

## President Job Description

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- Ad Hoc member of all ESC committees
  - Examples of committees requiring significant time
    - Training – Recreation
    - Small Sided – Recreation
    - Travel Board
    - Barmak Tournament Committee
- Runs ESC Monthly meetings
  - Plan agenda, run meetings
- Attends all North Central District meetings
  - March, June, September, November, January AGM
- Liaison between ESC and Town of Enfield
  - Fields assignments
  - Field Conditions
  - Multiple use problems
- Disciplinary Committee
  - Competitive issues – 70%
  - Recreational league problems – 30%
  - Several per season
- Attends CJSA Annual Meeting in January
  - Friday night and Saturday commitment
- Plans and Runs Executive Board Meetings
  - 4-6 per year
- ESC Annual meeting
  - Budget
  - Bylaws
  - Election
- Negotiates and Fields call from potential Trainers
- Negotiates and fields calls from potential Soccer Camps
- Negotiates and field calls from potential Uniform Companies
- Negotiates and fields calls from potential Photographers
- Fields calls from Rec moms looking for teams assignments
- Attend Travel League Scheduling Meetings – 2 per year
- General Club oversight to makes sure Club runs smoothly and individual jobs get done
- Accident reports sign and send to CJSA - minimal
- Competitive Tryouts, Players and Coach selection
- Get the mail at the post office – weekly
- Sponsorship's Communication – Dick's, Kohl's Etc.
- Insurance Certificates
- Change of Club affiliation forms
- Check Field Conditions for rain outs