



## WSSC Board Minutes [\(approved at July 8, 2019 meeting\)](#)

June 10, 2019  
7-9pm, The Westy

### Welcome and Introductions - (5 Minutes) - President Chip Goss

**Attendees:** Chip Goss (President), Bill Fry (VP Admin), Tom Gass (VP Coaches), Curtis Allen (Treasurer), Brett Conway (Commissioner), Mick O'Byrne (Commissioner), Tim Hinthorn (Commissioner) Erich Wiener (Commissioner) James Foulk (Commissioner)

Guest(s): Pushpa Larsen

Presenter (via phone): Jamie Lowe (Soccer Office)

### SportsOffice Presentation (15 minutes) - Jamie Lowe, SO President

- SO manages every aspect of operations for REC to Professional from uniforms to hotel registrations
- Current services tailored (limited) to satisfy WSSC requirements
- Manage inbound communications via phone and Gmail
  - Route communications to WSSC designees
- Manage social media messaging for Facebook and Instagram targeting 2 posts per week
- First touch when parents inquire of the club.
  - 2,100 emails in past year, 44 phone calls in last 60 days, ~250 phone calls per year
- Created Club profile
- Perform website content audits
- Provide internal calendar reminders and task management as directed
- Jamie urged board to "ASK" SO if they have questions and encouraged the free exchange of ideas to improve SO performance and support their role

Jamie and various board members discussed prospective SO services

- Should SO expand current offerings to include?
  - Refund process?
  - Age verification process - secondary registrar role
    - SO performs this function in other states. Will check with WYS to verify requirements
  - Coaching requirements - SO manages 100% of this process for other organizations.
  - New RMA Process - requires SafeSport, Concussion, and SCA certification
  - Manage play-up process and fee collection?

**Action Items:** Tim to present SO evaluation for Board discussion and review in July. Continuation, SO fees, and proposed expansion of SO services will be determined at that time.

### May Minutes and AGM Report (5 minutes)

- Review Action Items
- Review and Approve Minutes

Motion to approve as presented. Brett, Curtis (2<sup>nd</sup>), unanimously affirmed

### Club Finances (10 minutes) - Treasurer Curtis Allen

Financial Reports presented with Agenda

- Registration revenue is down in spite of increased fees due to declining participation.
- Donation revenue \$2,522.00 compared to \$2,932.21 through the same period last year.
- Ending balance of \$262,127.55 demonstrates financial recovery of ~\$22,387.62. Significant recovery drivers were increased fees, significant reduction in uniform spend, resale of surplus field reservations to HSA Select and HPFC
- New CD established. Next CD to expire in July 2019
- Bank is offering online banking options that are purportedly less expensive than Bill.com

**Action Items:** Curtis has scheduled a meeting with the bank. Chip will draft a document revoking the banks authority to automatically renew CD's at lower interest rates for bank execution

**OLD BUSINESS (10 minutes)**

- Spring Season Review - All
  - No major issues. Goals regularly left out at Highland Park in spite of regular reminders, Adrian Lyon coaching resignation (Fall 2019) after a blow-out loss
- South Park – Report by Chip and Curtis
  - South Park Soccer Program Ending in 2020
  - King County Grant Expiring South Park Community Center/King County Parks will be invoiced at full registration fees and make payment to the WSSC up to the limit of the Grant. Guaranteed \$35.00 minimum per participant.

**Action Items:** Spanish Registration Announcement by Community Center. South Park Players will register independently via a registration event facilitated by Curtis and Chip. No date calendared at meeting

- PCA Update - Bill

**Calendar Event:** PCA and WSSC will host a live workshop at Grace Church from 5:30-7:30pm on Thursday, August 18<sup>th</sup> in conjunction with the Coed Coaches Meeting. WYS will pay for the PCA clinician and certification costs so WSSC costs will be limited to expanded building rental and incidental meeting costs.

- Soccer Office – See Jamie Lowe presentation above

**ADMIN Calendar (10 minutes)**

June Admin Calendar presented with Agenda

- Review Admin Calendar and GDrive “upcoming communications)

**Action Items:** Registration Reminders – Bill, UKIS Camp Promotion – Bill, Social Media Updates – Bill and SO

**NEW BUSINESS (70 minutes)**

SafeSport Authorization Act and Response and Resolution procedures presented with Agenda

- Fall Registration
  - Registration opened on June 1 with minor issues. Set-up by Chip and Bill
  - 464 players and 52 coaches registered as of meeting time.
  - Maggie managing scholarship process. Maggie and [ClydeneCori](#) suggested page and form updates that have been implemented by Bill

<b>Age Group Coordinator Assignments (F'19)</b> - Bill will train new assigners as directed.	
U7 Clydene and Bill	U11 and U12 Jamie and Brett
U8 Bill and Erich	U13 Tim
U9 and U10 Chip	U14+ Stefan

- SafeSport – Chip and Bill
  - General Board discussion concerning SafeSport requirements. The program will create compliance challenges for 2019 Fall Season.
  - Who will be responsible for complaint intake and reporting?
  - Coaches or volunteers accused of violations are ineligible to serve until cleared!

**Action Items:** All Board Members to be SafeSport Certified by July Meeting. Chip to review reporting procedures and draft policy statements for WSSC

- Fall Coaches Meeting Planning – Meeting confirmed at Grace Church on Thursday, July 25th
- Fall Uniform Order – Bill
  - Custom kit samples presented by Bill
  - Bill asked the board if the uniform spend for the 2019 Fall Season should be further reduced. Fry noted that alternate kits could be eliminated and that custom kits cost nearly twice as much. (~\$17.00 - \$34.000).
  - Mick said that tailored uniforms for girls vs. unisex kit was very appreciated by the girls he has coached and urged Bill and the board to continue option if available.
  - After much discussion, the consensus of the board was to continue to provide custom kits and alternates for older teams in spite of the increased cost. Uniform program costs to be reevaluated prior to Fall 2020
  - Chip to shadow Bill to learn uniform purchasing process.
  - Bill is looking for Board or Volutneer support for supplemental uniform order fulfillment

**Action Items:** Chip to assist Bill with uniform and equipment order for to shadow process.

**Action Items:** Meeting confirmed for Grace Church on Thursday, July 25<sup>th</sup>. Chip will update Meeting Slide Deck prior to July Meeting. Prottime Sports selected as Fall 2019 vendor.

- FIFA Rule Changes – Tim
  - FIFA has implemented new rules concerning
  - Free kicks: No attacking players in wall
  - Substitutions: Players must leave pitch at nearest point
  - Yellow & red cards for coaches
  - Penalty kicks: Goalkeepers must have at least one foot on line
  - Handball: Accidental offences deemed free kicks
  - Drop ball no longer competitive

FIFA Rule Changes:

Goal Kicks: Ball in play when kicked - not when leaves the penalty area. Build-out line environment needs to be reviewed.

**Action Items:** Bill to contact Tim McMonigle concerning directions to youth referees. HSA will address rule adjustments at June Meeting.

- Sponsorship Policies and Opportunities – No action taken at June Meeting
- Pending Initiatives
  - Legacy Transition
    - New assigners joining team
    - Chip learning uniform ordering process
  - Volunteer Coach Retention
    - New certification requirements will add challenge
    - Adrian Lyon not returning
  - Alignment
    - Several coaches have asked WSSC to abandon registration by birth year

**GOOD OF THE GAME / Adjournment**

- 2019 HSA Scholarship Winners announced. Joy Larsen (\$1,500), Jake Webstern (\$750), Noah Webster (\$500).

**WSSC Calendar** [http://www.westseattlesoccer.org/WSSC\\_Calendar](http://www.westseattlesoccer.org/WSSC_Calendar)

- Open Registration Period Ends – June 30
- Player Assignment Process begins
- Late Fee begins on July 3
- Uniform Order due by July 3

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