

# COACH INSTRUCTIONS

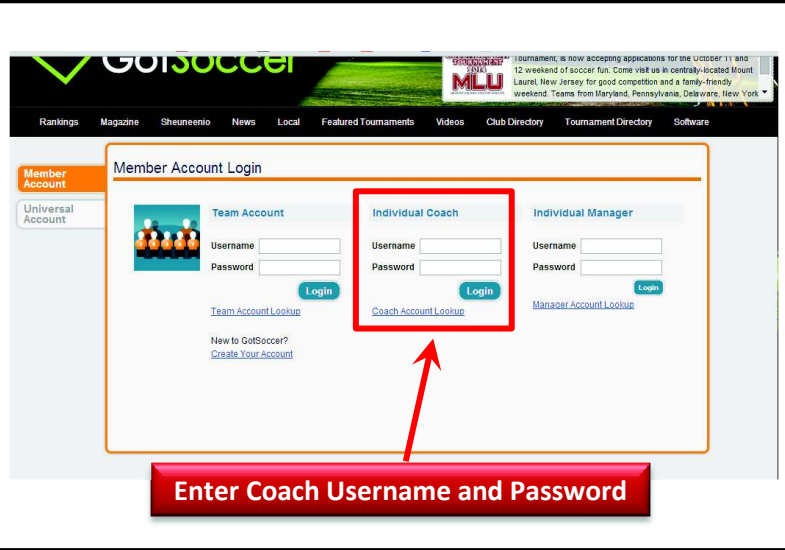
## BACKGROUND CHECK AND CDC HEADS UP TRAINING



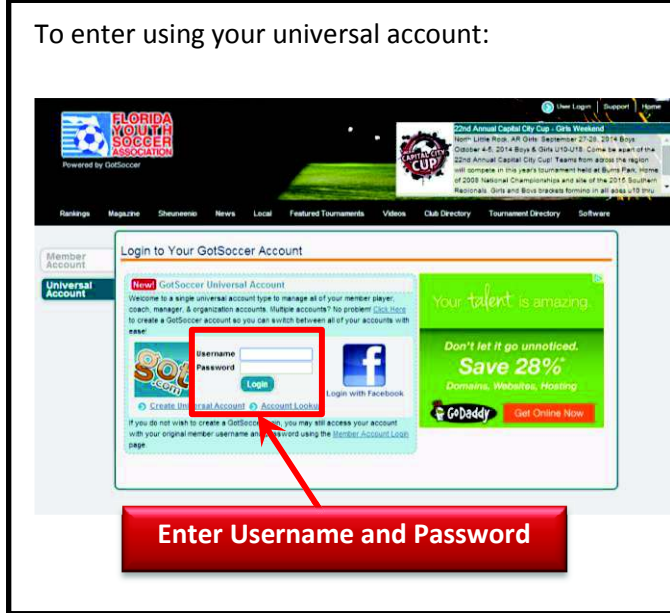
Select User Login



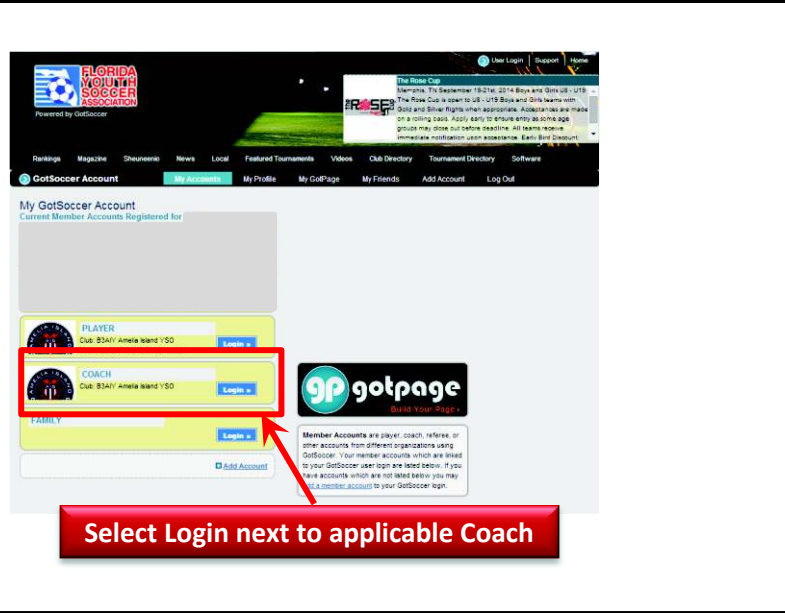
Select Team & Team Official



Enter Coach Username and Password



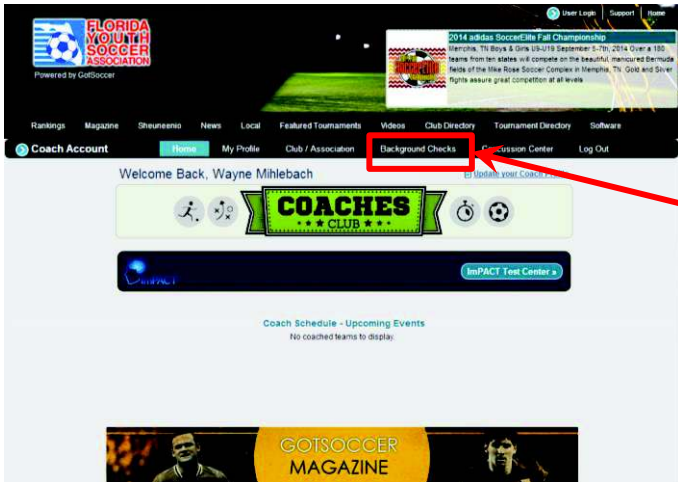
Enter Username and Password



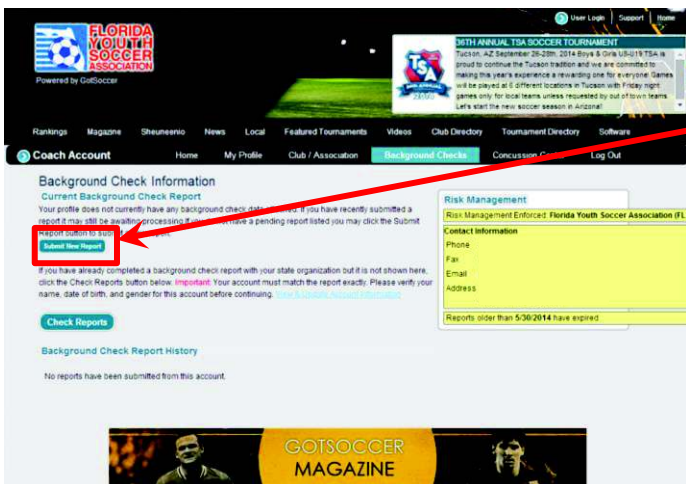
Select Login next to applicable Coach

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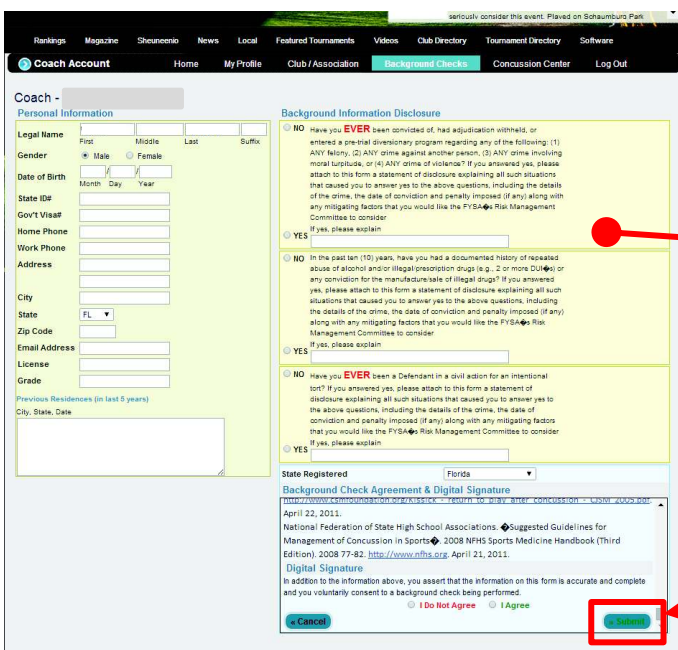
## BACKGROUND CHECK AND CDC HEADS UP TRAINING



Select Background Check



Select Submit New Report



Complete all fields

Scroll through and hit Submit

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## BACKGROUND CHECK AND CDC HEADS UP TRAINING



**Select Concussion Center**

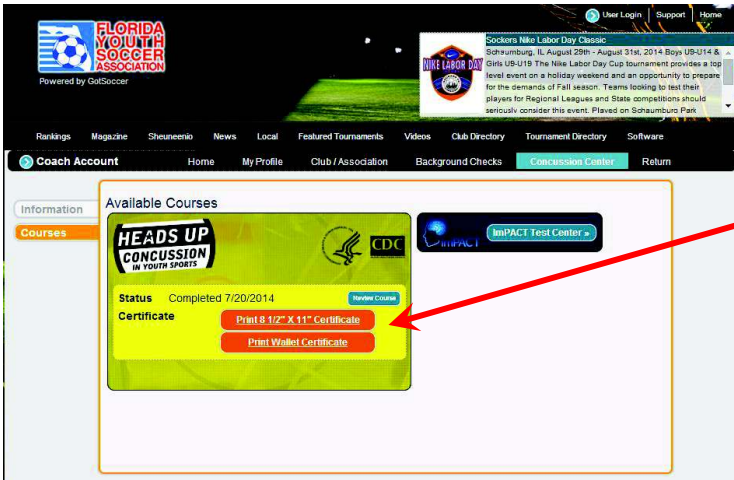


**Select Take Course/Re-start Course**

This link will open a new window and take you to the CDC.gov page for Heads up Training. Make sure you place your name on the certificate.

**Complete Course**

**Important Note**  
If you walk away for any time while taking the course, you may lose the link between GotSoccer and the CDC page. This may result in you needing to take the course over.



**Once complete, you should see a complete date and the ability to print off your certificates**