

BYLAWS OF THE LEXINGTON SOCCER ASSOCIATION

Revised – May, 29, 2019

Article 1 **NAME**

The Lexington Soccer Association is formed as an unincorporated association known as Lexington Soccer Association, herein referred to as “LSA” or “the Association”.

Adopted May 29, 2019

Article 2 **PURPOSE**

The purpose of LSA is to promote the sport of soccer, support all organized soccer teams under the jurisdiction of the LSA, and encourage good sportsmanship on and off the field from LSA players, coaches and parents.

Adopted May 29, 2019

Article 3 **AFFILIATION**

LSA shall be an affiliate of and comply with the rules and authority of the United States Soccer Federation (USSF), United States Youth Soccer (USYS), Ohio Youth Soccer Association North (OYSAN), and Appleseed Youth Soccer Association (AYSA) or the league affiliation that has been approved by the Board of Directors of the LSA.

Adopted May 29, 2019

Article 4 **POWERS**

LSA’s Board of Directors shall be the governing body of the Association and shall have all powers as may be necessary or requisite to fulfill its stated purposes. These powers include, but are not limited to drafting or creating rules and regulations; discipline and/or sanction of member teams, coaches, players and parents; supervision of fields of play for LSA games or events; appeals of member grievances; registration of players and teams; and administration and/or supervision of all forms of LSA sponsored events or camps.

Adopted May 29, 2019

Article 5 **COLORS**

The representative primary colors of LSA affiliated teams shall be Purple and Gold (or Yellow). Secondary colors shall be Black, White, or Grey. Only for the purpose of ordering team uniforms may the Colors be deviated from with the approval of the Board of Directors.

Adopted May 29, 2019

Article 4

MEMBERSHIP

- a. The membership shall be composed of registered active LSA players, parents or guardians of said players, and other individuals approved by the Board of Directors. Only coaches, parents of players, and sponsors shall be automatic members.
 1. **Voting members.** Coaches, sponsors, and each household of current registered LSA players shall each have one vote at any General Membership or special meeting.
 2. Through unanimous vote by the entirety of the Board of Directors, members may have their membership suspended or permanently revoked for disciplinary reasons.

Adopted May 29, 2019

Article 6

BOARD OF DIRECTORS – ELECTIONS & TERMS

- a. The Board of Directors shall consist of the following officers:
 1. President
 2. Vice President
 3. Secretary
 4. Treasurer
 5. Registrar/Board of Regents (BOR)
 6. Lex Littles Coordinator
- b. **Terms.**
 - (1) The Membership shall elect the above officials by a majority vote for a term of 2 years. Voting shall be conducted at a General Membership meeting which takes place after the end of LSA's fall and spring season.
 - a. Members may volunteer for Board positions, but they must be approved by a majority vote of all voting members present at the General Membership meeting where vote was cast.
 - (2) An officer's term of office commences after the adjournment of the meeting at which the officer was elected or appointed, or if filling a vacancy before the expiration of a term of office, immediately after elected to fill the vacancy. All Directors shall serve this Association until their successors are elected, unless their service is sooner terminated because of death, resignation, removal or otherwise terminated.
 - (3) Officers resigning from the Board of Directors shall be replaced at the next regularly scheduled General Membership meeting. The newly elected officer shall assume the term of office left by the resigning officer. This member shall be nominated and elected by a majority of the members present at the meeting.

(4) Unless another member is nominated for office, and unless opposed by a majority of the voting members present at the General Membership meeting, a Board member may volunteer to remain on the board in the same position and begin a new term. Those members present at the General Membership meeting will vote on said officer's new term. Majority vote will confirm or deny the officer's appointment to a new term.

c. Removal.

A majority of the voting members, at any regularly scheduled meeting or emergency meeting scheduled by and attended by at least 4 members of the Board of Directors, may declare the term of office of any elected Director or Directors at an end and elect new Director(s) who shall immediately, upon their election, assume their duties on the Board of Directors. The removed Director(s) duties shall cease and no longer be considered an officer of LSA or the Board of Directors

d. Absences.

Any member of the Board of Directors who accumulates three (3) consecutive unexcused absences from the Board of Directors and/or General Membership meetings in a calendar year may have his/her office declared vacant by a majority vote of the Board of Directors.

e. Background Checks

All board members must submit to a criminal background check. Any criminal record or finding of the background check must be submitted before the remainder of the Board to be discussed and voted on, in order to determine the eligibility of that individual to serve on the Board. A majority vote of the Board is final.

Adopted May 29, 2019

Article 7

DUTIES OF OFFICERS

- a. The day-to-day business of this Association shall be conducted by the Board of Directors. The Board has the power to create rules and carry out discipline to promote the purpose of the Association.
- b. **The President** will preside over all meetings of the Board of Directors and General Membership meetings and sign or approve all orders authorizing capital improvements, equipment and uniform procurements. The President shall also enforce the provisions of the bylaws and appoint committees not otherwise provided for. The President shall also act as a signor on the Association's checking account. At any meeting, the President may make or break a tie vote, and if voting shall always vote last.
- c. **The Vice President** shall assist the President in the discharge of his/her duties, shall be in charge of the Fund Raising Activities, ensure fields are lined and maintained for Association use, and shall keep an inventory of all physical property belonging to the LSA.

- d. It shall be the duty of **the Secretary** to keep a correct record of the proceeding of the LSA. Read and help issue all orders, directives, and documents. The Secretary shall file and keep for future references all correspondence and pertinent records and documents. The Secretary shall document meeting minutes and shall provide the Board members with a typed copy within two weeks after the meeting takes place.
- e. It shall be the duty of **the Treasurer** to receive all dues and any other income due the LSA for any fund from any source and give official receipts for it and perform additional functions as follows:
 - 1) Prepare a financial report for the regular meetings of the Board and LSA general membership.
 - 2) Keep all financial records up to date and available for examination at all meetings.
 - 3) Write and sign checks drawn on LSA funds. The treasurer shall be bonded for a minimum of \$20,000
 - 4) Provide at each Board meeting an accounting of all Association expenses and purchases.
 - 5) Ensure that the Association's taxes are filed and current, along with other filings to maintain good standing with the IRS and State of Ohio as a not for profit.
- f. **The Registrar** shall register all Lexington School District players wishing to participate in the sport of soccer. The Registrar shall classify all players as to age, gender, school attending, regional residency, experience, and other pertinent information as authorized by the Board of Directors. The Registrar shall conduct scheduled sign-ups as directed by the Board of Directors.
- g. **The Lex Littles Director** shall register and equip all Lex Littles teams, and schedule all LSA Lex Little games. The Lex Littles Coordinator shall schedule games on the fields and during dates as designated by the Board of Directors.
- h. **The BOR** shall function as the LSA representative to the affiliated league as decided by the Board of Directors. The BOR shall report all information relevant to LSA at each meeting of the Board of Directors and General Membership meeting.
- i. The President, Vice President, Secretary, Treasurer, Registrar/BOR, and Lex Littles Director shall attend all Board of Directors and General Membership meetings.

Adopted May 29, 2019

Article 8

MEETINGS

- 1. The Board of Directors shall meet at least once a month during February, March, May, August, and October.
 - a. The day-to-day business of this Association shall be discussed and conducted by the Board of Directors at these regular meetings.
 - b. Board meetings may be called at any time by the President or by three (3) members of the Board. A majority of the Board present at any meeting of the Board shall constitute a quorum. Board members shall be notified of each meeting at least seven (7) days prior to such meeting.

- c. Each member of the Board shall be entitled to vote at each Board or General Membership meeting.

2. Electronic Meetings/Voting by Email

- a. **Electronic Meetings.** The Board of Directors and special committees are authorized to meet by telephone conference or through other electronic communication media so long as all the members may simultaneously participate during the meeting.

- b. **Voting by Email.** The Board may conduct the voting process by email or other electronic communication media.

3. A General Membership meeting shall be held after the conclusion of each fall and spring season. It is expected that these meetings be held in May and October. Other General Membership meetings may be held at the direction of the Board of Directors.

4. Special meetings of the General Membership may be called at any time by the President or by a majority of the members of the Board of Directors.

5. **Quorum.** For purposes of conducting a meeting of the General Membership, a quorum will be defined as a majority of the board members present at the meeting in addition to any general members not on the Board who are eligible to vote and who are present at the meeting. In the absence of any general members not on the Board at the General Membership meetings, the presence of a majority of the Board members will satisfy this requirement for establishing a quorum. If a quorum is present, the affirmative vote of the majority of voting members represented at the meeting shall be the act of the General Membership.

6. **Voting Rights.** Voting rights at any meeting of the General Membership shall be as follows:

- a. Each member of the Board of Directors shall have one vote
- b. Each household of a currently registered player/players will be entitled to a single vote. This vote must be cast by a person 19 years of age or older, and that person must cast his/her vote in-person.

Adopted May 29, 2019

Article 9

AUTHORITY OF THE BOARD OF DIRECTORS

1. The Board of Directors shall be responsible for administrating the routine operations of the Association in the following manner:
 - a) Provide for all necessary physical and real property required to train the LSA players to play the game.
 - b) Ensure that all players receive fair and equal treatment.

- c) Ensure that the players' physical and emotional wellbeing are not sacrificed or compromised to achieve team superiority, personal gain for the coaches or special ambitions of individuals.
 - d) To ensure that the general interest of the Bylaws are followed
 - e) Set other rules and guidelines not otherwise established by these Bylaws.
 - f) Levy punishment it deems necessary to ensure that the integrity of the Association's Bylaws and rules are upheld, and to support good sportsmanship.
2. Except for the routine expenses (insurance, equipment, supplies for field maintenance, uniforms) of operating the Association, all monetary issues shall be resolved in the following manner:
 - a) Purchases or expenditures, other than routine, of less than five hundred (\$500) dollars, with approval of the President of the Board of Directors
 - b) Purchases or expenditures, other than routine, of five hundred (\$500) dollars or more, by a majority vote of the Board of Directors.
 - c) All fund raising projects or undertakings shall require approval of the Board of Directors by majority vote.
 3. The Board of Directors shall have oversight over the formation of teams and assigning of coaches and assistants.

Adopted May 29, 2019

Article 10 **MEMBERSHIP DUES & EXPENSE REIMBURSEMENT**

1. Membership dues, in the form of registration fees, are payable prior to the beginning of the season. Membership dues shall be approved by a majority vote of the Board of Directors prior to registration opening for the new seasonal year (seasonal year runs Fall to Spring).
2. No member or elected office holder shall be reimbursed for their time or any unauthorized expenses. All authorized expenditures on behalf of the Association shall be reimbursed on a timely basis following the expenditure with approval of a majority of the Board.

Adopted May 29, 2019

Article 11 **COACHES, SPECTATORS, PLAYERS AND RULES**

1. Each team shall have a Head Coach.
2. Coaches, spectators and players shall abide by LSA's "Code of Conduct" as established by the Board of Directors.
3. The Association shall adopt rules of play, field sizes, game length, ball size, etc. as established or adopted by Appleseed Youth Soccer Association (AYSA).

4. The Association through its Board of Directors may implement policies and rules concerning registration, safety, and good sportsmanship not otherwise addressed within these Bylaws.

Adopted May 29, 2019

Article 12 **AMENDMENTS**

1. Amendments to the Bylaws may be made at any meeting of the Board or general membership or a special meeting by a vote of at least two-thirds (2/3) of all votes cast. Any proposed amendments or changes must be submitted to the entirety of the Board prior to such meeting.
2. Notice of proposed amendments or changes may be announced and shared at the meeting in which the amendments or changes are to be voted on.

Adopted May 29, 2019

Article 13 **DISSOLUTION**

1. Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

Adopted May 29, 2019

Article 14 **TAX STATUS**

1. Lexington Soccer Association is organized exclusively for charitable, educational, and recreational sport of soccer purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations described under section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code.

Adopted May 29, 2019

Aaron Boehm, President Lexington Soccer Association

Date

Liz Brant, Secretary Lexington Soccer Association

Date

These Bylaws were APPROVED & ADOPTED at the General Membership meeting held on May 29, 2019.