.