

# 2021 EIS Durango Shootout FAQs

## What is GotSport (GS)?

GotSport (GS) is the online registration and tournament management system used by Colorado Soccer Association. All CSA clubs register players and teams using this management tool.

Colorado Soccer Association (CSA) recently upgraded from GotSoccer to GotSport (GS).

In the past, the Durango Shootout used GotSoccer for tournament registration and management. Please note that your GotSoccer account *will not* take you to the 2021 Durango Shootout.

### You must log in through GotSport (GS).

1. If your Club is associated with CSA, your team information should automatically populate when you log in to your GotSport (GS) Team Account. If you do not know your Team login, please contact your Club administrator for your login credentials. You will use this account to manage your tournament team members, coach and manager contact information, and upload documents for Online Team Check-in.
2. If your Club does not use GotSport (GS) for Club registration and management, you will need to create an account at the time of application. You will use this account to manage your tournament team members, coach and manager contact information, and upload documents for Online Team Check-in.

IF YOU CREATE A NEW ACCOUNT, you must enter your Club name in the Drop Down box. If your Club is not listed, please chose “club not listed” and contact the Tournament Director to add you club after applying.

*Be sure to keep your login credentials because you will need to log in to your account to update your roster and upload documents for Online Check In.*

## What is the difference between “Tournament Roster” and “Official Roster”?

**Your Tournament Roster** is the players on your team playing in the tournament. It may or may not be the same as your regular team roster. It may include Club Pass players or Guest players. It is the roster you will work on in your GS Team Account and it is editable. Tournament rosters will freeze prior to the tournament and every player will be verified against your Official Roster and Player Cards that you upload. Once verified, the Tournament Roster will be printed for use by the referees at each game. Only verified players on the referee’s Tournament Roster will be eligible to play in that game.

**Your Official Roster** is the roster from your Club or State, with your Club or State signature or stamp, indicating that all players are currently registered and in good standing with a US Soccer Federation

sanctioned organization (USYSA, USCS, AYSO, etc). All players on the Official Roster have been verified by your Club or State Organization as in good standing and **eligible to play**. Each birthdate has been verified to the appropriate age group by your Club or State. The signature or stamp of the Club or State Organization implies responsibility of verification.

All players on your Tournament Roster will be cross-checked with your Official Roster. Only verified players on your Official Roster will be eligible to play in the tournament.

## What is Online Team Check-in?

Instead of attending Team Check-in on Friday night, all teams are required to upload their documents by April 15, 2021. Our Check-in team will verify all documents and cross-check to your Tournament Roster before you even arrive! **See instructions below.**

You simply have to show up 30 minutes before your first game for pre-game check-in with your referee!

## What documents are required for Online Team Check-in?

- **Documents to UPLOAD:**
  1. Official State/Club Roster with State/Club signature or stamp
  2. Official State/Club Player Cards, combined into one PDF
  3. Guest Player Form (if guest players)
  4. Signed Medical Release for each player, combined into one PDF file
  5. Signed Assumption of Risk and Liability Release for Coronavirus form for each player, combined into one PDF file
  
- **Up-to-date Tournament Roster in GS**
  - ***If you created a new Team Account***, you will be required to manually enter your team players in your GS Team Account / Tournament Roster (2021 EIS Durango Shootout) in GS. **See instructions below.**
  
  - ***If your Club registrar uses GotSport (all CSA Colorado Soccer Association clubs use GS)***, your team players will populate automatically. If your team players do not automatically populate, please contact your Club administrator. He/she will advise if you must enter your players manually. If your Club belongs to CSA, do not enter your players manually unless instructed to do so by your Club.
  
  - If you enter your players manually, please do not include their addresses and phone numbers, but you must include every player's birthdate and gender, which will be verified against your Official Club/State Roster that you upload.

## How do I login to my GS Team Account?

- Go to [www.system.GotSport.com](http://www.system.GotSport.com)
- Click Login
- Enter the credentials used for your GS Team Account in the application

## How do I upload documents in my GS Team Account?

Log in to your GS Team Account at [www.system.GotSport.com](http://www.system.GotSport.com)

- Team Management
- Choose your Team
- Team Registrations
- Choose 2021 EIS Durango Shootout
- REGISTRATION
- EDIT
- Upload buttons will appear.
- Choose your file to upload and click UPLOAD

## How do I add Players to my Tournament Roster in my GS Team Account?

Log in to your GS Team Account at [www.system.GotSport.com](http://www.system.GotSport.com)

- Team Management
- Choose your Team
- TEAM REGISTRATIONS Tab
- **Look for 2021 EIS Durango Shootout (stay on this page)**
- Click ROSTER next to 2021 EIS Durango Shootout on this page
- OR CLICK ROSTER TAB and Durango Shootout in the EVENT DROP DOWN BOX
- Click Add Player or Add Club Pass Player
- Enter player name and DOB
- Search
- If player does not populate:
  - Enter player information
  - Must include Birthdate
  - Do not include any personal information including address and phone number
  - Do not create Player "User Account"
- Create
- Start over for next player
- TO ENTER GENDER Click on individual player name to enter GENDER
- To enter Jersey Number, click on Jersey box on player list, enter number and click Save

**NOTE: You can access the Roster through the Roster Tab but you MUST choose the Shootout in the EVENT DROP DOWN BOX to make changes OR through the Team Registration Tab and choose Roster next to the tournament name.**

## How do I make changes or update Players in my Tournament Roster in my GS Team Account?

Much the same steps as ADDING a player, with a little variation:

- Team Management
- Choose your Team
- Team Registrations
- **Look for 2021 EIS Durango Shootout (stay on this page)**
  - Click ROSTER next to 2021 EIS Durango Shootout on this page
- OR Roster Tab and
  - click Shootout in the EVENT drop down box
  - SEARCH
- *Click the players name and make the changes.*
- *Or x to delete player*
- Jersey numbers can be added directly without clicking on the player.
- Click x top right to close out of player
- Start process all over for next player by choosing your Team... Team Registrations... etc

## How do I add Coaches and Managers to my Tournament Roster in my GS Team Account?

Same steps as adding Players but choose the Coach or Manager Tab

## How do I make changes or update my Coach/Manager Contacts in my GS Team Account?

Same steps as for Players but choose Coach or Manager Tab

## How do I view my Tournament Roster?

Log in to your GS Team Account at [www.system.GotSport.com](http://www.system.GotSport.com)

- Team Management
- Choose your Team
- Team Registrations
  - **Choose (click) 2021 EIS Durango Shootout**
- OR Roster Tab
  - Choose Shootout in the Event Drop down box
  - Search

## **What about Guest Players? How do I add them to my official roster?**

1. Add the players to your Tournament Roster.
2. Upload the Guest Player Form

Guest players will not be on your Official Roster and must be added manually to your Tournament Roster along with the uploaded Guest Player Form and all other player forms (player cards, med release etc).

3. Guest Players will be verified by use of the Guest Player form. The Guest Player form requires signature from your Club President or Club Registrar that the guest player is eligible and in good standing to play with your team, and that the age has been verified. The signature also verifies that your Club approves adding guests to your roster.

\*\*You will add the guest player's Official Player Card and other required player forms to your team's Player Cards and forms for upload.

## **What if my Guest Players are from the same Club as my team?**

If your Guest Players are in the same Club, they are considered "Club Pass Players" and entered on your Tournament Roster by Add Club Player, same as adding a Player.

Club Pass players may be added to your Official Roster by your Registrar.

If your Registrar does not add them to your Official Roster, then you will need a Guest Player form to verify them, same as above, since they will not appear on your Official Roster upload. .

## **What if my Guest Players are from a different state than my team?**

If your guest player resides in a different state than your team, you must file and provide a signed Interstate Permission form from your guest player's state of residency. Include this with your Guest Player form.

For example, if your team is registered with a club in NM and you have guests from Colorado, you must have an Interstate Permission form for the guest player, signed by both CO and NM, even though the tournament is in Colorado.

Link: [Interstate Permission Form](#)

## **Do I have to use the Durango Shootout Medical Release Form?**

**No.** You may use the Medical Form used by your Club.

## Do I have to use the Durango Shootout Covid Assumption of Risk form?

**Yes.** You must use the form specific for this tournament. You will find the form on the website.

## How can I check my payment status?

Log in to your GS Team Account at [www.system.GotSport.com](http://www.system.GotSport.com)

- Team Management
- Choose your Team
- Team Registrations
- **Choose (click) “ 2021 EIS Durango Shootout”**
- Billing – you can view your payment status and make credit card payments

## Can I change my billing from Check to Credit Card payment?

- Yes. Email Tournament Director [durangoshootout@gmail.com](mailto:durangoshootout@gmail.com) to have payment option changed to Credit Card then follow the steps above for “check payment status” and make payment online.