

CONSTITUTION

Article I NAME: The name of this non-profit organization shall be The Rootstown Soccer Club (or RSC).

Article II PURPOSE: Rootstown Soccer Club is organized exclusively for charitable and educational purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Article III MEMBERSHIP: Each parent or legal guardian of a player who is registered, with paid fees, and not under suspension, is a member with one vote at the Annual Meeting. (One vote per family) A member is also a registered coach in good standing or an elected board member.

Article IV OFFICERS / EXECUTIVE BOARD: The officers of the club shall consist of a President, Vice President, Secretary, Treasurer, Commissioner, Registrar, and RSC Representative. Officers are permitted to coach a team or teams. Officers make motions, second motions, and vote at Board meetings.

Article V RULES OF AMENDING: After a thirty (30) day written notice to all club officers, the constitution may be amended at any meeting of the Board by a majority affirmative vote of all officers.

Article VI DISSOLUTION: Upon the dissolution of Rootstown Soccer Club, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction in Portage County, Ohio, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article VII PARENTS, COACHES AND ASSISTANT COACHES: The parents, coaches, assistant coaches and referees shall not verbally abuse the children on or around the playing field. The Board or a disciplinary committee will handle all complaints against parents, players, referees, and coaches unless the OYSAN rules for referee assault and/or abuse have been violated. All judgments at the league level are subject to appeal to the state. The exact forms and wording for these hearings can be obtained from OYSAN.

Article VIII

DUTIES AND TERMS OF OFFICE:

Section 1. The newly elected officers shall take office at the January Board meeting following the yearly elections. Elections shall take place at the Annual Meeting. All terms of office shall run for two (2) years. Election of officers shall be staggered, President, Commissioner, Registrar, and the RSC Representative on odd years; Vice President, Secretary, and Treasurer on even years.

Section 2. The President shall preside at all meetings of the Board. Roberts Rules of Order will be used as Parliamentary authority. He/she shall prepare agendas for all meetings. He/she shall be available for consultation with other members of the Board and any committees created by the Board. The President's responsibilities shall include but not be limited to: 1) direction of player registration and sign-up; 2) coordination with Township Trustees, Rootstown Schools, NEOMED, Community Bible Church ("CBC"), etc for use of any fields; 3) set-up and oversee all committees; 4) conduct the yearly Team Selection of players; 5) create recreational game schedule.

Section 3. The Vice President shall assume all duties of the President in case of absence or resignation. The Vice President's duties shall include but not be limited to: 1) assist the President in all delegated duties; 2) arrange and direct all fund-raising activities (like picture day); 3) make all arrangements for the Annual Meeting; 4) alternate with the Commissioner for weekly field preparation; 5) arrange practice schedules for all fields prior to the start of the season.

Section 4. The duties of the Secretary shall be to keep the minutes of every meeting of the RSC, Board, and general meetings and provide copies of the minutes to Board members. The Secretary shall 1) send letters to prospective sponsors prior to the season; 2) be responsible for all correspondence (including social media and the website); 3) schedule the Town Hall for Board meetings.

Section 5. The Treasurer shall receive all monies due the club and account for all monies received and expended on behalf of the club. The Treasurer shall present a financial statement at each monthly meeting of the Board. The Treasurer shall assist in the club's fund-raising activities. He/she shall prepare a full yearly financial report at the end of the season. This report should be audited, if possible, by a third party procedural audit. The Treasurer will pay all outstanding debts.

Section 6. The Commissioner is responsible for recruiting and scheduling referees for all contests including re-scheduled games. He/she shall alternate with the Vice President performing weekly field preparation. The Commissioner shall arrange for yearly rules interpretation meeting for coaches and referees and coaches training/clinics (certification) for coaches. He/She will work with the Registrar to ensure all coaching requirements are met before the season begins (including background check, certifications).

Section 7. The Registrar shall 1) prepare Team Selection lists and Team rosters; 2) prepare and submit registration forms; 3) order team uniforms; 4) order recreational league medals/awards; 5) ensure coach requirements are uploaded before the season begins.

recreational league players on a team will be based on equal division of factors including: player sex, age, skill level, soccer experience; player requests will be considered as much as possible.

Article XI

NOMINATIONS AND ELECTIONS:

Section 1. All nominations for elected officials shall be open to any current or past member of the club. (See Article III)

Section 2. Nominations for upcoming elections must be submitted in writing to a Board member up to one week prior to elections.

Section 3. Only those who have consented to serve if elected shall be considered valid nominations for elections.

Section 4. Elections will take place at the Annual Meeting. The meeting will be held during the month of November.

Section 5. Election shall be by written ballot unless the candidate is unopposed.

Section 6. All ballots will be counted by two (2) Board members.

Article XII

MEETINGS:

Section 1. The regular Board meetings shall be held monthly on the 2nd Sunday of each month; unless otherwise scheduled.

Section 2. A special (non-scheduled) meeting may be called at the request of a majority of the Board members.

Section 3. A simple majority of officers will constitute a quorum for a Board meeting.

Section 4. Two officers must sign a check written for greater than or equal to \$500. Any expense that exceeds \$100 should be brought to the board for a vote. In order to ensure efficient club operations, expenses required for club operations will not need prior approval from the club officers. These include but are not limited to: field equipment (goals, paint, etc), field amenities (portable toilets, garbage collections), team registration, team jerseys, referee fees, storage unit fees, medals, PO Box, background checks and scholarships. Requests should also come with a written estimate. Once approved, the invoice will need to be initialed by the top 3 officers on the Board. This information is then kept with the financial records and will be reviewed during an audit.

Section 5. Telephone meetings are permitted for discussion only. Final decision making or voting must take place at the regular meetings.

Article XIII

REGISTRATIONS: First time players to RSC

need to supply a copy of their Birth Certificate to complete registration process.

Players may play up a Division but cannot play down. Such requests must be made in writing to the Board.

Registration dates will be set by the Board. Registration fees are to be determined by the Board and reviewed annually.

At the discretion of the Board, a player may play down due to a medical condition or concern expressed (in writing) by the player's caregiver. These medical conditions may require written notification by a physician to be true in nature. The purpose for this amendment is so those with limited playing ability can play on a level playing field. It is in no way intended for those who want to hold their children down to gain advantage for their child and/or team. The parent or legal guardian must submit such a request in writing to a Board member.

AMENDED: September 8th, 2002

NEWLY AMENDED: September 11, 2018

Print name
Meghan Smolk

Sign name
Meghan Smolk

Position
President

Date
September 11, 2018

Travel Team Selection Procedures

Eligibility for the travel team will be accomplished by the following method:

All players must be registered with Rootstown Soccer Club (RSC).

Participation in the try-outs held prior to the recreational draft.

All players and coaches will familiarize themselves with GAASA's rules and bi-laws or the rules and bi-laws of any applicable travel league.

Travel teams players are encouraged to participate in any and all fundraisers RSC may have.

Travel registration:

Coaches may elect not to carry a maximum roster number, but that number must be stated before registration begins. If after the completion of registration, there are more players registered than the coach's maximum number, the coach may accept those players rather than hold a try out. At that time, registration will be closed. If for any other reason, the coach wants to add another player over and above the coaches specified maximum number, then the roster size will be open to the maximum number allowed by the travel league, and any player must be accepted on a first come, first serve basis until the roster is filled.

It is the responsibility of the RSC Representative to register the team with the travel league. The Registrar will ensure proper coach/player information has been submitted.

A completed team roster needs to be approved by a RSC Board member before a check to any travel league, such as GAASA, will be issued. The travel league registrar should be contacted by the Treasurer to find out the dollar amount beforehand.

RSC's board must approve any and all late GAASA registrations. Please note that RSC is charged for those late registrations and therefore the cost must be passed along to the player and/or accounted for via fundraising.

Players registering before the RSC registration deadline are guaranteed a try-out. In the event that a try-out is unnecessary, all players registering for that travel team will be placed on that team. Players registering with RSC after the deadline for travel will be placed on that team on a first come first serve basis, or until the roster is filled.

RSC has the right to withhold the travel roster from any coach/team not complying with these rules.

Players outside of Rootstown may join a RSC travel team, but the roster must be filled with Rootstown players that have registered by the deadline first, regardless of skill level.

Try-outs (if deemed necessary by the Board and/or Coach):

1 Try-outs will be held by a person/s selected by the Rootstown Soccer Club Board.

Scoring will be objective using scoring cards judging various skills. Scoring is to be based on three categories, skill, attitude and experience.

On the day of the travel team registration deadline, if a roster is not full, any person registering thereafter will be placed on a first come first serve basis. A coach cannot close his/her roster to a player and open it for another. They can recruit players from the recreational registration and out of town players.

If a player is not selected for a travel team, it is the coach's responsibility to contact a board member immediately so that RSC can give that player the option to play in the recreational division.

The Rootstown Soccer Club has the right to withhold the travel roster from any coach not complying with these rules.