

GFL Constitution

Revised 2/28/2019

APPROVED ON

March 1<sup>st</sup> 2019

GRANITE FALLS LITTLE LEAGUE

CONSTITUTION

LEAGUE I.D. NUMBER 04470116

ARTICLE I, NAME

This organization shall be known as Granite Falls Little League, hereinafter referred to as "GFL."

ARTICLE II , OBJECTIVE

SECTION 1

The objective of GFL shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, GFL will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members

shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, GFL shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

## ARTICLE III , MEMBERSHIP

### SECTION 1, Eligibility.

Any person sincerely interested in active participation to further the objective of GFLI may apply to become a Member.

### SECTION 2, Classes.

There shall be the following classes of Members:

#### (a) Players Members

Any player candidate meeting the requirement of Little League Regulation IV shall be eligible to compete for participation. Players Members shall have no rights, duties or obligations in the management or in the property of GFLI.

#### (b) Regular Members

Any adult person actively interested in furthering the objectives of GFLI may become a Regular Member upon election and payment of dues as hereinafter provided. Regular Members may be issued a card numbered in sequential order annually. The secretary shall maintain the roll of membership to qualify voting members.

Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Officers, Board Members, Committee Members, Managers, Coaches, Volunteer Umpires and other elected or appointed officials must be active Regular Members in good standing.

Note:

Regular Members of the league automatically include all current Managers, Coaches, Volunteer Umpires, Board Members, Officers of the Board and any other person who is recognized by the Board as a volunteer in GFLI, including those volunteers with the following titles listed below: Team Parents, Field Maintenance, Uniforms, Player Agent, Safety Officer, Information Officer, Coaching Coordinator, Concessions Manager, and Sponsor/Fundraising Manager

(c), Honorary Members.

Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the GFLL.

(d), Sustaining Members.

Any person not a Regular Member who makes financial or other contribution to GFLL may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of GFLL.

(e)

As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise state.

### SECTION 3

Other Affiliations.

(a)

Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of GFLL.

(b)

Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program. (See Conflict of interest document)

### SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows:

(a)

The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including

managers and coaches, when the conduct of such person is considered detrimental to the best interests of GFLL and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

(b)

The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-third's vote of those present at any duly constituted meeting (quorum is required).

#### ARTICLE IV

##### DUES FOR REGULAR MEMBERS (NOT PLAYERS)

###### SECTION 1

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. (See Article XI, Section 7 for fiscal year of this league.) Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Regulation XIII(c). If no dues for Regular Membership are collected, Section 2 below does not apply.

###### SECTION 2

Regular Members who fail to pay their fixed dues within thirty (30) days of application to become a member may, by majority vote of the Board present at a Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

## ARTICLE V

### GENERAL MEMBERSHIP MEETINGS

#### SECTION 1, Definition

A General Membership Meeting is any meeting of the membership of GFLL (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

#### SECTION 2, Notice of Meeting.

Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least seven (7) days in advance of the meeting, setting for the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

#### SECTION 3, Quorum.

At any General Membership Meeting, the presence in person or representation by absentee ballot of one-fifth (20 percent) of the members (as defined in Article III, Membership), or 2/3 of the board, shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

#### SECTION 4, Voting.

Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

#### SECTION 5

##### Absentee Ballot.

For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General

Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of GFLL. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

#### SECTION 6, Annual Meeting of the Members.

The Annual Meeting of the Members of GFLL shall be held the second Sunday in September each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

(a) The Membership shall receive at the Annual Meeting of the Members of GFLL a report, verified by the President and Treasurer, or by a majority of the directors, showing:

(1)

The condition of GFLL, to be presented by the President or his/her designate;

(2)

A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of GFLL, and the name of the financial institution in which such funds are maintained;

(3)

The whole amount of real and personal property owned by GFLL, where located, and where and how invested;

(4)

For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications,

appropriations or expenditures have been made;

(5)

The names of the persons who have been admitted to regular membership in GFLL during such year. This report shall be filed with the records of GFLL and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.

(b)

At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than seven (7).

(c)

After the Board of Directors is elected, the Board shall meet to select the officers. After the election, the Board of Directors shall assume the performance of its duties on xx/xx/2018, (specify date). The Board's term of office shall continue until its successors are elected and qualified under this section.

(d)

The Officers of the Board of Directors shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents, a Safety Officer and a Coaching Coordinator. The Board may also include a manager and one volunteer umpire. Only volunteer umpires may be elected to the Board.

SECTION 7, Special General Membership Meetings.

Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of five (5) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special Membership Meeting shall be scheduled to take place not less than ten (10) days after the request is received by the President or Secretary.

SECTION 5, Treasurer.

The Treasurer shall:

(a)

Performs such duties as are herein set forth and such other duties as are customarily incident to the Office of the Treasurer or may be assigned by the BoD.

(b)

Receive all moneys and securities, and deposit same in a depository approved by the BoD within three business days.

(c)

Keep records for the receipt and disbursement of all moneys and securities of GFL, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the BoD. All disbursements by check must have dual signatures.

(d)

Prepare an annual budget, under the direction of the President, for submission to the BoD at the Annual Meeting.

(e)

Prepare an annual financial report, under the direction of the President, for submission to the Membership and BoD at the Annual Meeting, and to Little League International.

(f)

Prepare Annual Financial Statement for submission to the Internal Revenue Service.

SECTION 6, Player Agent.

The Player Agent shall:

(a) Record all player transactions and maintain an accurate and up to date record thereof.

(b)

Receive and review applications for player candidates and assist the President by verifying residence and age eligibility.



(c)

Conduct the tryouts, the player draft, and all other player transaction or selection meetings.

(d)

Prepare the Player Agent's list.

(e)

Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.

(f)

Notify Little League International of any subsequent player replacements or trades.

(g)

Administer the divisional player pool.

## SECTION 7

Safety Officer, The Safety Officer shall:

(a)

Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.

(b)

Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

### NOTE:

In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

(1), Education

Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians, and other volunteers.

(2), Compliance

Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.

(3), Reporting

Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow up information on medical and other data is forwarded as available.

SECTION 8, Coaching Coordinator.

The Coaching Coordinator shall:

- (a) Represent coaches/managers in GFLL;
- (b) Present a coach/manager training budget to the BoD;
- (c) Gain the support and funds necessary to implement a league wide training program;
- (d) Order and distribute training materials to players, coaches and managers;
- (e) Coordinate mini clinics as necessary;
- (f) Serve as the contact person for Little League International.

SECTION 9

League Information Officer.

The League Information Officer shall:

- (a) Set up and manage the league's official website (site authorized by Little League International);
- (b) Set up online registration and ensure the league rosters are uploaded to Little League.
- (c) Assign online administrative rights to other local volunteers;
- (d) Encourage creation of team web sites to managers, coaches and parents;
- (e) Ensure that league news and scores are updated online on a regular basis;
- (f) Collect, post, and distribute important information on league activities including direct dissemination of fundraising and sponsor activities to Little League Baseball, Incorporated, the district, the public, league members, and the media;
- (g) Serves as primary contact person for Little League and Active Team Sports regarding optimizing use of the Internet for league administration and for distributing in

formation to league members and to Little League Baseball, Incorporated.

## SECTION 10

Sponsorship/Fundraising Manager.

The Sponsorship/Fundraising Manager shall:

- (a) Solicits and secures local sponsorships to support league operations.
- (b) Collects and reviews sponsorship and fundraising opportunities.
- (c) Organizes and implements approved league fundraising activities.
- (d) Coordinates participation in fundraising activities.
- (e) Maintains records of monies secured through sponsorship and fundraising initiatives.

## SECTION 11

Concession Manager.

The Concession Manager shall:

- (a) Maintains the operations of concession facilities.
- (b) Organizes the purchase of concession products.
- (c) Responsible for the management of the concession sales at league events.
- (d) Schedules volunteers and is the primary contact with team representatives, to work the concession booth during league events.
- (e) Collects and reviews concession related offers including coupons, discounts, and bulk purchasing opportunities.
- (f) Organizes, tallies and keeps records of concession sales and purchases.

## ARTICLE VIII

### AFFILIATION

#### SECTION 1, Charter.

GFLL shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. GFLL shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

#### SECTION 2, Rules and Regulations.

The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding for GFL.

### SECTION 3, Local Rules, Ground Rules and/or Bylaws.

The local rules, ground rules and/or bylaws of GFL shall be adopted by the BoD at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall not conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of GFL shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article IX, Section 7 for fiscal year of GFL.)

## ARTICLE IX

### FINANCIAL AND ACCOUNTING

#### SECTION 1, Authority.

The BoD shall decide all matters pertaining to the finances of GFL and it shall place all income in a common league treasury, directing the expenditure of funds in such manner as will give not give an individual or team an advantage over those in competition with such individual or team.

#### SECTION 2, Contributions.

The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of GFL, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of GFL.

#### SECTION 3, Solicitations.

The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated, unless all of the funds so raised be placed in the GFL treasury.

#### SECTION 4, Disbursement of Funds.

The Board shall not permit the disbursement of GFL funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check, or League Credit Card. All checks shall be signed by the GFL Treasurer and such other officer or officers or person or persons as the BoD shall determine.

SECTION 5

Compensation.

No Director, Officer or Member of the GFL shall receive, directly or indirectly any salary, compensation or emolument from GFL for services rendered as Director, Officer or Member.

SECTION 6, Deposits.

All moneys received shall be deposited to the credit of GFL at Key Bank Branch, located in Granite Falls, WA.

SECTION 7, Fiscal Year.

The fiscal year of GFL shall begin on October 1 and shall end on September 30.

SECTION 8, Distribution of Property upon Dissolution.

Upon dissolution of GFL and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of GFL to another Federally incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE X , AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft(s) of all proposed amendments shall be submitted to Little League Baseball Incorporated, for approval before implementation.

This Constitution was approved by the Granite Falls Little League Membership on March 1st 2019

President X \_\_\_\_\_ Tom FitzGerald \_\_\_\_\_ Date  3 / 1 / 2019  \_\_\_\_\_