

PONCHATOULA AREA RECREATION DISTRICT #1

CHARIMAN AND BOARD

The PARD # 1 held a regular meeting on Thursday, February 25, 2016. Rocquin called the meeting to order at 6:30 p.m. and the roll was called.

Present: Rocquin, Fletcher, Kennedy, Palmer, Byers

Absent: None

Guest: Kendra Knight (Tommy's Lock & Alarms)

Ronnie Rocquin asked to begin the meeting with Kendra from Tommy's Lock & Alarms making a presentation on packages of survey cameras. Kendra will survey the grounds with Stevens to evaluate the needs and get a proposal together for the March Board meeting. Rocquin thanked Kendra for her time and expressed the importance of surveillance cameras.

After reviewing the January 21, 2016 regular meeting minutes, Fletcher made a motion to accept the minutes as written. Byers seconded the motion. There being no discussion, all board member present were in favor and the motion passed.

After a review of the financials provided by Martin, Fletcher made a motion to accept budget report, Kennedy seconded the motion and all board members present were in favor and the motion passed to accept financial review report.

Rocquin discussed the Louisiana Compliance Questionnaire for Audit Engagements of Government Agencies and confirmed this year audit will be conducted by Phil Hebert, CPA. Audit will take place in May, 2016. Motion was made by Rocquin and seconded by Fletcher to accept the resolution.

RESOLUTION

WHEREAS, Ponchatoula Area Recreation District No. 1 as a part of it audit of financial statements as of December 31, 2015 and for the one year period then ended, is required to complete the Louisiana Compliance Questionnaire furnished by the Louisiana Legislative Auditors and,

WHEREAS, upon completion, the questionnaires must be presented to and adopted by the board of the Ponchatoula Area Recreation District No.1, by means of a formal resolution in an open meeting and,

WHEREAS, the completed questionnaire and a copy of its adoption must then be given to the accountant at the beginning of the audit engagement. The auditor will, during the course of this audit, test the accuracy of the responses in the questionnaire.

WHEREAS, The Louisiana Compliance Questionnaire was reviewed and all questions answered by the board of directors of the Ponchatoula Area Recreation District No.1,

THEREFORE BE IT RESOLVED that the Ponchatoula Area Recreation District No.1 hereby adopts this resolution on February 25, 2016 by the following roll call vote:

YEAS: Rocquin, Fletcher, Palmer, Kennedy, Byers

NAYS: None

ABSENT: None

The Natural Living Festival is interested in renting the Events Building but the decision is on hold until the program is present to the board for approval.

Marie Lewis, Receptionist-Secretary, will become full time on March 1, 2016 with benefit package of full time employee. Business hours will be from 8:00 a.m. to 5:00 p.m. daily for Ponchatoula Area Recreation District.

Rocquin discussed the Firework shows to be presented by Pyrotechnics, Inc. and ask for a decision on the program for the 4<sup>th</sup> of July event. All members conferred show C was the best program offered. Rocquin & Stevens will talk with Pyrotechnics to assure firework show will roll continually with no interruptions. Fletcher call for motion to adopt show C due to the quality and the high numbers of shouts. Motion was seconded by Rogers. All were in favor and the motion carried. Rocquin will contract Artisan Pyrotechnics, Inc. to secure the date of July 1, 2016. Admission to the pavilion for the 4<sup>th</sup> of July event was discussed and a decision was made to issue tickets to board members and corporate sponsors for entrance to the Pavillion. PARD will host the event.

Discussion of a contingency plan to close of the park due to bad weather was agreed upon by all members. Rocquin requested a motion to adopt policy for PARD to follow schools closures. The motion was seconded by Palmer. Policy adopted by PARD states: "For the safety of everyone, in the future PARD will cancel all sport and other activities when Tangipahoa Parish Schools cancel classes due to weather conditions." This new policy will be posted in the gym. Park closures will be at the discretion of the park director

Stevens reported on the following: Updates on pond and soil samples of the fields. Fence for Football fields is complete. No smoking policy is in place with signage in all area of the park including sign at entrance but cigarette butts are a problem in remote areas. Stevens discussed a purchase of a new drag equipment for baseball fields. Kentwood Recreation District is interested in purchase of the used drag machine. The key system to lower basketball goals is in need of replacement and quotes are being obtained from Millerco and Bankston. Drainage work at park entrance is complete with no water standing.

Byers suggested a one way circular drive through the park would expedite parking and traffic flow during heavy traffic times for games and events. Also suggested a left lane and right lane to exit on to North Hoover Road. Stevens will measure width of road and research the required distance for two turning lanes.

Fletcher made a motion to adjourn. Kennedy seconded the motion. There being no discussion, all board members present were in favor and the motion passed. The meeting adjourned at 7:35 p.m.

Ronnie Rocquin, Chairman

Charlotte Martin, Board Secretary