

Regular Board Meeting Minutes  
Ponchatoula Area Recreation District No. 1  
19030 Ponchatoula Park Dr.  
Ponchatoula, LA 70454  
*Thursday, June 21, 2018*  
*6:30 p.m.*

- I. Call to Order: Eldrid Palmer, Jr., Chairman  
The meeting was called to order by Chairman Eldrid Palmer, Jr. at 6:27 p.m.
- II. Roll Call: Terry Byers (P), Greg Fletcher (P), Roger Kennedy (P), Eldrid Palmer (P), Ronald Rocquin (P)  
  
Visitors: Jim Ryan, Chris Savoy, Government Consultants, Inc  
Michael Holly. Mark Beckers, Grace Rumbley, Holly & Smith Architects  
Paul Riggs, Christie Barado, Connor Collura, James Lambert Riggs & Assoc.  
Jacob Stevens, Park Manager
- III. Approval of Minutes: May 17, 2018 Meeting: After reviewing it was motioned by Roger Kennedy and seconded by Ronnie Rocquin to approve the minutes of May 17, 2018. Motion passed.
- IV. Approval of Financial: May 17 to June 20, 2018: After reviewing it was motioned by Ronnie Rocquin and seconded by Greg Fletcher approving financials. Motion passed.  
Roll Call: Ayes-Terry Byers, Greg Fletcher, Roger Kennedy, Eldrid Palmer, Ronnie Rocquin  
Absent-None  
Abstain-None
- V. Old Business:
  - A. Overflow Gym Facility: Mark Beckers  
Mr. Beckers described detailed floor plan on the 3 proposed options for gym overflow facility and requested direction from board on the most suitable plan. Members agreed option 1 and a motion was made by Roger Kennedy and seconded by Terry Byers to approve design option 1. Motion passed  
Roll Call: Ayes-Terry Byers, Roger Kennedy, Eldrid Palmer, Ronald Rocquin  
Absent-Greg Fletcher  
Nays-None  
Abstain-No
  - B. Issuance Revenue Bond: Jim Ryan  
Ryan announced application to State Bond Commission for 2018 Revenue Bond has been approved. Ryan explained sources & uses, net debt service schedule and pricing summary for the new revenue bond. He emphasized the bid process would be the next step in the process, with no obligations to lock in the conditions of loan or amount. Board reviewed numbers and agreed to move forward in the bid process. Motion was made by Roger Kennedy and seconded by Ronnie Rocquin to continue bid process for 2018 Series Revenue Bond for gym overflow facility. Motion passed

Roll Call: Ayes-Terry Byers, Greg Fletcher, Roger Kennedy, Eldrid Palmer,  
Ronald Rocquin  
Absent-None  
Nays-None  
Abstain-No

C. Firework Show: Eldrid Palmer

Eldrid discussed plans for Firework Show, set up same as previous years. Artisan will display fireworks at dusk. All board members will be in attendance and available.

VI. New Business:

A. Annual Financial Statement: Paul Riggs

Riggs introduced Christie Barado and Connor Collura, from James, Lamber, Riggs and Associates to the board and announced their involvement with the recent audit. The Annual Financial Statements is complete with A+ audit finding for year ended Dec. 31, 2017. Riggs reviewed numbers from 10 mil tax general funds and 4 mil tax gymnasium funds stating both tax funds ran a surplus for year ending 2017. Riggs expressed PARD is financially sound and stated if debit is issued for gym overflow the financial operations of PARD is good. Also, reviewed Legislative Auditors State Wide Agreed Upon Procedures and made recommendation on written policies and procedures. PARD's responsibility for Volleyball program was discussed and Legal counsel was recommended for reorganization.

Other business brought before the Board: None

VII. Reports:

A. Park Manager's Report: Jacob Stevens

Stevens announced bids on Preliminary Wetland Assessment for Bedico property from Elos Environmental and Hydrik Wetlands. Board recommend the low proposal provided by Hydrik Wetlands. Stevens discussed price for shade structures over bleachers and handicap ramp for football areas.

B. Program/Event Coordinator: Tisha Smith

Martin read report compiled by Smith. Presented was calendar of activities and events scheduled for months of June and July. Manachc Baseball Field will be designated for family activities and games from 4:00 to 8:00 p.m. for 4<sup>th</sup> of July activities, games and activities will be supervised by Smith and Lewis. Ponchatoula High Band Boosters will run concessions and PHS Art Club will offer face painting. Open play basketball in gym will begin on July 9<sup>th</sup> on Monday, Wednesday, and Fridays for a trial period in July. Rules and regulations will be enforced, participants will sign waiver of liability, indemnity agreement, and assumption of risk. Pard 1 will enforce Zero Tolerance Policy.

VIII. Chairman Remarks: Eldrid Palmer

A. Palmer asked for comments on shade structures over bleachers and handicap ramp for football areas. Motion was made by Kennedy, seconded by Rocquin accept bid from Newsham Enterprises for shade cover and to

request quote from Newsham to include ramp because overhead structure need to be built to incorporate handicap ramps. Motion passes.

Roll Call: Ayes-Terry Byers, Greg Fletcher, Roger Kennedy, Eldrid Palmer,  
Ronnie Rocquin  
Absent-None  
Abstain-None

B. Public Comments: NONE

IX. Adjournment: There was a motion by Terry Byers and seconded by Greg Fletcher to adjourn the meeting. All members were in favor and the meeting adjourned at 8:00 p.m.

Roll Call: Ayes-Terry Byers, Greg Fletcher, Roger Kennedy, Eldrid Palmer, Ronald Rocquin  
Absent-None  
Nays-None  
Abstain-None

Eldrid Palmer, Jr., Chairman

Charlotte Martin, Executive Secretary