

PONCHATOULA AREA RECREATION DISTRICT #1

CHAIRMAN AND BOARD

The PARD # 1 held a regular meeting on Thursday, October 19, 2017. Rocquin called the meeting to order at 6:36 p.m. and the roll was called.

Present: Rocquin, Kennedy, Palmer, Byers (6:40 p.m.), Fletcher (6:54 p.m.)

Absent: None

Guest: Smith, PARD Athletic Coordinator

Ronnie Rocquin asked to begin the meeting with Athletic Coordinator. Smith presented "PARD-Moving Forward" ideas for PARD's future development. Suggestions included community involvement, more activities and events for adults, advancing pickle ball program, develop Healthy Aging in Parks program sponsored by Arthritis Foundation and National Council on Aging. Summer camps for youth, fitness equipment along walking trail, and community involvement were also discussed. Other suggested projects were coaching training, CPR and first aid for parents and coaches, teen and young adult training classes, adult volleyball, pickle ball tournaments, and health and wellness fair. Smith also provided a Youth Sports Program Handbook to all present and will share with all sports league. Rocquin and board thanked Smith for her support and suggestions.

After review of the September 21, 2017 regular meeting minutes, Kennedy made a motion to accept the minutes as written. Byers seconded the motion. There being no discussion, all board members present were in favor and the motion passed.

After a review of the financials provided by Martin, Palmer made a motion to accept the financial review report. Kennedy seconded the motion and all board members present were in favor and the motion passed.

Under old business Rocquin reviewed the final edition of PARD Handbook presented at the September meeting. Board discussed list of holidays and personal day. A motion made by Fletcher to increase personal day from one to two personal days per year for full time employee. Byers seconded the motion. All board members present were in favor and the motion passed. Palmer made a motion to accept official handbook. Fletcher seconded the motion. All board members present were in favor and the motion passed. Handbook will be distributed to staff at safety meeting next week.

Stevens reported on property line discrepancy stating the architect agreed to avoid the neighbor's property with the track as it will require PARD to purchase a small portion of property from the neighboring property. Property owner is in agreement to sell PARD the partial of land that extends into the walking path. Byers made motion to purchase land at Fair Market Value to clear the discrepancy in the property line. Fletcher seconded the motion. All in favor and the motion passed. Board agreed to follow-up with planner of the track after the purchase of the land and seek legal counsel.

Rocquin announced proposed budget for fiscal year ending Dec. 31, 2018 will be review by CPA prior to approval by board. 2018 budget will reach final approval at public hearing/meeting in December. Board discussed budgeting items; diesel mower, repair to concrete walk way, additional building for basketball, handicapped seating for stadium, baseball backstops and additional fencing. Rocquin will contact J. Ryan, financial consultant with Government Consultants of Louisiana about refinancing of bond for construction of additional gym. Board

members will advise Rocquin of any other improvement or purchases before the November meeting.

Under park manager's report Stevens announced scoreboard installation scheduled for next week, problem with LED sign is under review. Equipment is under warranty and parts will be provided. Lights for football practice fields will be provided at end of day light saving time. Board discussed preventive maintenance and repair contract service for ice machines and coolers. Rocquin suggested revenue provided from out of district fee be used for maintenance and repair of concession equipment.

Stevens will consult pond management about possibility of fishing rodeo. Rocquin and Stevens are in discussion with Tangipahoa Water District officials about drastic increase in water bill. Rocquin spoke to Parish Council about agreement with land and the water bill will not be paid at this time. Talks are still underway in regards to a gentlemen agreement between the Tangipahoa Water District and PARD.

Chairman discussed with board membership to the Ponchatoula Chamber of Commerce. Fletcher made motion to join chamber in whatever membership status is legal for the organization.

Rocquin open round table discussion. Palmer addressed a complaint of an employee and shared the complaint in writing to all board members. Board discussed the prior situation and evaluated the actions taken. Fletcher explained the organization chart and official reporting policy. Board made recommendation for the chairman, manager and employee to meet, conclude with resolution and move forward. Palmer reminded board the need to come together and make united decisions.

Byers made a motion to adjourn. Fletcher seconded the motion. There being no discussion, all board members present were in favor and the motion passed. The meeting adjourned at 8:05 p. m.

Ronnie Rocquin, Chairman

Charlotte Martin, Secretary