



# Red Land Youth Baseball PA State Police Instructions

1. Please goto <https://epatch.state.pa.us/Home.jsp>

**Pennsylvania Access To Criminal History**  
Acting Commissioner Robert Evanchick  
Gov. Thomas W Wolf

Home Record Check Help

## Welcome to Pennsylvania Access To Criminal History

**On December 1, 2017, the fee for a Criminal History Record Check will increase to \$22.00. The fee for an Access and Review will increase to \$20.00. The fee for a Notarized Criminal History Record Check will increase to \$27.00.**

The PATCH unit will no longer mail out any PATCH check that is requested on the EPATCH web site. It will be the responsibility of the requestor to print out the No Record or Record response.

PATCH Helpdesk 1 888 QUERY PA (1 888 783 7972)

**All requests for Notarized copies of a Criminal Record Check MUST BE submitted by mail.**

### **New Record Check (Volunteers only)**

- 2.

888-783-7972).

#### Volunteer Acknowledgement Section

By checking this box I verify that I am submitting this request for criminal history record information in connection with my status as an unpaid volunteer. I understand that the \$22 fee is being waived because of my status as an unpaid volunteer. I also understand that any false statements made on this form are subject to the penalties of 18 Pa.C.S. § 4904, relating to unsworn falsification to authorities and can be punishable by fine or imprisonment.

Accept

Decline

- 3.

## Personal Information

Please fill in the following form prior to making your record check request. Fields marked with an \* are required. A request resulting in an actual criminal record will be sent via U.S. Mail to the name and address listed below.

The system has been updated to allow the requestor to add an email address. When an email address is entered an email confirming that the request was received by the Pennsylvania State Police will be sent. Another email will be sent when the request is completed.

Once this step is completed, information regarding the individual for which you are performing a background check will be gathered. Each background check performed will cost **\$ 0.00** dollars.

Reason For Request:	VolunteerFREE ▾
Volunteer Organization Name:	Red Land Youth Baseball **
Volunteer Organization Telephone Number:	<input type="text"/>
First Name:	<input type="text"/> **
Middle Name:	<input type="text"/>
Last Name:	<input type="text"/> **
Address Line 1:	<input type="text"/> **
Address Line 2:	<input type="text"/>
City:	<input type="text"/> **
State:	-- Select a State -- ▾ *
Zip:	<input type="text"/> *
Country:	UNITED STATES ▾
Email Addr:	<input type="text"/>
Confirm Email Addr:	<input type="text"/>
Phone Number:	<input type="text"/> *



## Record Check Request Form

Please enter as much information as possible for the individual you would like to perform a background check on. First and middle names may **NOT** contain numbers, hyphens, apostrophes, dashes, or any other non-alphabetic characters. Last names may contain dashes. Fields marked with an \* are required. To submit multiple requests, click the "Add Request" button. When finished entering requests, click the "Finished" button.

First Name:  \*

Middle Name:

Last Name:  \*

Suffix:

Identity Theft #:

Social Security #:  (xxxxxxxx) (Highly recommended)

Date of Birth:  /  /  (mm/dd/yyyy) \*

Sex:

Race:

### Aliases and/or Maiden Name

	First	Middle	Last/Maiden
Alias 1	<input type="text"/>	<input type="text"/>	<input type="text"/>
Alias 2	<input type="text"/>	<input type="text"/>	<input type="text"/>
Alias 3	<input type="text"/>	<input type="text"/>	<input type="text"/>
Alias 4	<input type="text"/>	<input type="text"/>	<input type="text"/>

Enter This Request

Cancel

5.



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## Record Check Request Results

The results of your background check requests are displayed below. This page will automatically refresh several times and update the status of your record checks. **Please wait until processing has finished before reviewing any background checks.** Once processing is complete, click on the Control Number hyperlink to view the details of a specific record check.

Record Check Requests			
Control #	Subject Name	Date of Request	Status
		12/23/2018 01:02 AM	No Record

**One item found.** **1**

6.



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## Record Check Details

This screen displays the details of a particular record check request. The request process has been completed. **You may now print the certification form for your records.** Nothing will be mailed to you. To view/print the invoice associated with this record check request just click on the invoice **number** hyperlink. To view/print the certification form for this request click on the **Certification Form** hyperlink.

**Control #** [R20938344](#)

Requested by: [REDACTED]

<b>Subject Name:</b> [REDACTED]	<b>Status:</b> No Record
<b>Race:</b> White	<b>Request Date:</b> 12/23/2018 01:02 AM
<b>Sex:</b> M	<b>Last Update Date:</b> 12/23/2018 01:02 AM
<b>Date of Birth:</b> [REDACTED]	<b>Fee:</b> \$0.00
<b>Social Security #:</b> [REDACTED]	<b>Payment Method:</b> Free
<b>Reason for Request:</b> Volunteer	<b>Invoice #:</b> <b>R20938344</b>

[Certification Form](#)

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- Once this is done you will have the option to PRINT the CERTIFICATION FORM.
- Please PRINT it to give to us or SAVE as a PDF and email it to [safety@redlandyouthbaseball.com](mailto:safety@redlandyouthbaseball.com)
- Thank you!