

# SOUTHERN YORK COUNTY (SYC)

## LITTLE LEAGUE CONSTITUTION



League ID Number 305069

Federal Tax ID Number 23-2039183

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Date submitted: 11/20/2017

Approved: 12/3/2017

Not approved: \_\_\_\_\_

# SYC LITTLE LEAGUE CONSTITUTION

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## ARTICLE I – NAME

This organization shall be known as SYC LITTLE LEAGUE, hereinafter referred to as "SYC".

## ARTICLE II - OBJECTIVE

### SECTION 1

The objective of SYC is to teach children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children, and will grow to be good, decent, healthy and trustworthy citizens. Any decision made by SYC should be made with following question answered positively: Is it in the best interests of the children?

### SECTION 2

To achieve this objective, SYC will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, SYC shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball. No part of the net earnings shall benefit any private shareholder or individual; no substantial part of activities will carry propaganda, or otherwise attempt to influence legislation, and will not participate in or intervene in any political campaign on behalf of any candidate for public office.

## ARTICLE III – MEMBERSHIP

### SECTION 1

**Eligibility.** Any person interested in active participation to further the objective of SYC may apply to become a Member.

### SECTION 2

**Classes.** There shall be the following classes of Members:

- a. Player Members. Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of SYC.
- b. Parent Player Members. Any person listed as a parent or guardian on the Spring Player Registration form shall be a Parent Player Member. Parent Player Members shall have no rights, duties or obligations in the management or in the property of SYC.

- c. Regular Members. Regular Members of the league include all Officers of the Board, current Managers, current Coaches and any other person who is recognized by the Board. A regular member must have the required background clearance(s) and an annually approved Little League volunteer application.

The secretary shall maintain the roll of members qualified to vote. Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, and other elected or appointed officials must be active Regular Members in good standing.

As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

### SECTION 3

**Other Affiliations.** Members, whether Regular, Parent Player or Player, shall not be required to be affiliated with another organization or group to qualify as members of SYC.

### SECTION 4

**Suspension or Termination.** Membership may be terminated by resignation or action of the Board of Directors as follows.

- a. The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of SYC and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- b. The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

## **ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)**

### SECTION 1

**Members with registered players.** A reasonable Little League participation fee may be assessed as a parent or guardian's obligation to assure the operation continuity of SYC. AT NO TIME SHOULD PAYMENT BE A PREREQUISITE FOR PARTICIPATION IN THE LITTLE LEAGUE PROGRAM (Little League Regulation XIII ©).

## ARTICLE V – PLAYER FEES

### SECTION 1

Fees to participate as a player in the Little League Organization will be set annually in November by a majority vote (51%) of the Board of Directors.

### SECTION 2

Scholarships may be available and applications are to be submitted to the President and approved by a quorum of the executive committee. Players whose families demonstrate a financial need may be awarded scholarships in an amount determined by the executive committee. Parents of scholarship recipients are expected to contribute back to the league by means of volunteering. Any and all scholarship funds awarded must be confidential; violation of confidentiality could discontinue any funds awarded.

## ARTICLE VI - GENERAL MEMBERSHIP MEETINGS

### SECTION 1

**Definition.** A General Membership Meeting is any meeting of the membership of the league (Including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

### SECTION 2

**Notice of Meeting.** Notice of each General Membership Meeting shall be posted electronically on the League website at least 20 days prior to the meeting. If posting on site is unavailable, notice may be sent to last recorded email address.

### SECTION 3

**Quorum.** At any General Membership Meeting, the presence in person or representation by absentee ballot of ten (10) percent of the members at the date of the meeting (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

### SECTION 4

**Voting.** Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

### SECTION 5

**Absentee Ballot.** For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected; an absentee ballot may be requested, signed, and obtained from the Secretary (or designee) of SYC. The absentee ballot shall be properly completed and returned to the Secretary (in a sealed envelope or ballot box) prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

## SECTION 6

**Annual Meeting of the Members.** The Annual Meeting of the Members of SYC shall be held within 20 days of the close of Regular Spring Registration for the purpose of receiving reports, and for the transaction of such business as may properly come before the meeting. The Membership shall receive at the Annual Meeting of the Members of SYC a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

- a. The condition of SYC, to be presented by the President or his/her designates;
- b. A general summary of funds received and expended by SYC for the
  - a. previous year, the amount of funds currently in possession of SYC, and the
  - b. name of the financial institution in which such funds are maintained;
- c. The whole amount of real and personal property owned by SYC, where
  - a. located, and where and how invested;
  - b. For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made.

## SECTION 7

**Special General Membership Meetings.** Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of twenty (20) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled not less than fourteen (14) days after the request is received by the President or Secretary.

## SECTION 8

**Rules of Order for General Membership Meetings.** Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of SYC.

## ARTICLE VII - BOARD OF DIRECTORS

### SECTION 1

**Authority.** The management of the property and affairs of SYC shall be vested in the Board of Directors. The number of Directors shall not be less than five, consisting of a President, Vice-President(s), Secretary, Treasurer, and Safety Officer/Equipment Manager; nor more than a number to be determined annually by the Board of Directors. The Directors shall upon October 1, annually, enter into the performance of their duties and shall continue in office until their successors have been duly elected and qualified.

### SECTION 2

Required Members: The Board of Directors shall include, at minimum, the Directors, and including the Player Agent, Umpire in Chief, and Information Officer.

### SECTION 3

**Annual Election and Term of Office.** The acting Board of Directors shall vote by majority to determine the slate of directors and their respective positions to create a ballot for the ensuing year and shall present this ballot to the membership for election. The number so fixed, may, within the limits prescribed by the foregoing Section 1, be increased at any regular or special meeting of the members, and if the number is increased, the additional directors may be elected at the meeting at which the increase is voted, or any subsequent meeting. Annual elections of Board Members shall follow the rules of a quorum stated in Article IV Section 3. The date for the regular election of directors shall be posted for a minimum period of two weeks prior to the scheduled election date. Such date shall be determined annually by the sitting Board of Directors and shall be held within the last two weeks of the Tournament Season or within the first two weeks following the conclusion of the Tournament Season. Term of Office will Begin October 1 and terminate Sept 30th.

### SECTION 4

**Vacancies.** If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

### SECTION 5

**Board Meetings, Notice and Quorum.** Regular meetings of the General Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- a. The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of five (5) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

- b. Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least three (3) day(s) before the time appointed for the meeting to the last recorded address of each Director.
- c. A majority (51%) of the total of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- d. Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings upon prior approval of the board.

## SECTION 6

**Duties and Powers.** The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of SYC as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of SYC in accordance with the procedure set forth in Article III, Section 4 (a,b).

## SECTION 7

**Tournament Players.** All matters pertaining to the operation of SYC's Tournament Team shall remain the responsibility of the Executive Committee, in place, at start of Tournament Play and the Board of Directors to the conclusion of post-season play.

## SECTION 8

**Rules of Order for Board Meetings.** Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of SYC.

# ARTICLE VIII - DUTIES AND POWERS OF THE BOARD

## SECTION 1

**Appointments.** The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.



## SECTION 2

### **Executive Board Members - Elected**

**President.** The President shall:

- a. Conduct the affairs of SYC and execute the policies established by the Board of Directors.
- b. Present a report of the condition of SYC at the Annual Meeting.
- c. Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of SYC.
- d. Be responsible for the conduct of SYC in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to SYC by that organization.
- e. Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of SYC such contracts and leases they may receive and which have had prior approval of the Board.
- f. Investigate complaints, irregularities and conditions detrimental to SYC and report thereon to the Board or Executive Committee as circumstances warrant.
- g. Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- h. With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.
- i. At either a regular or special meeting of the Board of Directors may close the meeting if in his/her opinion matters of a sensitive nature or confidential nature are to be discussed.
- j. To serve as President, the candidate must have served at least the prior physical year on SYC's Executive Board.

## SECTION 3

**Vice President – Operations.** The Vice President shall:

- a. Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President –Operations shall have all the powers of that office.
- b. With the assistance of the League Scheduler will create League Game and Practice Schedule;
- c. Ensure that league news and scores are updated online on a regular basis;
- d. Emails pitch counts to Managers to ensure safety of players;
- e. Coordinates All Star Weekend activities and events;
- f. Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- g. Works with the equipment manager, parents, players and vendors to ensure timely issuance of uniforms.

- h. To serve as Vice President - Operations, the candidate must have served at least the prior physical year on SYC's Board of Directors.

#### SECTION 4

**Vice President – Administrative (Coaching Coordinator).** The Vice President shall:

- a. Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President – Administrative shall have all the powers of that office.
- b. With the assistance of the Information Officer will ensure that online Registration is Set-Up;
- c. Represent coaches/managers in league;
  - a. present a coach/manager training budget to the board;
  - b. gain the support and funds necessary to implement a league-wide training program;
  - c. order and distribute training materials to players, coaches and managers;
  - d. coordinate mini-clinics as necessary
- d. Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- e. To serve as Vice President - Administrative, the candidate must have served at least the prior physical year on SYC's Board of Directors.

#### SECTION 5

**Vice President – Challenger.** The Vice President shall:

- a. With the assistance of the League Scheduler ensure that fields are scheduled for games.
- b. Recommend managers and coaches for Challenger teams to the board for approval.
- c. Working with Little League teams to recruit buddies for Challenger games.
- d. Coordinate Challenger player recruitment efforts.
- e. Providing the local Little League Board with an update on Challenger activities at each board meeting.

#### SECTION 6

**Secretary.** The Secretary shall:

- a. Be responsible for recording the activities of SYC and maintain appropriate files, mailing lists and necessary records.
- b. Perform such duties as are herein specifically set forth, in addition to such other duties as customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- c. Maintain a list of all Regular and Sustaining Members, Directors and Committee members and give notice of all meetings of SYC, the Board of Directors and Committees.

- d. Collect Volunteer Applications and Issue membership cards to Regular Members, if approved by the Board of Directors.
- e. Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- f. Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- g. Notify Members, Directors, Officers and Committee Members of their election or appointment.

#### SECTION 7

**Treasurer.** The Treasurer shall:

- a. Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors to include submission of a financial report to the board at each Regular Board Meeting.
- b. Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- c. Keep records for the receipt and disbursement of all moneys and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- d. Prepare an annual budget, under the direction of the President, for submission to the Board of Directors by the third Board meeting of the fiscal year.
- e. Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.

#### SECTION 8

**Player Agent.** The Player Agent shall:

- a. Record all player transactions and maintain an accurate and up-to-date record thereof.
- b. Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- c. Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- d. Prepare the Player Agent's list.
- e. Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.
- f. Notify Little League International of any subsequent player replacements or trades.
- g. Administration of the divisional player pool, or oversee player reps assigned this responsibility.

## SECTION 9

**Safety Officer/Equipment Manager.** The Safety Officer/Equipment Manager shall:

- a. Responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- b. Develop and implement a safety plan for increasing safety of activities, equipment and facilities through education, compliance and reporting. NOTE; In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:
  - a. Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
  - b. Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
  - c. Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.
- c. The Equipment Manager shall also participate in a pre-season annual inspection of the League's safety equipment for the purpose of determining needs for the coming season and;
  - a. Prepare team equipment bags and distribute at beginning of season.
  - b. Arrange for return of equipment at end of season to storage facility.
  - c. Maintain the quality of the equipment and purchase new equipment as necessary/approved.
  - d. Keep the storage facility organized.

## SECTION 10

**Information Officer.** The League Information Officer shall:

- a. Set up and manage the league's official website (site authorized by Little League International);
  - a. Ensure the league rosters are uploaded to Little League;
  - b. Assign online administrative rights to other local volunteers and teams as approved by board;
  - c. Ensure that safety measures are put in place to insure the safety of confidential, personal information is stored and dispersed according to law;
  - d. Collect, post, and distribute important information on league activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, Incorporated, the district, the public, league members, and the media;
  - e. Serves as primary contact person for Little League and Active Team Sports regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball, Incorporated.

## **Board of Directors – Appointed**

### SECTION 11

**League Scheduler.** The League Scheduler shall:

- a. Facilitate the procurement of fields for team practices and games including regular season, postseason, and tournament play.
- b. Field requirements will be based on league organization (# of teams, divisions, etc.) and availability of fields.
- c. Use scheduling software to create league-wide team schedules for practice, games, and post-season play.
- d. Facilitate the re-scheduling of games and umpires as need dictates.
- e. Be the primary league contact for managers, coaches, umpires in chief during the course of the season.

### SECTION 12

**Umpire in Chief.** The Umpire in Chief shall:

- a. Shall be responsible for the recruiting and training of umpires for all divisions.
- b. Shall be responsible for compiling a list of volunteer umpires.
- c. Shall be responsible for compiling a list of on-call umpires to replace no shows.
- d. Shall be responsible for scheduling two qualified umpires prior to the start of the season for each regular season game and posting the schedule on the SYC website with contact phone numbers and email addresses.
- e. Shall be responsible for scheduling two qualified umpires for scrimmages and any special games as required.
- f. Shall be responsible for dispute resolution during games to minimize protests.

### SECTION 13

**Sponsorship/Fundraising Manager.** The Sponsorship/Fundraising Manager shall:

- a. Solicits and secures local sponsorships to support SYC operations
- b. Collects and reviews sponsorship and fundraising opportunities
- c. Organizes and implements approved SYC fundraising activities
- d. Coordinates participation in fundraising activities
- e. Maintains records of monies secured through sponsorship and fundraising initiatives.

## SECTION 14

**Concession Manager.** The Concession Manager shall:

- a. Maintains the operation of concession facilities
- b. Organizes the purchase of concession products
- c. Responsible for the management of the concession sales at SYC events
- d. Schedules volunteers to work the concession booth during SYC events
- e. Collects and reviews concession related offers including coupons, discounts and bulk-purchasing opportunities
- f. Organizes tallies and keeps records of concession sales and purchases in conjunction with the Treasurer.

## SECTION 15

**Field Maintenance Coordinator.** The Field Maintenance Coordinator shall:

- a. Have the primary responsibility for field maintenance and associated supplies.
- b. Schedule field work days as needed.
- c. Responsible to periodically review the playing conditions of the fields.
- d. Responsible for the overall upkeep and maintenance of all buildings and property such as the concession stand and dugouts.
- e. Shall submit to the Board in writing any major upgrades to facilities, including cost estimates, plans, and timeline of projects:

## **ARTICLE IX - EXECUTIVE COMMITTEE**

### SECTION 1

The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3), no more than eight (8) Directors, and shall include the President, Vice President(s), Treasurer and Secretary of SYC.

### SECTION 2

The Executive Committee shall advise with and assist the Officers of SYC in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors, unless acting on an event that becomes an issue of law or an event found to be in direct conflict with established constitution or Little League International rules.

### SECTION 3

At any meeting of the Executive Committee, a majority of the total number of executive committee members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the

Committee. Fifty-one (51%) will constitute a majority.

## ARTICLE X - OTHER COMMITTEES

### SECTION I

Other committees may be assigned by the Board of Directors and granted limited power to perform the assigned duties required to complete assigned tasks. A list of possible committees includes but may not be limited to:

- a. **Nominating Committee.** The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall investigate and consider eligible candidates (following background checks, research of conflicts of interest, and SYC membership) and submit for approval of nomination at a regular Board meeting for submission at the Annual Meeting a slate of candidates for the Board of Directors.
- b. **Membership Committee.** The Board of Directors may appoint a Membership Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall receive the names of prospective Honorary, Sustaining and Regular Members, investigate for eligibility and recommend those qualified for election at the annual, regular or any special meeting of the Members or the Board of Directors as the case may be.
- c. **Finance Committee.** The Board of Directors may appoint a Finance Committee consisting of not less than three (3) no more than five (5) Directors. The Treasurer shall be an ex-officio member of the Committee. The Committee shall investigate ways and means of financing SYC including team sponsorships and submit recommendations. It shall be responsible for taking up collections at games, if such collections are authorized by SYC, and shall turnover said collections to the Treasurer immediately after each game.
- d. **Auxiliary Committee.** The Board of Directors may appoint an Auxiliary Committee consisting of SYC Treasurer and two (2) other Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.
- e. **Auditing Committee.** The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer, or signatories of checks are not eligible. The committee will review SYC's books and records annually prior to the annual member meeting and attach a statement of its finding to the annual summary report of the President and Treasurer; or may, if directed by the Board of Directors or other contract requirements secure the services of a Certified Public Accountant to accomplish such review.

## ARTICLE XI – MANAGERS AND COACHES

### SECTION 1

Team managers and coaches shall be appointed annually by the President, and be approved by the Board of Directors. Managers shall be responsible for the selection of their teams and for their actions on the field.

### SECTION 2

Umpires shall be selected annually by the Umpire in Chief, with the approval of the Board of Directors, who shall be responsible for their actions on the field.

### SECTION 3

A President may manage or coach provided he/she does not serve on the Protest Committee. The Protest Committee shall consist of President, Vice President – Operations, Vice President – Administration, Umpire in Chief and applicable Player Agent. If one of the identified committee members is managing/coaching the game that is being protested, he/she will remove himself/herself from the voting.

## ARTICLE XII – AFFILIATION

### SECTION 1

**Charter.** SYC shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. SYC shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

### SECTION 2

**Rules and Regulations.** The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

### SECTION 3

**Local Rules, Ground Rules and/or Bylaws.** The local rules, ground rules and/or bylaws of SYC shall be adopted by the Board of Directors at a meeting to be held not less than one month prior to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this SYC shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article XI, Section 7 for fiscal year of this league.)



## ARTICLE XIII - FINANCIAL AND ACCOUNTING

### SECTION 1

**Authority.** The Board of Directors shall decide all matters pertaining to the finances of SYC and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

### SECTION 2

**Contributions.** The Board shall not permit the contribution or solicitation of funds or property to individual teams, other than the Challenger Division, but shall solicit funds for the common treasury of SYC, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of SYC.

### SECTION 3

**Solicitations.** The Board shall not permit the solicitation of funds, other than the Challenger Division, in the name of Little League Baseball, Incorporated unless all of the funds so raised are placed in SYC treasury.

### SECTION 4

**Disbursement of Funds.** The Board shall not permit the disbursement of SYC Little League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check or debit card associated with league account. Receipts and/or Invoices with name of vendor/payee must accompany all checks or debits paid. All receipts or invoices requiring disbursement of funds, whether direct payment to vendor or reimbursement to member, shall be signed by SYC Little League Treasurer and at minimum one additional officer or officers or person or persons as the Board of Directors shall determine if over a \$1,000.

### SECTION 5

No Director, Officer or Member of SYC Little League shall receive, directly or indirectly any salary, compensation or emolument from SYC Little League for services rendered as President, Officer or Member.

### SECTION 6

**Deposits.** All moneys received, including Auxiliary Funds, shall be deposited to the credit of SYC under the SYC Youth Club Account located at BB&T Bank.

## SECTION 7

**Fiscal Year.** The fiscal year of SYC Little League shall begin on October 1 and shall end on September 30. (Note: The above fiscal year must be chosen if SYC Little League intends to qualify under the Little League Baseball, Incorporated, and Group Tax ID Number.)

## SECTION 8

**Disclosures.** Income Statement, balance sheet, check detail & deposit detail to be distributed at monthly board of directors meeting by Treasurer.

## SECTION 9

**Distribution of Property upon Dissolution.** The provisions for disposition of the corporate assets of the charity in the event of dissolution of SYC are: Upon dissolution of the corporation, and after all outstanding debts and claims have been satisfied, assets shall be distributed to an organization within the SYC Youth Club which provides a similar service to the youth of the community, within the meaning of Section 501C(3) of the Internal Revenue Service Code, or corresponding section of any future federal tax code, or shall be distributed to the SYC Youth Club for a public purpose in service to the youth of the community

## **ARTICLE XIV –CONFLICTS OF INTEREST**

Any possible conflict of interest on the part of any member of the corporation shall be disclosed in writing to the Board and made a matter of record at the time of election, and also when the interest involves a specific issue before the Board. Where the transaction involving a board member, trustee or officer exceeds \$5,000.00 but is less than \$5,000.00 in a fiscal year, a two-thirds vote of the disinterested directors is required. Where the transaction involved exceeds \$5,000.00 in a fiscal year, then a two-thirds vote of the disinterested directors and publication in the local newspaper is required. The minutes of the meeting shall reflect that the disclosure was made, the abstention from voting, and the actual vote itself. Every new member of the Board will be advised of this policy through issuance of a copy of the by-laws. The Board will comply with all requirements of Pennsylvania law in this area and the Pennsylvania requirements are incorporated into and made part of this policy statement.

## **ARTICLE XV - AMENDMENTS**

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized general board meeting and then submitted to Members (provided notice of the proposed change is included in the notice of such meeting) at the annual member's meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by SYC LITTLE LEAGUE Board of Directors

Little League Membership on this date November 30, 2017

President's Name (print): Matt Shue

President's Signature



Date

12/11/2017

Little League ID No. 305069

Federal ID No. 23-2039183

Make one copy for the District Administrator and copies for SYC. Send original to Regional Headquarters.

This SYC's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of this SYC. Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.