

Regular Board Meeting Minutes  
Ponchatoula Area Recreation District No. 1  
19030 Ponchatoula Park Dr.  
Ponchatoula, LA 70454  
*Thursday, February 21, 2019*  
*6:30 p.m.*

- I. Call to Order: Eldrid Palmer, Jr., Chairman  
The regular meeting was called to order by Chairman Eldrid Palmer, Jr. at 6:33 p.m.  
  
Roll Call: Terry Byers (P), Greg Fletcher (A), Roger Kennedy (P), Eldrid Palmer (P),  
Ronnie Rocquin (P)  
  
Visitors: S. Jenkins, P. Riggs
- II. Approval of Minutes: January 17, 2019 Meeting: After reviewing it was motioned by Roger Kennedy and seconded by Ronnie Rocquin to approve the minutes of January 17, 2019. Motion passed.
- III. Approval of Financial: January 17-February 20, 2019: After reviewing it was motioned by Ronnie Rocquin and seconded by Roger Kennedy approving financials. Motion passed.
- IV. Old Business:
  - A. Electrical: Stevens  
Stevens stated plans for repair of street and parking lot lights inside the park and replacement of control panel in electrical room of the gym. Stevens is currently reviewing all proposals.
  - B. Firework Show: Palmer  
Board agreed to contract with Artisan Pyrotechnics, Inc. for July 4, 2019 Firework Show. Display will be on Thursday, July 4<sup>th</sup>.
- V. New Business:
  - A. Color Run: Jenkins  
St. Joseph's School representative, Sarah Jenkins, request use of PARD facility for a five-kilometer paint race to raise fund for the school. Board approved the request and recommended use of Dottolo Pavilion for the event. The Color Run race is tentative planned for March 2020 and will be open to kids and adults.
  - B. 2018 Audit Plan: Riggs  
Riggs presented the Audit of Financial Statements for the Year Ended December 31, 2018 to the Board. He reviewed the preliminary audit planning procedures, conferred internal control procedures and identified Statewide Agreed-Upon Procedures for year 2 of the Legislative Auditor.
  - C. Legislative Auditor Louisiana Compliance Questionnaire: Riggs  
Riggs presented the Louisiana Compliance Questionnaire for Audit Engagements of Government Agencies. Motion was offered by Ronnie Rocquin and seconded

by Terry Byers for audit of financial statements as of December 31, 2018.  
Motion passed.

Roll Call: Terry Byers (P), Greg Fletcher (A), Roger Kennedy (P), Eldrid  
Palmer (P), Ronnie Rocquin (P)

### RESOLUTION

The following resolution was offered by Ronnie Rocquin and  
seconded by Terry Byers:

**WHEREAS**, Ponchatoula Recreation District No. 1, as a part of its  
audit of financial statements as of December 31, 2018, and for the  
one-year period then ended, is required to complete the Louisiana  
Compliance Questionnaire furnished by the Louisiana Legislative  
Auditor, and,

**WHEREAS**, upon completion, the questionnaire must be presented  
to and adopted by the Board of Directors of the Ponchatoula  
Recreation District No. 1, by means of a formal resolution in an open  
meeting, and,

**WHEREAS**, the completed questionnaire and a copy of its adoption  
must then be given to the accountant at the beginning of the audit  
engagement. The accountant will, during the course of his audit  
engagement, test the accuracy of the responses in the questionnaire,

**WHEREAS**, the Louisiana Compliance Questionnaire was reviewed,  
and all questions answered by the Board of Directors of the  
Ponchatoula Recreation District No. 1,

**THEREFORE, BE IT RESOLVED** that the Ponchatoula Area  
Recreation District No. 1 hereby adopts this resolution on the 21st  
day of February 2019 by the following roll call vote:

YEAS: Byers, Kennedy, Palmer, Rocquin

NAYS: None

ABSTAINED: None

ABSENT: Fletcher

D. Annual Debt Service: Palmer

Palmer confirmed annual debt service payment due, March 15<sup>th</sup> will be issued  
next week.

Other business brought before the Board: None

VI. Reports

A. Park Manager's Report: Stevens

Identified plans for brick mason to restore fence at entrance of park. Repairs  
to walking track are on hold due to inclement weather. Rubber mulch is

ordered and will be replaced on front playground. Baseball field prep is underway. MillerCo, Inc will replace light bulbs on baseball/softball fields.

B. Program/Events Coordinator: NONE

C. Chairman Remarks: Palmer

Palmer stated PARD Fishing Rodeo planned for the Spring. Ken Rust, of Louisiana Pond Management, plan to attend meeting next month to further discuss the event. Board discussed background checks on coaches for all PARD sports. Palmer expressed appreciation to board for his term as chairman.

Public Comments: NONE

Adjournment: There was a motion by Terry Byers and seconded by Ronnie Rocquin to adjourn the meeting. All members were in favor and the meeting adjourned at 7:32 p.m.

Eldrid Palmer, Jr., Chairperson

Charlotte Martin, Secretary