



*A Member of the Cobb County Parks and Recreation  
Department*



# **CONSTITUTION AND BY-LAWS**

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# **South Cobb Youth Basketball Association, Inc. "SCYBA"**

## **Constitution and By-Laws**

### **ARTICLE I- NAME**

This organization shall be known as the South Cobb Youth Basketball Association, Incorporated. Hereafter referred to as SCYBA or "The Association".

### **ARTICLE II – OBJECTIVE**

The objective of this organization is to provide boys (ages 5-18) and girls (ages 5-14) a forum to play recreational basketball with major emphasis on sportsmanship, honesty, loyalty, courage, physical fitness, self-discipline, and respect.

This objective will be achieved by providing supervised instruction in the sport of basketball. The supervisors or coach shall constantly bear in mind that the attainment of exceptional athletic skill or the winning of games or competition is secondary to the prime objective of molding future men and women.

In conducting the activities of this Association, the maximum benefits can be obtained by following a theme of allowing coaches to coach, league directors to direct, and the committees to function as defined in these By-Laws.

### **ARTICLE III – LIABILITY**

- A. SCYBA Officers, Coaches, League Directors, Officials, or any other supervisory personnel are not responsible for injuries to players participating in SCYBA sanctioned events.
- B. Players, Coaches, League Directors, Officials participate at their own risk in SCYBA sanctioned practices and games.

### **ARTICLE IV- GOVERNMENT**

The governing body of the Association shall be the Board of Directors (hereafter known as the Board).

1. The Board of Directors shall be comprised of up to eighteen (18) members four (4) elected and a minimum of fourteen (14) volunteers.
2. The four (4) elected positions shall be considered the Executive Board
3. The Executive Board shall consist of the following members:

- a. President
  - b. Vice President
  - c. Treasurer
  - d. Secretary
4. The fourteen (14) general board members will be comprised as follows:
- a. League Director – Coed 5-6 instructional league
  - b. League Director - boys 7-8
  - c. League Director - boys 9-10
  - d. League Director - boys 11-12
  - e. League Director - boys 13-14
  - f. League Director - boys 15-18
  - g. League Director - girls 7-14
  - h. Gym Director
  - i. Scorekeeper Director
  - j. Team Mom Director
  - k. Equipment & Uniform Director
  - l. Communications Director
  - m. Website Director
  - n. Sponsorship Coordinator
  - o. Community Volunteer Director
  - p. Email Director
5. Each general board member will hold one of the above positions or be an assistant to the general board member position. Note: some age groups may have up to 2 League Directors.
6. The **Executive Board** and **General board** will be voting members.
7. The Executive Board will be selected and voted upon by the general board. At the conclusion of the SCYBA current season, the board shall have a final or end of season board meeting to conclude association business. Any current Executive Board member or member of the general board in good standing is eligible for an Executive Board position. Any member wishing to be considered for an Executive Board position shall submit his/her name for placement on the ballot. Members of the board wishing to cast a vote for Executive Board positions may do so by voting in person at the end of season meeting or submitting an absentee ballot to the Secretary prior to the end of season meeting.
8. The Executive Board members will be elected annually at the end of season board meeting.
9. The general board will consist of board members not holding an Executive Board position. There are no term limits for board positions. Current active board members may retain their status as active members for the upcoming season by notifying the Secretary in writing of their desire to maintain their status no later than the end of season meeting. Failure to notify the Secretary will inactivate their status. To regain active status a vote will need to be held.

10. To become an active board member an application must be submitted to a current board member. New applicants for board membership will be submitted to the Board in a voting session. The board meets for a sit down meeting the 1<sup>st</sup> Wednesday of the month, starting at least, 3 months prior to the start of the season. The board will also meet/communicate during the offseason by either e-mail or sit down meeting (if required).
11. Any Executive or General board member that resigns or is expelled/suspended from a position “with prejudice” shall no longer be able to hold a position with SCYBA.
  - a. Expulsion: Executive Board removal
  - b. Suspension: Executive Board member vote.
12. Decision to expel will be voted by the Executive Board with a majority vote.
13. Any Executive or General board member shall be able to resign from a position “without prejudice” in writing to the Executive Board and will be eligible to hold a future position with SCYBA.
14. To ensure that the leagues are managed efficiently, board members may be required to fulfill multiple positions.
15. Executive and general board members shall conduct the business of the association as directed by these By-Laws
16. Executive and general board Members are required to attend all meetings and participate in Registration to be considered “Active”.
17. Failure to participate in a minimum of 50% of the meetings and/or Registration activities will result in immediate suspension for the remainder of the season.
18. Inactive members must be voted upon by the Board in a voting session in order to return to active status.
19. All votes require 75% of the active board member participation to be considered a valid vote.
20. Votes can be obtained via electronic email or verbally.
21. All votes will be recorded and tallied by the Secretary.

## **ARTICLE V – DUTIES**

### **A. PRESIDENT**

- 1) The President shall provide leadership to SCYBA.
- 2) It shall be the duty of the President to preside at all meetings of SCYBA.
- 3) The President shall not override the duties of other officers and Board members, unless lack of action would place SCYBA in jeopardy.
- 4) The President will represent SCYBA in any Cobb County Parks and Recreational Association meeting.
- 5) The President is responsible for ensuring that all-tournament information is communicated and disseminated amongst the board in a timely manner.

### **B. VICE PRESIDENT**

- 1) The Vice President shall be responsible for assuming the duties and office of the President if the President is unable to complete his /her term.

### **C. TREASURER**

- 1) The Treasurer shall have full charge of all finances and shall see that all monies are safely deposited in the association's financial account no later than 3 business day after receiving the funds. In the event the Treasurer is unavailable to deposit the funds in the bank, the President or Vice President must ensure deposits are made within 3 business days.
- 2) The Treasurer will ensure all returned checks presented to the association's financial account are refunded. In the event the returned checks are not refunded, the Treasurer will work with the League Director to reclaim the funds from the returned check.
- 3) In the event a returned check is compensation for a registration fee, the Treasurer will ensure that the child does not be included in the coach's draft unless a confirmed alternate payment agreement is made with the child's parent or guardian.
- 4) The Treasurer shall report in writing at each regular Board meeting and every general membership meeting the conditions of the finances, with such recommendations as he/she shall deem appropriate.
- 5) The Treasurer will provide monthly statements via electronic mail throughout the season no later than the 10<sup>th</sup> day of each month.
- 6) The Treasurer shall sign all checks, countersigned by the President or the Secretary disbursing moneys of SCYBA.

The Treasurer shall function as primary business manager for SCYBA. The Treasurer shall serve as contract manager on all functions related to the completion and payment of services rendered by outside vendors.

All expenditures over \$ 100.00 must be communicated to the Treasurer and/or approved by the Board.

The Treasurer shall maintain financial records for a five (5) year period and shall hand them over annually to the succeeding Treasurer.

The Treasurer at the end of each fiscal year shall submit a year-end financial statement to the Board.

The Treasurer shall maintain at his/her discretion, a petty cash fund not to exceed \$300.00 during the Registration season.

The Treasurer must maintain player database.

### **D. SECRETARY**

- 1) The Secretary shall have charge of and keep a full and complete record of all proceedings of all meetings, render documented reports and minutes when called upon at a meeting, and under direction of the President, handle all correspondence of SCYBA. Minutes shall be maintained for a two (2) year period and handed over to the succeeding Secretary.

- 2) The Secretary shall be responsible for organizing registration and maintaining all information regarding general membership and waiting lists.
- 3) The Secretary shall be accountable for all vote recordings and ensuring that the results of the vote are communicated to all board members.
- 4) The Secretary is responsible for recording the minutes of each meeting and publishing them via email within 72 hours of the meeting.

#### **E. LEAGUE DIRECTORS**

- 1) The League Director will act as the liaison between the parents and the board.
- 2) The League Director must attend all scheduled games for their league.
- 3) The League Director must supply the game ball and maintain first aid kit.
- 4) The League Director shall be responsible for all communications with coaches, players, and players' parents.
- 5) The League Director will post standings on a weekly basis for their respective league
- 6) The League Director will administer the skills test for their league.
- 7) The League Director will preside over the draft following the guidelines in these By-Laws.
- 8) Shall act as arbitrator, if necessary, in the event of grievances from parents, players, or other referees in their league

#### **F. GYM DIRECTOR**

- 1) Gym Director shall schedule all league practices and game schedules.
- 2) Gym Director will reschedule all games when canceled due to a holiday or facility scheduling conflict.
- 3) The Gym Director shall notify the appropriate parties to reschedule referees.
- 4) The Gym Director is responsible for creating all tournament brackets and schedules with each League Director's review prior to start of tournaments.
- 5) The Gym Director is also responsible for coordinating and securing a host for the end of Season Tournament.

#### **G. SCOREKEEPER DIRECTOR**

- 1) Scorekeeper Director shall coordinate all scorekeepers for each game.
- 2) Scorekeeper Director will ensure that all scorekeeper hours are maintained and properly reported to the treasurer.
- 3) Scorekeeper Director will ensure that all payments provided to the scorekeepers are correct prior to the scorekeeper receiving the payment.
- 4) Scorekeeper Director will ensure that scorekeepers that are selected are responsible and understand all rules of the game.

- 5) Scorekeeper Director will coordinate with treasurer to provide correct addresses for all scorekeepers for payment distribution.
- 6) The Scorekeeper Director will ensure that all raises for scorekeeper fees are brought to the board for approval prior to making any raise adjustments.

#### **H. TEAM MOM DIRECTOR**

- 1) Team Mom Director ensures that all picture and make-up picture dates are coordinated with the photographer and league directors.
- 2) Team Mom Director will coordinate with the Gym Director all gym time needed for team and individual pictures.
- 3) Team Mom Director will assist with coordinating information from the board to the team mom and coach of each team.

#### **I. EQUIPMENT, UNIFORM AND SAFETY DIRECTOR**

- 1) Equipment, Uniform and Safety Director will ensure that all jerseys prices are competitively priced and all jersey costs are approved by the board.
- 2) Equipment, Uniform and Safety Director will ensure that all jersey sizes and orders are submitted to the approving company to ensure jerseys are returned prior to the 1<sup>st</sup> game.
- 3) Equipment, Uniform and Safety Director will coordinate with the league director to receive all jersey sizes for their leagues.
- 4) Equipment, Uniform and Safety Director will ensure that all game balls are received by the league directors.
- 5) Equipment, Uniform and Safety Director will ensure that all league directors receive proper first aid kits at the start of each season.
- 6) Equipment, Uniform and Safety Director will coordinate with the treasurer to purchase all needed safety equipment at the start of each season.

#### **J. COMMUNICATIONS DIRECTOR**

- 1) Communications Director will ensure that all messages or emails are reviewed within 24-48 hours of receipt.
- 2) Communications Director will respond to all valid messages within 72 hours of receipt.
- 3) Communications Director will ensure that the outgoing message is properly updated with season events and necessary dates.

#### **K. WEBSITE DIRECTOR**

- 1) Website Director will maintain the SCYBA website.
- 2) Website Director will work with web hosting provider to ensure that all required information is received to maintain the website.



- 3) Website Director will ensure that the SCYBA website is current with all of the current season's registration dates and contact information.
- 4) Website Director understands and agrees that the SCYBA Website and Domain name are the property of SCYBA.

#### **L. SPONSORSHIP COORDINATOR**

- 1) Sponsorship Coordinator will ensure that all fund raiser activities are approved by the board.
- 2) Sponsorship Coordinator will maintain a sponsorship letter that will be used to solicit sponsorships.
- 3) Sponsorship Coordinator will facilitate all sponsorships and ensure that those funds are provided to the treasurer within 5 business days of receipt.
- 4) Sponsorship Coordinator will work to bring new sponsorship ideas to the board for approval.
- 5) Sponsorship Coordinator will ensure that all fund raiser activities are organized with proper amount of volunteers needed to make the fundraiser successful.

#### **M. COMMUNITY VOLUNTEER DIRECTOR**

- 1) Community Volunteer Director will maintain and update the list of volunteers that would like to assist or possibly join the board and also the list of all perspective new coaches.

### **ARTICLE VI – REGISTRATION & ELIGIBILITY**

#### **A. REGISTRATION**

- 1) Registration of eligible players shall begin and close on dates designated by the Board. The Board will consider late registration through the skills test. Registrations will not be accepted following the skills test unless approved by the Executive Board and league director for that age group. NOTE: No player will be allowed to register or play on 2 different teams, however if a team does not have enough players, the League Director has the authority to allow a player from another team to play on the team to avoid the game becoming a forfeit. Both Coaches must approve of the added player.
- 2) Due to limited facilities, limits may be required on the number of players. Once the limit is reached, a player's waiting list may or may not be established.
- 3) A registration fee (to be determined each year by the Board) is required for each player, and must be paid at the time of registration.
  - a. A registration is not considered "valid" until full payment is made.
- 4) All new players to the league, must provide a copy of their birth certificate (or proof of age) at the time of registration.
- 5) Parents will be furnished with the following at registration:
  - a. Registration Application
  - b. Date, time and place of the skills test

- c. List of Board Members by position, upon request
  - d. SCYBA By-Laws, upon request
  - e. Calendar of Events
- 6) By signing the registration application, parents acknowledge that the By-Laws are available to them online on the league website.
  - 7) Executive and General board members are required to pay 1/2 for their children to participate. The Executive Board will meet and decide if there will be a discount, annually.
  - 8) A Financial statement will be available during registration upon request.

## B. SCHOLARSHIPS:

### 1) SCHOOL SCHOLARSHIPS:

- a. A total of three registration scholarships (if applicable and at the Executive discretion) will be provided each season (two elementary schools and one middle school).
- b. The Board will vote during a pre-season board meeting on which schools are awarded scholarships.
- c. The Secretary will record the vote and keep a record of awarded schools for two years.
- d. Students who receive a scholarship must bring the scholarship information to a registration site and the President must sign the registration to validate its authenticity.

### 2) HARDSHIP SCHOLARSHIPS:

- a. The parent/guardian of the registered player must complete a hardship scholarship (if applicable and at the Executive discretion) request during a scheduled registration date.
- b. The hardship scholarship request will be presented to the board for review and approval.
- c. The board will vote on the number of hardships annually.
- d. Approved hardship scholarship may be a combination of partial and full scholarships.

## C. REFUNDS

- 1) Refunds will ONLY be given up until the date of the Coaches Draft or when the player is placed on a team by the League Director. **ONCE TEAMS ARE DRAFTED OR THE PLAYER IS PLACED ON A TEAM, NO FULL REFUNDS WILL BE GIVEN WITHOUT APPROVAL OF THE EXECUTIVE BOARD.** Any refund request submitted prior to the Coaches Draft will be subject to a \$25 cancellation fee.
- 2) Parents must submit in writing the request for a refund following the selection of teams or when the player is placed on a team, the refund must be approved by the Executive Board. An Executive Board member will notify the parent of the boards' decision within ten (10) days of the request.
- 3) An injury occurring up to and including the first game is eligible for a refund minus uniform costs.

## D. ELIGIBILITY

- 1) To be eligible to participate with SCYBA, each player, regardless of race, color, creed or religion, must possess good general health, and have the permission of a parent or legal guardian to participate.
- 2) A player's age as of September 1 will determine the league in which they participate. Leagues are broken down as follows:

Girls 7-8	Boys 7-8	Boys 15-18	Coed 5-6
Girls 9-10 and or 11		Boys 9-10	
Girls 11-12	Boys 11-12	Boys 13-14	
Girls or 12-14			

- 3) Players will not be allowed to play outside their age group without a written request from the parent or guardian during the registration period and must be approved by the Executive Board. A player cannot hold a position in a league outside his/her age group that would prohibit a player from participating.
- 4) Some leagues may be combined, or split if necessary in order to create ample number of teams.
- 5) **NOTE: All 5 and 6 year old girls MUST play with the 6U Coed ONLY....NO EXCEPTIONS WILL BE MADE UNLESS APPROVED BY THE EXECUTIVE BOARD!!!**

## E. METHOD OF PAYMENT

- 1) SCYBA accepts online credit card payments and cash or money orders only (NO PERSONAL CHECKS).

## ARTICLE VII-TEAM SELECTION & TOURNAMENT FEES

### A. TEAM SELECTION

- 1) The maximum number of players per team will be eight (8). Any additional players over 8 must be approved by the Executive Board and League Director.
- 2) Players will be assigned to teams by a 'Draft' in all age groups, except 6U Coed. The draft and placement of all players on a team will be administered by the League director. The 6U Coed players will be randomly placed on a team by the League Director. In the event a team does not have a Coach or the Coach is not present for the draft, the League Director has the authority to select the Coaches team.
- 3) Due to the perception of teams being 'stacked', players will not be assigned to teams prior to the draft.
- 4) The League Director can add players to a team from a potential waiting list if the team falls below the established roster size for that league or at the League Directors discretion. Players will be added on a first come, first served basis by draft order. Coaches may not choose players from the waiting list.

- 5) Recruiting of players by coaches or assistant coaches **WILL NOT** be allowed. Any coach or assistant coach found violating this rule will be brought before the Executive Board for disciplinary action.
- 6) Requests made by parents for a player to be placed on a specific team for any reason can not be guaranteed.
- 7) Only the child (or children) of the head coach may be frozen in a draft position, plus potentially one additional player (see ARTICLE VII, section B for more details). Assistant coach's **children or coach's relatives cannot be frozen unless the player falls under the "RETURNING SCYBA HEAD COACH BEING ABLE TO RETAIN PLAYERS FROM THE PREVIOUS YEARS TEAM" rule** (see ARTICLE VII, section B for more details).
- 8) The coach's child (or children) or returning player must be drafted in the round specified by the skills test ranking.
- 9) Each player must undergo a skills test.
- 10) Those players who fail to undergo a skills test will be placed on a team as follows:
  - a. First, if the player's skills are known by at least three of the coaches or the League Directors in that league, then the player will be assigned a ranking and is eligible to be drafted.
  - b. Second, if the player's skills are unknown, they will be placed in a "HAT" and drawn by a coach in the last round of the draft. The League Director also has the authority to not use the hat pick format and can randomly place the player(s) with the unknown skills on a team.
  - c. Players will not be drawn from the "HAT" until all players who were ranked thru skills test have been drafted.
- 11) No late registration or player additions will be accepted once the skills test is completed, unless approved by the SCYBA Executive Board.
- 12) No trading of players will be allowed after draft session with the following exceptions. All three (3) conditions must be met, for players to be traded.
  - a. Both coaches and parent(s) of the players involved must agree to the trade.
  - b. The Executive Board must approve the trade.
  - c. If a uniform has to be ordered after the uniform order has been submitted, the parent and/or coach will be responsible for the cost of the uniform.
- 13) The Executive Board has the authority to add and or remove any player from any team's roster if necessary. The addition or removal includes, but is not limited to, non paid registration or NSF fees, conduct or actions detrimental to any team or SCYBA and late registrations after the draft.
- 14) If an 8U age group has 8 or more teams, then the top 50-60% of the players, based on their skills test ranking will play in the SCYBA East league. The remaining 40-50% of players will play in the SCYBA West League. NOTE: In the interest of fairness, East & West teams will NOT play against each other.

- 15) **If there are 7 or fewer teams in the 8U age group, all of the players in the age group will ALL play together. This means the age group will not follow the East/West format.**
- 16) If any other age group has 12 or more teams, then at the League Director(s) and Gym Directors discretion, the league will be split in half. Teams in each half will only play each other, until the end of the year tournament. During the tournament, all teams will compete against each other.

As noted in Section VI – Registration & Eligibility (D) (3), “Players will not be allowed to play outside their age group unless specifically approved by the Executive Board.”

#### **17) RETURNING SCYBA HEAD COACH BEING ABLE TO RETAIN PLAYERS FROM THE PREVIOUS YEARS TEAM**

- a. SCYBA Head Coaches that return to SCYBA to coach in **CONSECUTIVE YEARS**, will be given the opportunity to retain up to two (2) players, from the previous **SCYBA’s team ONLY**. Note: The Head Coaches son(s) will count towards the (2) players retained. The retained player(s) must be drafted in the round specified by the skills test ranking. **EXCEPTIONS TO THE “RETURNING SCYBA HEAD COACH BEING ABLE TO RETAIN A PLAYER FROM THE PREVIOUS YEARS TEAM” RULE ARE AS FOLLOWS:**
- i. The parent or legal guardian of the selected player(s) provides a written statement to SCYBA during registration or to the League Director prior to the SCYBA Coaches Draft, requesting they **DO NOT** want their child to play for the returning SCYBA Head Coach.
  - ii. In the event both returning players are assessed as 1<sup>st</sup> round talent, then during the draft, the Coach must skip his 3<sup>rd</sup> round pick.
  - iii. The player or players do not attend the SCYBA mandatory skills test (see Article VII, Section A, #10).
  - iv. The player(s) did not play for the returning SCYBA Head Coach and the previous year.
  - v. The SCYBA Head Coach did not Coach for SCYBA the previous season.
  - vi. Current SCYBA Head Coaches that were Assistant Coaches the previous season, are **NOT** allowed to retain players from the previous SCYBA season. The only exception is the Coaches child(ren).

#### **18) ALL-STAR TEAM SELECTION**

**The goal of the SCYBA All-Star team is to show an outstanding effort (win) at the Cobb County and GRPA District 5 tournaments and ultimately win the STATE championship for SCYBA & COBB COUNTY. Therefore, it is important that each league director ensures their coaches choose players that have demonstrated the highest skills in their leagues as well as portray a positive team and winning attitude.**

- a. All Star teams will be selected after the Christmas break and no later than January 31<sup>st</sup>. Each coach will have the option of nominating a player(s) from their team. In addition

the League Director can nominate players from any team. The number of players nominated per age group will be determined by the League Director and or Executive Board. The League Director has the final approval over All-Star nominees and the FINAL approval of the All-Star team final roster.

- b. All Star nominees will try out for the All Star teams. If your player makes the team, the parent will be responsible to pay the cost of the All-Star jersey if a new jersey is ordered.
- c. All Star Coaches (see Article VIII section B item 7) will select the teams. If there is more than one team, the coach of All-Star Team A will be allowed to select 10 to 12 players first. The remaining team(s) will then select the next 10 to 12 players. The selection process is done this way in an attempt to create one strong team (Team A) and potentially one developmental team (Team B). Also the District has a January 1<sup>st</sup> age requirement, so Team A may lose a few players. If this happens, a few players may be added from Team B at the conclusion of the Cobb County Tournament.

## **19) TOURNAMENT FEES**

1) All tournament entry fees will be paid for by each individual team/parents of the players. This includes both the Cobb County Holiday Tournament & Cobb County All-Star tournament. Teams that are selected to play, must pay the entry fee(s) on or before the deadline set by the County or their tournament spot will be made available to another team. NO EXCEPTIONS!!!

## **ARTICLE VIII—COACHES**

### **A. SELECTION OF COACHES – NEW AND RETURNING COACHES**

- 1) All prospective coaches are volunteers.
- 2) It is mandatory that each prospective coach sign up during the registration season.
- 3) All 1<sup>st</sup> year prospective coaches **MUST** complete a Coach's Application and a background check form. All forms must be returned to the League Director they are interested in Coaching or the SCYBA Treasurer during the registration period.
- 4) Coaches must be approved by the board prior to team selection or draft.
- 5) The Board will approve coaches annually.
- 6) Coaches that have not been approved by the board for the current season cannot participate in the draft.
- 7) It is recommended that the coach select his/her assistant coach after the draft. As noted in section **Article VII-Team Selection (A) (6)** "Only the child (or children) of the head coach may be frozen in a draft position.
- 8) Minimum age for coaches or assistant coaches is twenty-one (21) years of age as of the opening day of the current season.
- 9) If a coach or assistant coach is unable to attend a game, the coach should inform the League Director of who will be stepping in on their behalf.
- 10) If the coach is a League Director, the rules governing coaches will take precedence over League Director duties.

## **B. RESPONSIBILITIES OF COACHES**

- 1) Coaches and assistant coaches are required to abide by the rules and regulations of SCYBA in these By-Laws.
- 2) Coaches are required to attend all coach's meetings, skills test and the draft.
- 3) Coaches must ensure that each player is discharged to a responsible adult after each practice or game and supervise the players at all times during practices and games. No child should be left unattended after a practice or game.
- 4) Coaches and assistant coaches must show a positive attitude and strive to instruct the players in the basic fundamentals of basketball. He/She must show exemplary conduct both on and off the court and instill in each player the ideals of fair play and good sportsmanship.
- 5) Coaches and assistant coaches are encouraged to become 'Certified' through Georgia Parks and Recreation Association (GPRA).
- 6) Misconduct including abandonment by a coach will not be tolerated. Coaches that fail to adhere to the rules in these By-Laws will be expelled by the decision of the Executive Board. In the event of such conduct, the Board shall call the individual involved to appear within three days or as soon as possible for appropriate action.
  - a. If the child of the coach is removed from the team by the resigning coach, a refund will not be granted unless it is prior to the selection of teams or the draft.
- 7) Provided there are at least 2 teams in the league, selection of All-Star coaches will be as follows:
  - a. At the end of regular season play, the 1st place coach will have the option to coach team "A" provided that he/she is in good standing with SCYBA.
  - b. If the 1st place coach declines, the 2nd place coach will be given the opportunity to coach team "A". If the 2<sup>nd</sup> place coach declines the League Director will be the coach. The League Director reserves the right to assign another coach from their league (in good standing) to coach the team "A".
  - c. At that time the next placing coach will have team B.
- 8) If there is only one team, the same rules apply and the league director has the option to assist the All Star team.

## **ARTICLE IX– SCOREKEEPERS**

### **A. SCOREKEEPERS**

- 1) The Score Keeper Director will provide scorekeepers at all games.
- 2) Whenever possible, two scorekeepers will be utilized; one will run the clock and the other keep the official scorebook.
- 3) Scorekeepers must not allow friends or any other unofficial person(s) to sit or stand with them at the scorer's table. It will be the League Director's responsibility to make sure this rule is followed.
- 4) Scorekeepers must be between the ages of 14 & 18 and must sign up during registration.
- 5) Scorekeepers must report to the gym 15 minutes prior to game time.

- 6) Scorekeepers are required to contact the Scorekeeper Director or Assistant Director at least an hour before their scheduled time if they are unable to work a game.
- 7) No cell phones, IPod's, MP3 players, tablets or laptops computers may be used at the scorers table.
- 8) Score keepers are not allowed to go onto the gym floor to shoot baskets in between quarters or at the half.
- 9) Score keepers are not allowed to argue with the coach(es)/parents. All concerns must be addressed with the officials.
- 10) Scorekeepers must submit their time for games worked on the score sheet before they leave for the day.

## **ARTICLE X – CONDUCT**

### **A. GENERAL**

- 1) No rowdiness, profane language, fighting or display of unsportsmanlike conduct from players, coaches, parents, game officials, or spectators will be tolerated. Violators will be subject to removal from all SCYBA events and/or discipline by the Executive Board.
- 2) Only team members, head coach, and one assistant coach will be allowed on the bench during the game.
- 3) Only those basketballs provided by SCYBA will be allowed in the gym during practices and games.
- 4) Only players of the current game are allowed on the gym floor.
- 5) Upon evidence of misconduct by any player, the League Director shall notify the coach of the team of which the player is a member within 24 hours of the misconduct becoming known. This coach shall then appear before the Executive Board in the capacity of an advisor with the player for discipline.

### **B. OFFICERS and COACHES**

- 1) Any member of SCYBA, (Board member, coach, assistant coach, or other volunteer) found to be the focal point of an unlawful or governmental investigation will be suspended until the investigation has been completed.
- 2) Any member of SCYBA (Board member, coach, assistant coach, or other volunteer) found guilty of conduct unbecoming will be punished by reprimand, suspension, or expulsion by the decision of the Board. In the event of such conduct, the Executive Board shall call the individual involved to appear within three days or as soon as possible for appropriate action.
- 3) Any coach, assistant coach, or player receiving his/her second technical foul or ejection in the same game will be suspended from the next game played by their team, no exceptions. A second technical foul or ejection in the last game of the regular season will carry over to the end of year tournament.
- 4) The Board reserves the right to deny a board member or coach's position to anyone as deemed necessary.



Any coach failing to comply with any of the by-laws will be subject to immediate review by the Executive Board with the decision being binding.

## **ARTICLE XI – PARTICIPATION**

### **A. PARTICIPATION**

- 1) Coaches are strongly encouraged to play each player the equivalent of one-half a game. If in the opinion of the League Director/Board, a coach is not giving a player ample playing time, the coach may be disciplined by the Executive Board.
- 2) All coaches are **REQUIRED** to play each player at least one (1) uninterrupted quarter in the first half of each game (except the end of the year tournament. See article A. Participation, d. for more details). A technical foul will be assessed to the team if this rule is not met. This should be brought to the referee’s attention as soon as noticed, by the opposing coach, scorekeeper, or league director. The game will be stopped at the point of the technical foul and the player(s) inserted into the game. The player(s) must also play the entire 3rd quarter, or the game will be forfeited. Exceptions to rule #2 is as follows:
  - a. Player becomes sick or injured
  - b. Player fouls out
  - c. Player is being disciplined by the coach in accordance with Article XI #5
  - d. The team is playing in the SCYBA end of the year tournament. During the end of the year tournament, each player is required to “participate” in each half of the game; the only exceptions are illness, injury and/or disqualification. Playing time is totally different from the regular season rules, which of course, requires each player to play in one uninterrupted quarter. Teams/Coaches that are found to be in violation of the end of the year tournament participation requirement rule will result in the game being forfeited.
- 3) Players not present by the start of the game must play one interrupted quarter in the game. Any player not present by the start of the 3rd quarter is not affected by this rule, and may be played at the discretion of the coach.
- 4) Repeated violation of the participation rule may result in discipline to a coach by the Board.
- 5) A coach may suspend a player from a game or practice by notifying the parent/guardian and the league director and stating the reason for the suspension. Reasons for the suspension may include, but are not limited to, unexcused, or excessive absences from practices or games, consistent tardiness to practices or games, improper behavior during practices or games. All suspensions must be approved by the League Director. The player’s parent(s)/guardian have the right to appeal the suspension to the Board.

## **ARTICLE XII – GAME & PRACTICE REGULATIONS**

### **A. GAME REGULATIONS**

- 1) The Board in conjunction with the Official’s Association will determine the degree of strictness of the rule interpretation during the season.
- 2) All games shall be played in accordance with Georgia High School Athletic Association rules, unless otherwise stated in these Rules and Regulations.

- 3) **NO PROTESTS** will be accepted for any reason.
- 4) Only the head coach, or assistant in case where head coach has been ejected, will be permitted to question a call by the officials.
- 5) **Each team must have four (4) players at the scheduled game time to begin a game.** If not, the game will be forfeited. If neither team can field a team, the game shall be a double forfeit.
- 6) A 5 minute grace period is allotted for the first scheduled game of the day. No other games will be permitted a grace period.
- 7) Each game will begin at the scheduled time unless games overlap. In which case, the next game will begin five (5) minutes after the previous game ends, or unless otherwise directed by the League/Gym Director.
- 8) The game will consist of four (4) quarters with a “running clock”. The clock will be stopped only for the following:
  - a. Team time-outs or official called time-outs.
  - b. With the whistle during the last 2 minutes of the game (except when a team is leading by 20 points or more).
  - c. If a team has a lead of 20 points or more with 2 minutes or less left in the game, the clock will not stop until the lead falls below the 10 point mark or time runs out.
  - d. At every official’s whistle during an overtime period.
- 9) There will be a one (1) minute break between quarters and a five (5) minute break between halves unless otherwise instructed by the League/Gym Director.
- 10) The leagues will play the following quarter times:
  - a. 8 minute quarters: 5-6 Coed, 8U Boys and Girls, 10U & 12U Boys and Girls
  - b. 8 minute quarters: 14U & 18U Boys
- 11) In the case of a tie at the end of regulation, a two (2) minute overtime will be played until a winner is determined. The clock will stop at every official’s whistle during overtime. If the game is still tied after 1 overtime period, the game will go into sudden death. The first team to score will win.
- 12) The three-point shot rule will be in effect for all league games if the gym floor is marked with an official three-point line.
- 13) A jump ball will occur at the start of the game, and at the start of the first overtime period, thereafter the alternating possession rule will apply.
- 14) Each team will receive four (4) time-outs per game and can be used at anytime during the game. One time-out will be provided for each overtime period. Regulation timeouts do not roll over for overtime.
- 15) In the event a player or coach receives a second Technical Foul, he/she will be suspended the following game (tournament included). If it is the last game of the season, this will carry over to the following season.

## **B. GAME RULE EXCEPTIONS**

- 1) 6U Coed

- a. Remember, this is an instructional league and it should be fun, while at the same time a learning experience for the players, coaches and parents.
  - b. Player participation will be based on Article XI.
  - c. SCYBA will provide one (1) paid referee per 6U game.
  - d. One (1) coach per team is allowed on the floor. The coach must not intentionally interfere with the play of the game. If a coach interferes with the game he/she will be removed from the floor to the bench. The referee will use his/her discretion and good judgment to enforce this rule.
  - e. There will be no back court violations called at any time.
  - f. No back court pressing will be allowed except in the last 2 minutes of the game or overtime.
  - g. The offense has 15 seconds after they pass half court to penetrate the 3 point line. If this does not happen, a time violation will occur.
    - 1. The 1<sup>st</sup> time each quarter will result in a team warning.
    - 2. After the 1<sup>st</sup> warning of each quarter it is a turnover.
  - h. When ball changes possession the defensive coach will usher his team to their defensive end of court immediately. The defense must stay behind the 3 point line.
  - i. Foul shots will be taken from a temporary line one foot in front of the regulation foul line.
  - j. After a turnover, the offensive team cannot fast break, or advance the ball and must wait for the defense to get back and set up on defense before he/she can penetrate the 3 point line.
  - k. A coin flip will start the game.
- 2) 7-8 Boys and 7-8 Girls
- a. No back court pressing will be allowed except in the last 2 minutes of the game or overtime.
  - b. No lane violations will be called at any time.
  - c. Foul shots will be taken from a temporary line one foot in front of the regulation foul line.
  - d. All teams will have 10 seconds to cross half court.
- 3) 9-10 Boys and 9-10 Girls
- a. No back court pressing will be allowed except in the last 2 minutes of the game, or the last minute of overtime.
  - b. All teams will have 10 seconds to cross half court.
  - c. Lane violations will be called after 5 seconds.

### **C. PRACTICE RULES**

- 1) Each team will practice for one (1) hour per week at an assigned SCYBA facility.
  - a. Additional practice may be available, but will be assigned by the Gym Director.

- 2) ONLY players and coaches participating are allowed on the court.
- 3) Shooting at goals not being used will not be allowed.
- 4) ONLY coaches are allowed to bring basketballs to practice.
- 5) All regular season practices will end prior to the week of the last regular season game. Practice time after regular season games will be reserved for tournament teams only.

#### **D. END OF SEASON TOURNAMENT**

- 1) All regular season teams will participate in a single game elimination tournament held by SCYBA.
- 2) Team standings will determine the placement of teams on tournament brackets.
- 3) Tournament brackets will be created by the Gym Director with the League Director assistance. Brackets will be created with the #1 seed playing the lowest seed in the first round. The #2 seed should play the next to last seed in a different bracket if possible. Brackets will not change once tournament play has started.

#### **E. UNIFORMS and EQUIPMENT**

- 1) SCYBA will provide game jerseys and shorts. These jerseys (and only these jerseys) will be worn for league and tournament play. Shirts must be tucked in whenever a player is in the game.
- 2) For safety reasons, no jewelry (watches, bracelets, rings, earrings, etc) will be allowed on the court during practices or games. Hair clips, clasps or bands will be allowed if made of rubber or fabric.
- 3) Only those players with non-scuffing basketball shoes will be permitted on the playing court.
- 4) Coaches are required to provide their own practice basketball
  - a. Basketball size requirements:
    1. Coed 6U will use a 27.5 youth size basketball.
    2. Boys 8U, 10U and all girls will use a 28.5 youth size basketball.
    3. All other leagues will use a regulation size basketball.
  - b. Goal heights:
    1. Coed 6U, 8U and Girls 8U – 9 feet
    2. All other leagues – 10 feet
- 5) SCYBA will provide each League Director with a game ball to be used at each scheduled game.
- 6) SCYBA will provide all League Directors with a first aid kit. First aid kit must be brought to each game.
- 7) Regular season league trophies will be given to the coaches and players during the End of Season Awards Ceremony.
- 8) Tournament trophies will be given to the coaches and players at the conclusion of the end of year tournaments championship game.
- 9) Individual trophies will not be allowed during the EOS Award Ceremony.

## **ARTICLE XIII – GRIEVANCES/COMPLAINTS**

### **A. Child participation grievances will be processed as follows:**

1. In the event a parent feels that his/her child is not being treated fairly or is the subject of biased treatment, the parent shall contact the League Director and discuss the problem.
2. The League Director will schedule a conference with the parties involved and will act as arbitrator.
3. In the event that a parent is not satisfied with the solution offered by the League Director or the Coach(es), a written formal charge must be filed with the Executive Board of Directors.
4. The President or Vice President shall immediately call an Executive Board meeting with the Executive Board acting as a grievance committee. In the event the President or Vice President is a party to a grievance, the Secretary shall act as the chairman of the grievance committee.

### **B. Grievances in General:**

1. Grievances concerning other Association activities shall first be directed to a disinterested Executive Board member.
2. The Executive Board member must notify the remaining Executive Board concerning the grievance and call a meeting of the involved parties within 10 days.

### **C. Communication in General:**

1. Emails can serve as official communication for grievances, order of business, or notification from any general board member to the Executive Board Member.

## **ARTICLE XIV – SCHOOL FACILITIES USE**

### **A. FACILITY USE**

The Cobb County School System through the Facilities Use Office makes available the use of their gym facilities for an hourly fee. They recognize the importance of our organization and its contribution to the school basketball programs as well as the community. The school representatives have been very cooperative and helpful for many years in making this program a success. Therefore we ask that players, parents, coaches, and fans do everything possible to take care of all school property and obey the following school regulations:

- a. No smoking or chewing gum in or on school property
- b. No food or beverages inside the gym
- c. No use of profanity or unsportsmanlike conduct
- d. No consumption of alcohol or drugs on the premises or attendance at any game or practice while under the influence of such.
- e. All children under 16 years of age must be under the direct supervision of their parents or another adult specifically charged with their supervision.

- f. The last 2 teams of the day are responsible for cleaning and sweeping the gym floor prior to departure.
- g. **NO BASKETBALLS ARE ALLOWED IN THE GYMS OTHER THAN THOSE PROVIDED BY SCYBA.**

#### **ARTICLE XV – CONFIDENTIALITY POLICY**

1. By registering you child with SCYBA, you agree to receive periodic emails about upcoming events, etc. SCYBA will not sell or share your information to any 3<sup>rd</sup> party company.
2. Board Members, Coaches, Team moms, or anyone that comes in contact with SCYBA spreadsheets **CAN NOT** use SCYBA information to promote, market or sell your products or services. Violators will be subject to removal from all SCYBA events and/or discipline by the Executive Board.