

Lake Park High School
Jay Stream Middle School

Glenbard East High School
Marquardt Middle School

Glenbard North High School
Westfield Middle School

RE: Work Permit Requests from (Circle one of the above or add School to listing)

Dear Counselor:

As the Umpire Coordinator for the Bloomingdale Baseball & Softball Association (BBSA) we are requesting a Work Permit / Employment Certificates from _____ a current student at your school. This letter is to provide you information regarding the work the students are being requested to perform umpire duties for the (BBSA) in this upcoming season.

Name of Business: Bloomingdale Baseball & Softball Association

Address of Business: P.O. Box 89 Bloomingdale, IL 60108

Nature of Business: Non-Profit baseball and softball organization designed to teach the skills of baseball and softball to area youths.

Nature of Work to be Performed by the Student: Area teenagers fill the roles of umpires for the younger teams (age 12 and under) during games in Bloomingdale Illinois.

Work Schedule: The BBSA season is for the 2011 baseball/softball season.

Therefore, some umpires will be needed during the school year or prior to graduation.

Hour's to Work Each Week: Prior to last day of school, umpires under the age of 16 may be asked to umpire games from 5:30 to 7:00 p.m. on weekdays. It is also probable that the services of umpires under the age of 16 will be utilized on weekends throughout the season. Therefore, the maximum hours worked prior to the end of the school year is 19.5 (1.5 hours per day on weekday and 6 hours on Saturday & Sunday). After school ends, the maximum hours would be 22 hours per week (weekdays at 2 hours per day and weekend at 6 hours per day)

There is absolutely NO Alcohol Served at any field or concession stand in the Bloomingdale organization.

We are asking that a work permit be signed by yourself as well as the parents and turned into the Umpire coordinator or BBSA organization prior to any scheduled games assigned.

Please feel free to contact me if you have any questions.

Sincerely,

Jim Burton
Umpire Coordinator
Jim@thebbsa.com
Bloomingdale Baseball & Softball Association