

## **Youth Recreational and Youth Athletic Association Scholarship Guidelines**

### **GCPR Philosophy:**

To provide specific GCPR programs, classes, camps and youth athletic scholarships to economically disadvantaged youth. Contingent upon sponsorship funds, GCPR will administer for youth residing in the County. For more information please call 770-418-2331.

### **Participant Scholarship Criteria:**

1. Youth age 17 and under
2. Gwinnett County Resident
3. Financial assistance needed, as defined on the application, and supported with appropriate documentation.
4. Completed Scholarship Application Form (including supplemental information)
5. Application must meet deadline requirements.
6. Scholarships are limited per family or residents of same address, to a maximum of:  
Two camps annually or two classes/programs/sports annually
7. All awarded scholarship participants must meet all other GCPR and Youth Athletic Association eligibility, guidelines and class/program/camp/sports requirements.
8. Priority will be given to first time applicants.
9. Scholarships awarded are intended to subsidize class/program/camp/sports enrollment fees, and not intended to cover any additional supply for equipment fees.
10. Incomplete or misleading applications will be rejected.
11. Misleading application information or expulsion from class/program/camp/sports will result in placement on scholarship probation for a period of one year from the date of application.
12. Applicants that do not meet the minimum requirements above will not be forwarded to the scholarship panel.

### **Youth Athletic Association Eligibility Criteria:**

1. All Gwinnett County Youth Athletic Associations are eligible.
2. Funding will be based on YAA program participation.
3. Registration fees will be covered partial/fully depending on availability of funds.
4. All scholarship applicants must meet the participant scholarship criteria listed above.
5. Excess funds not used for each sport will roll into the next seasons funding.
6. Committee will review applications.
7. First time applicants will have first opportunity to receive a scholarship.
8. Award recipients and the appropriate YAA will receive a letter to acknowledge scholarship award.
9. Upon scholarship redemption, YAA will provide GCPR with proof of redemption, copy of recipient's registration form and receipt, for reimbursement. Reimbursement will be done midway through a sports season to coincide with closeout of books.
10. Reimbursement requests must be made the same calendar year the scholarship was issued and not later than November 1 of that year.

### **Application Process:**

Applications can be obtained from any manned facility or by contacting the scholarship liaison at 770-418-2331. The applicant must return the completed application to Gwinnett County Parks and Recreation Youth Scholarship Fund, 75 Langley Drive, Lawrenceville, GA 30046, or faxed to 770.418.2334 for processing and review. After the application review process, applicants will be notified of award or denial of scholarship via email or mail.

### **GCPR Scholarship Liaison Responsibilities:**

1. Collecting and processing applications
2. Calling review panel meetings and preparing materials and funding availability.
3. Maintaining ongoing database of all applications.
4. Maintaining deadlines for scholarship approval periods.
5. Notifying all recipients of award by email, phone or mail.
6. Maintaining maximum confidentiality with regards to all scholarship information.
7. Keeping administration informed on the status of the scholarship fund activity (i.e., dollars generated and awarded, number of participants and their demographics, program areas requested, etc).
8. Provide award letters/emails to recipients for redemption.

