

Hanover Soccer Club – Travel Registration Instructions

- 1) Go to <http://www.hanoversoccerclub.net>. Click Register to create a new account. If you already have an existing account, click Login.



- 2) To Create an Account - Fill in the Customer Information on the right side Under New Customer. This information to be entered is for the Parent, not the Player. If you are a returning Travel Participant, fill in only the username and password on the left side and click SignIn. If you forgot your login or password, click the link below signIn.

A screenshot of the account creation form. It is divided into two columns: "Returning Customer" and "New Customer Primary Contact". The "Returning Customer" column has fields for "User Name" and "Password", a "Sign In" button, and a checkbox for "I've signed in with Username or Password". The "New Customer Primary Contact" column has fields for "First Name", "Middle Initial", "Last Name", "Suffix", "Email Address", "Cell Name", "Password", and "Repeat Password", and a "Create new account" button.

- 3) Fill in the Contact Information for the Parent and Click Next. (If you already have an account, this step will be skipped)

A screenshot of the contact information form. It is divided into two columns: "Primary Contact Information" and "Secondary Parent / Guardian Information". The "Primary Contact Information" column has fields for "Street", "City", "State", "Zip Code", "Country", "Telephone", and "Cell Phone". The "Secondary Parent / Guardian Information" column has fields for "First Name" and "Last Name". Below the form is a "Account Information" section with a dropdown menu for "How did you hear about us". At the bottom are "Cancel" and "Next" buttons.

4a) For New Travel Players - Fill in your Child's (Participant) Information. If there is a second Child that you are registering, click add Another Participant, otherwise click Next. (If you already have an account, this step will be skipped)

The screenshot shows a registration form titled "Add a New Participant". It includes a checkbox for "Save as Primary Contact?". The form fields are as follows:

- Participant's First Name: Sally
- Participant's Middle Initial: (empty)
- Participant's Last Name: SoccerPlayer
- Participant's Gender: Female
- Participant's Date of Birth: Sep 11 2006
- Participant's Email: (empty)
- Street: 123 Main St
- Unit: (empty)
- City: Hancock
- State: Pennsylvania
- Zip Code: 17331
- Country: United States
- Telephone: 717 630 5353
- Cellphone: (empty)

At the bottom of the form are three buttons: "Cancel", "Add Another Participant", and "Next".

4b) For Existing Travel Players, upon login, you will be sent to My Account Screen. Select the Player to Register and Click Programs Available.

The screenshot shows a "Participants" section with a list of two participants:

- Johnny SoccerPlayer** (D.O.B: October 01, 2003) with 2 Programs Available!
- Sally SoccerPlayer** (D.O.B: September 11, 2006) with 5 Programs Available!

Each participant entry includes a profile icon, a name, a date of birth, an email address field, an edit icon, and a green button indicating available programs.

- 5) You will now be asked which program you wish to register for the upcoming season. Select the Age Group for your child that you are interesting in attending tryouts by clicking REGISTER, then click CONTINUE at the bottom of the page. You may select tryouts for multiple age groups and pay the additional fee. Note only one tryout fee will count towards your Fall registration upon acceptance.

Programs Available for Sally SoccerPlayer More...

Fundraiser Opt-Out Fee Spring 2017 (1perHousehold)		Activity Type: Soccer	
1	Fundraising Opt-Out Fee Start and End Dates: 03/20/2017 & 06/04/2017	\$50.00	<input type="button" value="+REGISTER"/>
Travel Registration Fall 2017		Activity Type: Soccer	
1	U12 Girls Start and End Dates: 08/18/2017 & 11/16/2017	\$10.00	<input type="button" value="+REGISTER"/>
2	U13 Girls Start and End Dates: 08/18/2017 & 11/16/2017	\$10.00	<input type="button" value="+REGISTER"/>
3	U14 Girls Start and End Dates: 08/18/2017 & 11/16/2017	\$10.00	<input type="button" value="+REGISTER"/>
4	U15 Girls Start and End Dates: 08/18/2017 & 11/16/2017	\$10.00	<input type="button" value="+REGISTER"/>

- 6) Please complete the information listed and Click CONTINUE.

Program Information needed for Sally SoccerPlayer

Emergency Contact First Name*

Emergency Contact Last Name*

Emergency Contact Phone number*

1 **Travel Registration Fall 2017** → **U12 Girls** → **Sally SoccerPlayer**

School Name* 30 Characters Remaining

Grade (as of Fall 2017)*

Preference for Team Placement 300 Characters Remaining

Risk Waiver
My child and I are aware that participation in soccer is a potentially hazardous activity. I assume all risks associated with participation in this sport, including but not limited to falls, contact with other participants, the effect of weather, traffic, and other reasonable risk conditions associated with this sport. All such risks to my child are known and understood by me.

I accept the waiver*

Authorization Form
I grant permission to Hanover Soccer Club to use my child's/youth's name, likeness, and/or photographic image in the production of Press Releases, Newspaper Articles or Hanover Soccer Club Web Site Content.

I accept the waiver

- 7) Please review the list of Volunteer Duties and select any of them that may be of interest to you. Select the Check box if interested, otherwise click CONTINUE.

The following positions are available

1 Travel Registration Fall 2017 U12 Girls Sally is registered here!

<input type="checkbox"/>	Assistant Coach	<input type="checkbox"/>	SIGN UP
<input type="checkbox"/>	Board Member	<input type="checkbox"/>	SIGN UP
<input type="checkbox"/>	Dillsburg Tournament (Oct 7-8th)	<input type="checkbox"/>	SIGN UP
<input type="checkbox"/>	Fundraising	<input type="checkbox"/>	SIGN UP
<input type="checkbox"/>	Head Coach	<input type="checkbox"/>	SIGN UP
<input type="checkbox"/>	Team Sponsor	<input type="checkbox"/>	SIGN UP

Show More

I do not wish to volunteer at this time

Back Continue

- 8) To complete registration, please review the Registration Summary of programs and costs you have signed up. Complete the Credit Card Information and Agree to the Terms and Conditions and Select Complete Order. Credit Card Fees are processed by Blue Sombrero on behalf of Hanover Soccer Club. Check and Cash Payments are not available via online registration.

Registration Summary

1 Travel Registration Fall 2017 U12 Girls Sally Soccer Player

Payment Options

PAY IN FULL \$ 10.00 SELECTED

Registration Breakdown

Tryout Fee	\$10.00
Subtotal	\$10.00

Remove From Cart

CONTINUE

Payment Information

Payment Method for Requested

Admin Option: User has not paid (leave as an open balance)

Credit Accepted

Card Number:

Expiration Date: /

Security Code: (3 or 4 digits)

Is this the billing card on the previous account holder's activity?

First Name:

Last Name:



Address 1:

Address 2:

City/State:

Zip:

CONTINUE

Registration Summary Edit	Order Summary												
Payment Information Edit	<table border="1"> <tr><td>Registration Subtotal</td><td>\$</td><td>10.00</td></tr> <tr><td>Total</td><td>\$</td><td>10.00</td></tr> <tr><td>Due Today</td><td>\$</td><td>10.00</td></tr> <tr><td>Open Balance</td><td>\$</td><td>0.00</td></tr> </table>	Registration Subtotal	\$	10.00	Total	\$	10.00	Due Today	\$	10.00	Open Balance	\$	0.00
Registration Subtotal	\$	10.00											
Total	\$	10.00											
Due Today	\$	10.00											
Open Balance	\$	0.00											
Confirmation													
Registration Breakdown by Participant: <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;">  1 Travel Registration Fall 2017 U13 Girls Sally SoccerPlayer </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #e0ffe0;"> <td colspan="2" style="text-align: center;">Order Summary</td> </tr> <tr> <td style="text-align: center;">Troyout Fee</td> <td style="text-align: right;">\$10.00</td> </tr> <tr style="background-color: #0056b3; color: white;"> <td colspan="2" style="text-align: right;">ORDER TOTAL: \$20.00</td> </tr> <tr style="background-color: #e0ffe0;"> <td colspan="2" style="text-align: right;">PAY TOTAL: \$20.00</td> </tr> </table> <p>Email Confirmation? <input checked="" type="radio"/> Yes</p>	Order Summary		Troyout Fee	\$10.00	ORDER TOTAL: \$20.00		PAY TOTAL: \$20.00		Need Help? Hanover Soccer Club PO Box 254 Hanover, Pennsylvania 17321 Phone— secretary@hanoversoccerclub.net Blue Samba is the leader's online				
Order Summary													
Troyout Fee	\$10.00												
ORDER TOTAL: \$20.00													
PAY TOTAL: \$20.00													
Back Continue													

- 9) You will receive an email to confirm your payment. Please record your login and password information for future registrations with Hanover Soccer Club. You can log in to check status of orders and obtain additional information regarding club activities.