



Field Duty Responsibilities at HTRBA



Pre Game Duties

- Arrive 45 minutes prior to the start of the game
- Sign in at the inside snack stand door
- Make sure bathrooms, garage, container, and press boxes are open.
- Raise Flags, American and Little League. The flags are stored in the A Field electrical closet.
 - If flags are being flown at half-staff, only the American Flag is raised.
- Line fields. Batters boxes and foul lines up to the outfield grass.
- Each field receives three new baseballs for the game
 - Majors—Wilson 1074
 - Minors (AAA, AA, A) - Champro CLL-40
 - Tee Ball—Champro Level 3 Safety Balls
- If there is a game on C Field bring out the:
 - Portable PA system located to the right of the door leading into the snack stand
 - Scoreboard with controller located upstairs in the A field press box
- Garbage: Empty garbage and replace liners.

During the Game Duties

- Periodically check garbage and empty as necessary
- Provide umpires with baseballs and drinks
- Turn on field lights when instructed
- 50/50's are sold around the 2nd inning
 - The bucket, tickets, and starter money are in the snack stand. Get the starter money from the person running the cash register
 - Walk around to the home and visitor siders on all fields that have games
 - Tickets are 3 for \$1, 7 for \$2, or an arms length for \$5
 - When finished hand in money to the snack stand
 - Separate tickets and have the pitcher on A Field pull the winning ticket between innings
 - Give the winning ticket to the person working the register in the snack stand
 - Write down ticket number and give to every press box where there is a game (A, B, and/or C) so they can announce the winning number
- Rake and re-line fields for any following games.

Post Game Duties

- Take down the flags and store properly in the A Field electrical closet.
- Rake Fields one final time, put bases and equipment away, and tarp A Field mound and home plate.
- If the portable PA system was used for C Field, bring in and **PLUG INTO THE OUTLET** so it is charged for the next time it needs to be used.
 - Do the same for the portable scoreboard. The controller gets plugged into the wall and the battery is removed from the back of the scoreboard and plugged into the charger in the A Field press box.
- Help lock up