

A SUMMARY OF THE BY-LAWS AND THE CONSTITUTION OF EPSOM YOUTH ATHLETIC ASSOCIATION

ARTICLE I: Name, Purpose, and Affiliation

This organization shall be known as the Epsom Youth Athletic Association (E.Y.A.A.). The affiliation of this association and other athletic programs, whether they be national or independent (including state, city, etc.), will be in the strict accordance with the established rules and regulations of said program.

The purpose for which this association is organized is to provide and promote athletic programs for all youths in and about the town of Epsom, NH. The E.Y.A.A. is to implant in the youth of the community, ideas of good sportsmanship, honesty, loyalty, courage, and reverence so that they may be fine, stronger, and happier youth who will grow to be responsible and healthy adults.

ARTICLE II: Sites of Operation

The principle operations of this association shall be in and about the town of Epsom, County of Merrimack and State of New Hampshire, but may extend into such areas, which will not infringe on other programs, associations, etc.

ARTICLE III: Officers

Officers of the E.Y.A.A. shall be inclusive of but not limited to, a President, Vice President, Secretary, and Treasurer.

SECTION 1: Duties of the President

It shall be the duty of the president to preside over all meetings of the association and perform all duties pertinent to this office. (i.e. assume full responsibilities, appoint committees, ensure adherence of association of association rules and regulations and be responsible for resolving protests or disputes, etc.)

The President is elected for a two-year term, on odd numbered years.

SECTION 2: Duties of the Vice President

In the absence or disability of the President, the vice-president shall perform all the duties of the President.

The Vice President will oversee any specials projects initiated and carried out by E.Y.A.A. members. The Vice President will also attend one coaches meeting for each sport once a year.

The Vice President is elected for a two-year term, on even numbered years.

SECTION 3: Duties of the Secretary

The Secretary shall keep all the minutes of all proceedings and record same. He/She shall give notice of all meetings, notify all officers of election, and the names of newly elected members of the treasurer, and perform such duties as this office may require.

The Secretary is elected for a two-year term, on odd numbered years.

SECTION 4: Duties of the Treasurer

The Treasurer shall receive and safely keep all funds of the association and pay out same only on order of the President. He/She shall make an annual report of receipts and disbursements.

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The Treasurer is elected for a two-year term, on even numbered years.

SECTION 5: Conflict of Interest

Any possible conflict of interest on the part of any member of the Board, officer, or employee of the corporation shall be disclosed in writing to the Board and make a matter of record through an annual procedure and also when the interest involves a specific issue before the Board. Where the transaction involving a Board member, trustee, or officer exceeds five hundred dollars (\$500) but less than five thousand dollars (\$5,000) in a fiscal year, a two-thirds vote of the disinterested directors is required. Where the transaction involved exceeds five thousand dollars (\$5,000) in a fiscal year, then a two-thirds vote of the dis-interested directors and publication in the required newspaper is required. The minutes of the meeting shall reflect that a disclosure was made, the abstention from voting, and the actual vote itself. Every new member of the Board will be advised of this policy upon entering the duties of his/her office, and shall sign a statement acknowledging, understanding of, and agreement to this policy. The Board will comply with all requirements of New Hampshire law in the area and the New Hampshire requirements are incorporated into and made a part of this policy statement. (Addendum to by-laws approved unanimously and added January 18,2000)

ARTICLE IV: Commissioners and Directors

SECTION 1: General Commissioner / Commissioner at Large

The General Commissioner will perform the duties of the Sports Commissioners in their absence as agreed upon by the Board of Directors.

The General Commissioner will also oversee the inventory and be responsible for ordering all necessary equipment, uniforms, trophies, etc. for each individual sport. He/She will keep current listings of all sponsors and will be responsible for updating sponsorships when necessary.

The General Commissioner is elected for a two-year term on odd numbered years.

SECTION 2: Sports Commissioners (Softball, Baseball, Soccer, Basketball)

Sports Commissioners shall preside over the coaches and all functions of their respective sport. They will oversee and control all activities of their respective sport, as agreed upon by the Board of Directors. Sports Commissioners are authorized to assign assistants to assist and facilitate the operations/functions of their sports activities, under the Sports Commissioner's direction. Sports Commissioners will provide the Board of Directors with a budget report on or by the month following the end of their respective sports season, along with an estimated budget for the upcoming year.

All sports Commissioners are elected for a two-year term, with the Softball and T-Ball Commissioners being elected on odd numbered years and the Baseball, Basketball and Soccer commissioners being elected on even numbered years.

SECTION 3: Provision for Dissolution

Upon the dissolution of the Corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (C3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for public purpose. (Addendum to by-laws approved unanimously and added January 18, 2000)

ARTICLE V: Eligibility Requirements, Nominations, and Election Procedures

SECTION 1: Eligibility Requirements

Candidates for all of the officer positions must have been an active coach, assistant coach, umpire, or referee, with at least one years experience in E.Y.A.A. sports and must have attended at least two meetings within the six month period prior to nominations.

SECTION 2: Nomination and Election Procedures

Nominations shall be presented to the Board of Directors for review no later than the November meeting. Nominees must have a second. Only those nominees will then be presented to the membership for election by vote at the annual meeting held in January. The exception is the Basketball Commissioner, whose nomination will be taken at the annual meeting on the odd numbered years and voted on in the March meeting, to take office at the end of the March meeting.

Incumbents may serve consecutive terms, without limitations, if elected.

SECTION 3: Vacancies

All vacancies will be filled at the respective annual meeting by way of election. Vacancies, which occur during a term of office, can and will be filled by the remaining officers or by temporary appointment until the next annual meeting, at which time, the vacancy will be permanently filled by way of election.

SECTION 4: Removal Proceedings

Any coach, assistant coach, umpire, referee, member of the Board of Directors, or officer acting under the guidelines of E.Y.A.A., can and will be removed from office or from the association by the remaining members of the Board of Directors for flagrant offenses and/or violations to rules and regulations, and/or actions not in the best interest of the youth, community, and this association

ARTICLE VI: Powers

The Association shall have the following powers in addition to the powers expressly or implicitly conferred on it by law.

Section 1: To make and enforce rules and regulations to govern itself on a local basis but “consistent with” and not “contrary to” any rules and regulations of the other programs with which the E.Y.A.A. is affiliated.

Section 2: Power to solicit contributions as a non-profit organization.

Section 3: Power to enter into contracts, agreements, etc., which would be beneficial to the Association and the youth of the community.

Section 4: Power to hold an own property and equipment for the benefit of youth athletics.

Section 5: The rights to amend, add, or delete to the policies and procedures or by-laws on a majority rule vote for the welfare of the youth.

ARTICLE VII: Membership

The Association's membership shall be opened to all residents of the town of Epsom, NH who are at least 18 years of age and attends E.Y.A.A. meetings on a regular basis, and/or works as a coach, assistant coach, umpire, or referee.

SECTION 1: Resignation and Expulsion

Any member has the right to resign at any time. However, all fees and property of the Association will be returned to the E.Y.A.A.

Expulsion will be accomplished in accordance with ARTICLE V, Section 4 of these by-laws.

ARTICLE VIII: Meetings and Quorums

SECTION 1: Regular Meetings

The regular meetings will be held on the fourth Tuesday of each month (except December and July), at 7:00 PM and open to the general public. All meetings will be held at a public place centrally located in the town of Epsom.

SECTION 2: Annual Meeting

The E.Y.A.A. regular meeting for the month of January will be known as the annual meetings. This meeting shall be different than the other regular meetings in that the election of the Board of Directors will take place at this time and the Board's annual reports will be presented.

SECTION 3: Special Meetings

The Board of Directors will call special meetings at any time for purposes or reasons that need to be resolved or discussed for the betterment of the Association and youth of this community.

There will be special board meetings in the following months:

September: Soccer

December: Basketball

April: Softball, Baseball, T-Ball, and farm league.

The special board meetings referenced above will be held one week prior to the E.Y.A.A. general meeting.

SECTION 4: Quorum

A quorum will be a simple majority of the Board of Directors at any meeting.

ARTICLE IX: Parliamentary Authority

"Robert's Rules of Order: shall be the parliamentary authority on all matters not covered by the by-laws and policies of E.Y.A.A.

ARTICLE X: Order of Business

The usual order of business will be as follows:

1. Call to order by the presiding officer
2. Written attendance by the Secretary
3. Reading of the minutes of the previous meeting by the Secretary (Followed by necessary discussion and vote for acceptance.)
4. Treasurer's report
5. Reports from committees
6. Unfinished/old business
7. New Business
8. Adjournment

ARTICLE XI: Amendments

All amendments to these by-laws shall be provided to and discussed with the membership at a regular meeting. At the following meeting, we will entertain the vote on said amendment. All amendments shall require a two-thirds majority vote to pass.