



Checklist for Potential Mill Creek Little League Manager/Coaches

Little League International Rules allow one manager and two coaches to be named for each team. Additional approved volunteers can assist the team during practices and/or during games.

Any adult who would like to be considered as a manager/coach for a team in Mill Creek Little League must complete not only an application, but complete a background check and training. This process is the same for both baseball and softball.

- 1) Register your child(ren) online through www.millcreeklittleleague.com, using the Bonzi system, and pay applicable fees
NOTE: lower divisions, have players name you as preferred manager/coach when they register
- 2) Register yourself online as a volunteer, be sure to indicate that you are interested in being a manager or coach and the division (no cost to register)
- 3) Submit completed manager application for minors, majors, juniors, seniors divisions - by specific deadline, and include additional information specific to the division you are applying to
- 4) Submit completed background check application, copy of driver's license, and electronic photo to MCLL - at least 2 weeks prior to season starting
- 5) After receiving clearance from MCLL as an approved volunteer - pick up badge PRIOR to first practice (badge must be worn on field at all times)

Once you have been named a manager or coach, these are other required activities:

Complete safety training - check for dates on the website

Upon completion of safety training, pick up your team RED SAFETY BAG – this must be in the dugout during all practices/games

Complete CPR and AED training - check for dates on the website; training is good for 2 years, check if you are current

Attend tryouts/draft for Minors, Majors, Juniors, Seniors Divisions - check for dates

Attend manager/coaches meetings for division - Division Director will provide dates

Participate in mandatory field day for division - Division Director will provide date

Pick-up equipment/uniforms & return equipment/uniforms - League Directors will provide dates

Recruit team parent, who must register via BONZI to receive league announcements

Recruit team snack-shack coordinator and families to attend food safety certification program

Recruit team safety parent to attend safety training, restock supplies during season

Optional: complete food safety certification program - check for dates

**ANY QUESTIONS – CONTACT THE MILL CREEK LITTLE LEAGUE BOARD OF DIRECTORS
THANK YOU**