

Operating Procedures Manual

MCYBA

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Appendix A Mason County Youth Baseball Association By-Laws

Chapter 1–Mission and Goals

1-1 Mission–The mission of Mason County Youth Baseball Association (MCYBA) is to help local youth become better citizens by teaching teamwork, fair play, and good sportsmanship.

1-2 Goals–The goals of this organization are to:

- A. Promote fair play and sportsmanship through beneficial team and league competition
- B. Develop skills in baseball
- C. Develop team spirit
- D. Promote health in mind and body
- E. Provide an understanding and respect for the rules
- F. Develop self-control over emotions, actions, and speech
- G. Foster a sense of responsibility
- H. Promote democracy and American ideals
- I. Provide each youth the opportunity to achieve success
- J. Encourage fun and enjoyment

To achieve these goals, the managers and coaches must be a model for players consistent with these goals.

Chapter 2 – Organizational Structure

2-1 **Board of Directors** – The Board of Directors is comprised of the officers:

President-Odd years
Vice President-Even years
Secretary-Odd years
Treasurer-Even years
Player Agent-Odd years
Equipment Manager-Even years
Scheduler-Odd years

The length of term is a 2 year commitment voting to take place in an open meeting forum to include the public. Positions are staggered to keep cohesion and order to the board.

2-2 **Leagues and Divisional Age Levels** – MCYBA fields teams in league divisions for 5 through 18-year-old players.

- A. The maximum number of teams to be fielded by MCYBA will be determined by the number of players, fields, and coach availability. MCYBA's goal is to field teams in the following age divisions:

PreShetland (3 & 4) *Parents must remain on site at all times
Shetland (5 & 6)
Pinto (7 & 8)
Mustang (9 & 10)
Bronco (11 & 12)
Pony (13 & 14)
Colt (15 & 16)
Palomino (17 & 18).

The number of teams to be fielded in each divisional age level will be subject to:

- (1) Adequate number of players.
 - (2) Qualified managers and coaches.
 - (3) Available fields for practices and games.
- B. Children age 4, will be eligible to play in the Shetland division if that child's parent is willing to coach or volunteer on their child's team.

2-3 Team Composition

- A. Each team shall consist of a manager, one (or 2) assistant coach(es), and at least 12 players. The manager will determine the final team roster via the draft and approved by Player Agent. *See Chapter 7 Section 7-1, article „B“ for team composition.
 - a. In the event that a team roster drops below 11 and there is availability for another player to fill in that roster a decision will be made by the board as to how to fill that team if necessary.
 - b. Division 1 Roster: in order to fill an open spot, must draw from the children who tried out and were cut. If in the event that is not an option it is up to the discretion of the Manager and Board to decide what is best for the league.
 - c. Divisions 2 & 3 Rosters: If in need of a player due to a possible forfeiture, to help the team from forfeiting the manager/coach will be allowed to pick up another Division 2 or 3 team player with a bye or within the same divisional age level or under from the league as long as it is not going to conflict with regular MCYBA play.
- B. Players will be required to play their respective age level, unless a parent provides a written request for a player to play up one age division (never down). With written request a player may play in their grade level.
- C. If there is a documented player disability per the ADA reasonable accommodations shall be made but not limited to age level adjustment to fit the need.

Chapter 3 – Conduct of Coaches and Players

3-1 Disciplinary Actions – The Board of Directors reserves sole authority to dismiss a player, manager, coach, or other official from the league. MCYBA’s disciplinary action can be found in the most current edition of Pony Rules and Regulations booklet. Disciplinary actions will be taken in the following instances:

- A. Wantonly or intentionally destroying MCYBA property or facilities used by MCYBA.
- B. Theft of MCYBA property or property belonging to persons attending a league activity.
- C. Verbally or physically abusing anyone affiliated with or attending a league activity.
- D. Foul or inappropriate language.
- E. Flagrant disregard of any of the league goals.
- F. Any legal charges pending in above mentioned **(See 2-4 E)**
- G. The wearing of MCYBA apparel or anything affiliated with the MCYBA organization in such establishments where we would be represented in a negative way as this is a youth organization.

3-2 Illegal Substances

- A. Smoking, chewing tobacco or E-Cigarettes by a manager, coach, player, or other official is prohibited during any league activity. Failure to comply is grounds for dismissal from a game or other activity.
- B. Players, managers, coaches and umpire staff may not possess tobacco, drugs, or alcohol during any league activity. Upon discovery, a manager, coach, or other official must confiscate such items and report the incident and actions taken to the President immediately.

Chapter 4 – Duties and Responsibilities

4-1 Managers and Coaches – The Manager is responsible for all the following duties although any of these obligations may be delegated to his/her staff or other adults associated with the team. If present, managers and coaches must be in the dugout or on the field during games. During the application process, the Board of Directors will consider the ability of a manager or coach application to work toward the objectives of MCYBA and to carry out the following duties:

- A. Assume responsibility for the players and their conduct both on and off the field while conducting MCYBA activities.
- B. Obtain equipment, uniforms, and keep accurate inventory. Assume responsibility for all assigned MCYBA equipment.
- C. Assure players do not abuse MCYBA or their own equipment.
- D. Collect all uniforms and equipment owned by MCYBA and ensure equipment is returned at the prescribed time as determined by the Equipment Manager.
- E. Assume responsibility for assisting MCYBA sponsored fundraisers.
- F. Be available to serve on a committee if needed.
- G. Report game results to the Scheduling Agent as directed by the Board of Directors.
- H. Maintain a scorebook according to Pony League rules.
- I. Assist in MCYBA local and state tournaments, to include serving on a housing committee.
- J. Follow MCYBA rules and policies.
- K. Promote positive sportsmanship and league image.
- L. Attend any clinics deemed mandatory by board of directors.
- M. Make sure that any person over the age of 16 on the field has turned in a volunteer application and a background check has been completed and passed

4-2 Scorekeeper – Each team is encouraged to have an official scorekeeper who shall maintain the team's scorebook throughout the season. If a scorekeeper is to be present in the dugout or assists in coaching, he/she must submit to a WSP background check.

- A. The home team scorekeeper shall maintain the official scorebook for each game. The scorebooks shall be maintained in readable form.

B. Both scorekeepers shall:

1. Notify umpires as to their location during the game.
2. Enter in ink in the scorebook any player out due to disciplinary action.
3. If requested, provide the opposing team scorekeeper with a list of pitchers, their numbers, and the total innings pitched in the prior two calendar days preceding the game being played. (See Rule 10 in 2010 Pony Rule book.)
4. Provide opposing team scorekeeper at least 15 minutes prior to start of game with starting lineup in batting order, each player's last name, number, and defensive position. Also include substitutes and their numbers.
5. At the conclusion of a game, record innings pitched by each player in ink for each team.

4-3 Committees – MCYBA shall appoint committees as deemed necessary by the President. Such committees may include but not limited to Audit, Fund Raising, Publicity, Registration, Scholarships, Scheduling, and Tournaments.

4-4 Protest Committee – MCYBA shall appoint a Protest Committee consisting of the Vice President and three persons knowledgeable in Pony baseball rules and MCYBA Operating Procedures Manual. No member of the Protest Committee shall hear a protest if the member is involved in any way with either team subject to the hearing. This committee shall serve as an impartial panel.

- A. The protesting team manger shall submit protests in writing to MCYBA Vice President within 48 hours after the game in which a protest occurs. The Vice President shall notify the Protest Committee of the protest within 24 hours of receipt of protest, and shall direct the Protest Committee to convene a meeting within seven days of receipt of the protest.
- B. The Protest Committee may consult any official document pertaining to the game in question. Failure to provide said documentation by either party may cause a decision favoring the other party.
- C. If a hearing is required, both managers and their representative must appear with their scorebooks.

Chapter 5 – General Policies and Procedures

5-1 Manager and Coach Applications & Selections

- A. Prospective managers and coaches will complete an MCYBA Manager/Coach/Volunteer Application form each year to be considered for a managing or coaching position in MCYBA. An individual may apply for a specific team or level. If the position is already filled, the applicant may be considered for another team.
- B. Each manager and coach applicant must complete a WSP background check form.
- C. The Board of Directors shall approve all manager and coach assignments, after reviewing all recommendations from the Manager Selection Committee and completion of the interview process.
- D. Any new manager bringing a team into the league will be given the same team selection guidelines as a returning manager.

5-2 Player Team Releases – A rostered player remains as such until the Board of Directors receives a written request for the player to leave his/her team, or a manager to release a player.

- A. MCYBA will authorize a release only
 - a. Two weeks prior to the draft.
 - b. After the end of the regular season.
- B. If a player or the player's parents/guardian requests to be released from a team, the following procedures must be followed.
 - a. The player or the player's parent/guardian must notify MCYBA in writing.
 - b. The Board of Directors will then notify the manager of the release.
 - c. If the release occurs before the tryout, the player will participate in the tryout, be placed in the draft, and can only be drafted by another team.
 - d. If the release occurs after the season, the player enters the tryout/draft for the next year upon registration.
 - e. A player released by request because of injury will reenter the draft the following year.
- C. A manager requesting to release a player must notify the President prior to the player application mailing or online submission.

5-3 Meeting Attendance. A successful MCYBA program requires all Board Officers attend scheduled general and special meetings. This cooperation is necessary for MCYBA to assure a sound and meaningful youth baseball program. The responsibility for achieving this objective lies with each member of MCYBA.

- A. Open meetings (open to public) are quarterly: September, December, March and May. Mandatory manager's meeting is held in February. All remaining meetings are closed to Board of Officers. Any issues that need to be addressed during closed meetings need to be emailed to league President and then will be addressed at the following scheduled meeting.
- B. "Other Members" associated with MCYBA (i.e. Managers, Coaches, Committee members) are encouraged to attend Open Meetings to ensure compliance with MCYBA objectives.

5-4 Insurance Coverage – MCYBA will carry liability and accident insurance. Any questions concerning coverage and claims resulting from accidents concerning MCYBA activities will be directed to the Secretary.

5-5 Players & Team Fees

- A. The Board of Officers will set the annual players and team fees. Fees are to be remitted to the Treasurer by a date determined by the Officers of the Board.
- B. Players that incurred fees from prior seasons must make arrangements with the Treasurer and be in good standing with said agreement. If those terms were not met it is up to the discretion of the board whether or not a player is eligible for the current season.
- C. Players who are unable to pay the required player fee need to contact league treasurer to apply for financial aid or payment arrangements. The Board of Officers shall have final approval on all financial aid.
- D. The player fee is subject to change annually. Fee to be determined by the Board of Officers.

5-6 Player Fee Refunds – Upon written request to leave the league, MCYBA will refund players fees according to the following schedule:

- A. 100% refund for quitting before the draft, not being drafted, or the order of player uniforms If the player has not incurred in fees in the prior years that MCYBA is still collecting.
- B. 50% refund for quitting prior to the fifth scheduled regular season game or after uniforms are ordered.

- C. No refund after the fifth scheduled game, subject to review of the Board of Officers.
- D. Players dismissed from the league by the Board of Officers for disciplinary reasons will forfeit their player fee.

5-7 Team Uniform / Equipment Replacement – MCYBA will replace equipment based on need. Requests for replacements are to be made to the Equipment Manager.

- A. Team equipment will be provided by MCYBA.
 - a. Catchers gear
 - b. Practice and Game balls
 - c. Batting Helmets
- B. Equipment is very important to our league and very expensive. Managers & coaches MUST insure that players do NOT abuse the equipment, such as throwing gear.
- C. Coaches will collect equipment at the last regularly scheduled game.
- D. Turn in all equipment to the Equipment Manager within five days of the end of the regular season, unless otherwise instructed by the Equipment Manager.

5-8 League Fund Raising – League fund raising shall serve the following objectives and must be approved by the Board of Directors.

- A. Facilities Improvements.
- B. Team Expenses and Activities

5-9 Community/Business Sponsorship Solicitation~ League Sponsorships shall be solicited by Board members or appointed Committee members by the Board of Directors only and will not serve as a 501(c)3 donation unless approved by MCYBA. Per RCW's and the IRS such sponsors will not be able to claim sponsorship as a taxable donation without a 501(c)3 Tax ID. Any person(s) soliciting sponsorships on behalf of any team must have approval from MCYBA. Person(s) must also put the league's best interest first and must not take away from the leagues mission in the community.

5-10 Sponsorships shall serve the following objectives and must be approved by the Board of Directors.

- A. Facilities Improvements.
- B. Team Expenses and Activities

Chapter 6 – Game Rules and Procedures

6-1 Rule Hierarchy

- A. The hierarchy of rule books is as follows:
 - 1. MCYBA Operating Procedures Manual
 - 2. The Official Pony Rule Book
 - 3. Official Major League Baseball Rules
- B. MCYBA Operating Procedures Manual take precedents over the above rulebooks, except in the case of district, state, regional, or national play. In those cases, only the Pony and Official Major League rules will apply. If there is a situation not covered in the MCYBA Operating Procedures Manual, refer to the Pony rule Book, then the Official Major League Baseball rules.

6-2 Local Rules – The following are MCYBA local rules:

- A. Teams without the league designated minimum rostered player of 12 players will be required to pick the next eligible player(s) from the player pool until the minimum is reached. This applies during the entire season. Upon review of the Board of Directors, teams without the minimum player roster may forfeit their remaining games until they meet the minimum playing roster.
- B. Games not starting by 15 minutes past the official starting time will result in a forfeit for the team not ready to play at that time. If both teams fail to field a team, a double forfeit results. The time will be kept by the umpire.
- C. All games played at Mustang and above MUST use league approved umpires.
- D. No new inning shall start after 2 hours from the start of the game. A new inning begins with the third out of the preceding inning.
- E. In the event of an injury with no allowable substitute, follow the rule in the Pony League Rule Book (reentry of used player).
- F. The ten run rule is in effect after 3 ½ -4 innings.
- G. Must Avoid Contact Rule. For liability reasons, MCYBA cannot institute a “must slide” rule. As a result, the league adopts the “must avoid contact” rule as follows:
 - 1. A batter / base runner must take any necessary action to avoid making direct bodily contact with a defensive player.

2. If the umpire believes any offensive or defensive contact was flagrant or intentional:
 - i. The instigating player or players shall be ejected from the game; and
 - ii. The instigating offensive player shall be called out.
 - iii. If a legal substitution is not available for the ejected player, follow the Pony League Rule Book for injury substitutions.

H. Playing Time

1. A manager satisfies the two inning requirement when the player has played defensively and has been officially entered in the batting order for two innings.
2. Managers shall provide each player not less than two complete innings in each six inning regular season game, provided the player has complied with the teams' disciplinary requirements (i.e. unexcused absences). Managers shall anticipate time restrictions & make best attempt to give each player at least one inning playing time. If this is not accomplished, the player shall start the next game.
 - a. Failure to do so will result in:
 - b. Game forfeiture and Reprimand for the manager by the Board of Officers.
3. Disciplinary action is credited to the next game the player attends.
4. The league shall not schedule nor allow more than two games per calendar day for any one team as part of the season schedule. This does not apply to tournament play or scrimmage games that are not in sanction play or scheduled by the league.
5. In the Shetland, Pinto and Mustang divisional age levels, the practice of open substitution will be employed to allow more playing time for players. Open substitution is the practice of substituting players every other inning (i.e. Johnny plays 1st base in the first inning and bats third; George plays 1st the second inning and bats seventh while Johnny is on the bench. In the third inning Johnny is back on 1st and George is on the bench then in the fourth George is back in at 1st and it rotates from there.). Also managers will be required to bat their entire lineup that means every kid unless disciplinary action is in effect. This is the only way open substitution can work.

I. Pitching Rule and Divisional Age Level Modifications –

Shetland: *Players are not permitted to pitch; however Coaches are allowed to use a pitching machine or pitch themselves. Each batter will get no more than 3 swings or 5 pitches, whichever comes first, from their respective coaches. If the batter does not hit a fair ball with these pitches, the batting “Tee” must be used. Any ball hit in fair territory during the coach pitch will be considered a fair ball if it travels past the 9-foot arc. If a ball hit off the batting “Tee” does not travel beyond the 9-foot arc, it constitutes a dead ball. The batter will hit again*

Pinto There is a “no-walk” rule. If a pitcher throws four called balls to a batter and the batter does not strike out or get a hit, the pitcher steps to the side of the pitcher’s rubber within the pitching circle and assumes a defensive position. The coach from the batter’s team then comes out to pitch as many pitches as there are strikes left in the hitters count plus one, unless the batter strikes out or gets a hit.

Examples

Batter has no strikes, the coach gets a maximum of four pitches
Batter has one strike, the coach gets a maximum of three pitches
Batter has two strikes, the coach pitches a maximum of two pitches

The batter retains her strike count from the original pitcher and strikes are still called by the umpire while the coach is pitching. If after the additional pitches from the coach, the batter has not reached base by hitting the ball, being hit by a pitched ball or has not struck out swinging, she returns to the bench and her turn at bat is scored an out on a called third strike. The coach will continue to pitch to the batter after the maximum number of pitches have been pitched only IF the batter fouls off the last pitch.

For all other divisional age levels, see the Pony Rule Book. Tournament pitch rules: If tournament occurs during calendar week of league play, a player may pitch an additional 2 innings per tournament.

- J. Stealing Rule – All divisional age levels Mustang and above will follow Official Baseball Rules.
 - 1. Mustang: Runners may lead-off and steal bases
- K. Mustang teams are limited to 5 runs or less for innings 1-4
- L. During the 5th inning, runs are unlimited.

- M. Steel Cleat Rules – No steel cleats can be worn on artificial mounds or fields.

6-3 Base coaches – One coach may be used at 1st and 3rd base. Only eligible team players can be used as base coaches if an adult coach is not used. Only eligible players, managers, and coaches are allowed on the playing field. If a player is used as a base coach an approved batting helmet must be worn.

6-4 Player and Manager Conduct – MCYBA managers are responsible for the actions of their teams while in uniform, both on and off the field while engaged in a MCYBA activity. Report conduct observed of players, managers, or coaches that are not considered in the best interest of MCYBA in writing to the Vice President within 48 hours of the incident. The Vice President shall give the matter immediate attention and take necessary action to resolve the matter. The Vice President may turn the matter over to the Board of Directors to determine, what action, if any, should be taken. A decision will be made within one week of the incident, and the offenders will be advised of the decision.

6-5 Ejection of Players, Managers, and Coaches

- A. The ejection of a player from a game will result in the following (managers shall make this rule clear to all players prior to the season start).
 - a. A player ejected by an umpire from a game will be ineligible to play in the team's next game. The manager of an ejected player must file a written
 - b. Report within 48 hours to the Vice President. If the Vice President feels that the player was ejected unjustly based on his/her investigation, the sit out rule may be waived.
 - c. If the manager's report is not received in time for a decision to be made before the team's next schedule game, the sit out rule is in effect.
 - d. The name of any player who has been ejected from a game shall be listed in both scorebooks (in ink) during the sit out game as in ineligible player.
- B. The ejection of a manager or coach will result in the following:
 - a. Managers must report their or coach's ejection to the Vice President within 48 hours. No action may be taken against the manager or coach for the first ejection, provided the offense is considered to be not serious by the Vice President.
 - b. If the Vice President determines the first ejection to be serious, he/she will present the matter to the Board of Directors for their action.

- c. On the second ejection of a manager or coach, the manager must report the incident to the Vice President in writing within 48 hours of the ejection. The matter will automatically be forwarded to the Board of Directors for appropriate action.
- C. The umpire shall notify the Vice President of any ejection of a player, manager, or coach within 24 hours.

6-6 Rescheduling of Rainouts, Tie Games, and Makeup

- A. Unless agreed to by both managers, both teams are to show for a game. Scheduling agent must be notified 48 hrs before scheduled game, if a game is canceled by both managers.
- B. The Mason County Parks Department and the umpire determine the suitability of the field for a game to begin. The umpire determines the suitability of a game to continue. If weather is questionable, the team managers shall contact the rainout line MCRA (360) 427-7755 within 2 hours before game. If game is cancelled, a courtesy call from each manager to their team would be appropriate.
- C. The home manager is responsible for scheduling all makeup, rainouts, suspended or ties games with the opposing manager. Every effort shall be made to complete games in the same calendar week. Notification and field request must be made to the Scheduling Agent. The Scheduling Agent will arrange for umpires.
- D. Failure to comply with the rescheduling procedure by a team shall result in forfeit. Failure by both teams shall be a double forfeit.
- E. For pitching rule purposes, consider a reschedule, replayed, or protested game as a regularly scheduled game in the week to be replayed.
- F. All rescheduled games must be played prior to the end of the season.

6-7 Protest Procedure – MCYBA shall only consider a protest that concerns a violation or misinterpretation of a rule, or use of an ineligible player. A protest cannot be filed for an umpire’s judgment or equipment that does not meet specifications.

- A. Only the manager of the contesting team shall have the right to protest.
- B. A protest shall adhere to the following procedure.
 - a. The manager shall immediately, before any succeeding play begins, ask the umpire for a review and explanation of the decision to clarify the rule involved.
 - b. The manager shall immediately, before any succeeding play begins, notify both the umpire and opposing manager that the game is under protest. Failure to do so shall nullify the protest.
 - c. Following such notice, the umpire shall consult with the associate umpire. If convinced that the decision conflicts with the rules, the umpire shall reverse the decision. If, after consultation with the associate umpire, the result does not reverse the decision, the umpire shall announce to both managers the game is being played under protest. Failure of the umpire to make such an announcement shall not affect the validity of the protest.
- C. MCYBA shall consider protests from the use of an ineligible player only if made to the umpire before the final out of the game. If it is found that an ineligible player is being used, the manager shall remove the player and the game shall continue under protest.
- D. Submit any protest in writing to the Vice President within 48 hours of the incident.
- E. Upon receipt of a protest, MCYBA shall contact the umpire involved in the incident and obtain a report stating the facts and events leading to the protest.
- F. The protesting manager shall provide to the Protest Committee the following:
 - (1) The inning and number of outs.
 - (2) The batter and position of base runners.
 - (3) The count on the batter (number of balls & strikes)
 - (4) The name(s) of the player(s) involved in the incident.
 - (5) A written summary of the contested play.
 - (6) The rule(s) misinterpreted or violated by the umpire decision.

- G. The Board of Directors shall submit the protest to the Protest Committee for their review and action. If the protest is allowed, the game shall resume from the point when the infraction occurred. No replay of the game shall be ordered unless, in the opinion of the Protest Committee, the violation adversely affected the protesting team's chances of winning the game.
- H. Managers should make every attempt to advise umpires and opposing managers of potential rule infractions, to preclude filing of protests. Unless the Board of Directors approves otherwise, both teams must play a successfully protested game.

6-8 Umpires – Umpires will be contracted by MCYBA. A minimum of one umpire will be assigned to each MCYBA game for Mustang and above

- A. Managers must notify the Scheduling Agent if either or both umpires fail to show.
- B. If a game is canceled/rescheduled due to a conflict, the home manager shall contact the Scheduler to cancel the umpires no later than two hours before the scheduled starting time.
- C. If a game is canceled due to weather, the team managers shall call the rainout number no later than two hours before the scheduled start time. A courtesy call to their team would be appropriate.

6-9 Registration –The Board of Officers shall decide annually the procedures for registration and make public announcements. Players shall sign up online or on a form provided by MCYBA.

6-10 Injuries – The policy of MCYBA is to encourage safe play and avoid bodily contact to prevent injuries and accidents.

- A. MCYBA managers and coaches shall have with them a first aid kit.
- B. Procedures
 1. If a player sustains an injury that stops a game or if the player requests help, the manager or coach will escort parent or guardian to the field to assist their child.
 2. If the injury is determined to be more serious (i.e. severe bleeding, possible bone fracture, dislocation, unconsciousness, etc.), 911 shall be called at once for medical assistance.
- C. All players and parents must complete and sign the MCYBA concussion form.

Chapter 7 – Drafting Policy

7-1 Drafting Procedures

A. Team Composition

- a. Each team shall consist of not less than 12 players and no more than 15.
- b. Teams shall not retain more than eight returning players of any given age unless otherwise approved by the Board of Officers. In the event more than eight players of any given age return to a team, the manager must release the number of players necessary to meet the limit. Returning players are assigned to the same team as the previous year unless released by the manager or by player request.
- c. Once drafted by a team, a player may not request release from that team until the end of the season. See paragraph 5-2 for player release request.

B. Draft Eligibility

- a. Only registered players are eligible for the draft.
- b. The draft pool consists of players eligible for the draft in each age group. An eligible player may make a request to restrict a manager from drafting them.

C. Tryouts

- a. A tryout session is to be scheduled prior to the player draft to evaluate skills of players eligible to enter the draft.
- b. Players will be notified of the tryout session at registration.
- c. The Player Agent will be in charge of organizing try-outs after consulting with MCYBA board of Officers.
- d. Players not attending try-outs need to notify the Player Agent prior to try-outs.

- e. The minimum content of the combined Division 2 and Division 3 tryout will include the following skills:
 - Groundballs – 5
 - Fly balls – 3
 - Sprints (60 ft) – 1
 - Hitting – 10 pitches (3 bunts & 7 swings)
- f. Players will be staggered throughout the day according to their last name and/or age.
- g. In order to be considered for a Division 1 team, a player must attend a separate try out strictly for Division 1 League play.

D. Player Draft-

- a. General
 - i. All divisional age groups will conduct separate drafts.
 - ii. If the quantity of players justifies a Division 1 team, the Division 1 draft will be held prior to the regular draft.
 - iii. Only managers and persons approved by the Board of Officers may attend the draft.
- b. Draft Pool List
 - i. MCYBA will prepare a draft pool list identifying all eligible players for the draft. The list will include name, league age, and other pertinent information.
 - ii. The draft pool list will constitute the pool of eligible players for selections at the time of the draft. This list includes:
 - iii. All players of the division's age group.
 - iv. Players released from prior year's team.
 - v. Players from a team which have been disbanded as determined by the Board of Officers.

c. Protected Players

- i. Each team shall protect the unrostered child of any manager or coach of that team, up to a total of 2 per year as part of the frozen 8 players, see section 7-1, Section A Article B. Additional protected allotments will be made for the sibling rule.
- ii. The Board of Officers will review any exceptions to the child relationship requirements.
- iii. The Board of Officers assigns protected players to each team prior to the beginning of the draft.
- iv. Protected players are assigned as “drafted” in the following rounds:

Protected Players Draft Rounds

	1	2	3	4
1st Coaches Kid		X		
Managers Kid			X	

- v. Siblings of any player on an existing roster or players selected in the draft will be allowed to be placed on the same team. Unprotected siblings of a player already placed on a team roster, if chosen, will be taken in the subsequent round.
- vi. When siblings are unprotected and non-rostered and picked by the same team, the sibling players are drafted consecutive rounds.
- vii. At parental request, siblings shall be separated onto different teams. This request must be in writing prior to the draft. In this case they will be treated as any other player. The team, which selects the first sibling, will be restricted from selecting the second. Should a player be currently on a team from a previous draft or year, that team will be restricted from drafting that player.

d. Draft Order

Division 1 Team Selection

- If a board approved roster can be agreed upon between all managers, the serpentine draft process will be avoided. If an agreement cannot be made, managers will proceed to the traditional drafting procedures. See below for Divisions 2 & 3 Team Selection process.

Divisions 2 & 3 Team Selection

- i. Managers draw lots numbered 1-number of teams
- ii. The draft proceeds in the following order: First round: #1 pick first through #4 Second round: #4 picks first back to #1 Third round: #1 picks again through #4 until all players have been placed on a team.

- iii. Teams will proceed in a serpentine fashion with the exception of teams with returning players. Teams with returning players will proceed as follows: Managers will retain their returning players and enter the draft at the round following placement of their final returning player.
- iv. The manager of the expansion team may, prior to the start of the draft, select any player released from an existing team. No draft choices will be taken nor will conduct of the draft be altered.
- v. The expansion team will draft first in the first round followed by the existing teams. Those existing teams will draw lots of numbers equal to the number of existing teams and draft in numerical order. If there are two or more expansion teams, their order in the draft will be determined by random drawing and then alternate in every other round. If there are no league standings, the draft order will be determined by random drawing and precede in the order in paragraph 7-2(a)(2).

e. Conduct of the Draft

- i. The Board of Officers or Player Agent will administer the Draft.
- ii. Following the order prescribed above for each league, the area drafts proceed until all eligible players are drafted
- iii. Teams entering the draft with the maximum of eight players of any age must draft in the other available age groups until all other teams reach their limits.
- iv. Each team must choose a player limit of 12 to 15 players. A team drafts until it reaches its limit. If the limit is not announced prior to the start of the draft, it is determined at the point when a team stops drafting players.
- v. Any team reaching its limit may stop drafting until every other team reaches its limit. At that point every team resumes drafting until all players are drafted.

f. Trades

- i. The Board of Officers or Player agent will provide 48 hours after the draft in which managers may trade newly drafted, unfrozen players.
- ii. Trades are limited to newly drafted, unprotected players between teams in the same drafting area.

- iii. The Board of Officers or Player Agent will announce the beginning and end of the trade period.
 - iv. At the end of the trade period, the Board of Officers or Player Agent will ensure all team draft lists comply with MCYBA master list. The lists will contain rostered, newly drafted, and traded players.
 - v. The Board of Officers or Player Agent will initial and date each team list before managers depart the draft meeting.
- g. Player Release. Dates for player release will be determined each year by the Board of Directors.
- h. Player Pool
- i. MCYBA shall maintain a player pool for each divisional age level. The player pool shall consist of players who registered and were released, and players whose registration was received after the cutoff date. Players who registered late may not be chosen from the pool until all released players have been chosen.
 - ii. If a rostered players suffers a season ending injury, a manger may elect to:
 - iii. Play with the fewer active players than the minimum, provided the injured player does not request lease from the league, or
 - iv. Request a player from the player pool to join the team.
- i. Upper Age Level Division Play
- i. In order for a player to play in an upper age division, a request must be made to the Board of Officers. This request will be reviewed for skill, ability and benefit. The Board of Officers will decide if the player will be eligible.
 - ii. The Board of Officers may be petitioned for special circumstances or requests.

Chapter 8 – Tournament Teams/Pony Sanctioned Divisional Tournament

8-1 Tournament Teams

- A. MCYBA will allow outside tournament play during the regular Spring season as long as there is no conflict with MCYBA league schedule without permission of the Board of Officers.
- B. In the event the rostered number of players does not meet the tournament's guidelines, additional players may be selected only from players who attended and were cut from their age/grade appropriate Division.
- C. Any person who constructs a team of players who have not been cut will be suspended for the following season.
- D. MCYBA will not pay for any expenses incurred by any tournament team. Insurance forms and equipment may be petitioned for from the board.

8-2 Pony Sanctioned Divisional Tournament

Any team interested in entering the Pony Sanctioned Divisional Tournament will need to petition the board for approval prior to May 15th.

8-3 Financial Responsibility

- A. All financial obligations for tournament fees, travel and lodging, and extra equipment or uniform items not available through MCYBA will be met by each individual team prior to purchasing and/or game time, unless there is documented board approval.
- B. All funds obtained to support the individual team will be given to the league treasurer. All checks are to be made out to MCYBA, sponsorship or personal. Board approval is required prior to seeking outside sponsorships. See Chapter 5, Section 9.
- C. To withdraw funds from the team's account, submit a written request to the league treasurer, allowing at least 24 hours notice. The written request should include: who the check is being made out to, the reason, and the amount. A receipt, proof of purchase or invoice will be expected at the time of exchange.
- D. If any team's account balance does not meet the requested amount of funds, only the available funds will be given.

Signed and Adopted in on:

The 12th Month of 2014

President

Date

Vice President

Date

Secretary

Date