



**Stafford Area Soccer Association
Board of Directors Meeting Minutes
July 14, 2014**



I. Call to Order

The meeting was rescheduled from July 9th and was called to order at 7:12 p.m.

Board Members Present: Sean Harrigan, Mark Bowman.

Board Members Absent: Randy Sparks, Renee Frey, Krista Lenzmeier, Monty Ottwell, Carla Smith.

Others Present: N/a.

II. Public May Address the Board

None.

III. Other Reports

Technical Director - Barry Hill

Barry provided some notes to Sean in advance of the meeting. Barry indicated that his coaching course was positive and that summer camps started today. Barry was planning ahead for potential make-up requirements given the week's forecast. Sprigging at Widewater is to commence soon and the fields are looking good.

Director of Coaching – N/a

Director of Operations - Stephanie Johnson

Stephanie provided a summary of various items requested previously, including:

- Analysis of multiplayer family discount options in the travel program. [Sean and Mark discussed application of the policy equally across all seasonal programs. The discussion will be deferred until August].
- Travel Team Manager incentive. Need input from other Board members.
- Demographics update — we have received maps from the county showing our largest groups concentration (U12, U10, U8 and U6). We have a meeting with the county to review these age groups versus the fields we have been allocated to see if we can address the field locations and sizes to better suit our population. Maps are available for viewing. Additionally we have a map that shows only the fields that we have been allocated for Fall to assist at the coaching meeting.
- Embrey Mill fields — conversations continue with the county and Tim Baroody at Economic Development concerning us assisting the county in the over run cost for these fields. The bid came in \$1 million over projected. Mr. Romanello is advising the board to hold off on a decision until he can re-bid in the fall. [Sean and Mark addressed some potential solutions utilizing the



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club's land in assisting the county with this shortfall to prevent further delays in construction].

- Travel and RA tryouts numbers provided. Reports only reflect players who have accepted their positions. We are sending out additional e-mails to those who have not yet accepted and paid for their programs. Update will be provided next month. [Sean and Mark discussed needing additional detail].
- Office Lease - The office lease renewal is complete. The three year option was chosen at a savings of \$24.21/month or \$290.52/year.
- Recreation enrollment comparison of Spring 2014 with current registration.
- Buffalo Wild Wings World Cup events were a success. We have begun to receive fundraising checks totaling \$869.23.
- Michelin program — Stephanie made contact with our vendor for the Michelin Soccer Program. They have left over equipment from last year. They are mostly soccer balls which in speaking with the program manager at ABC Truck and Tire Repair, Cindy Nall, we can use to give to members who are on financial aid. Stephanie will be continuing conversations with her.
- Stafford Rotary — Stephanie has been in contact with the South Stafford Rotary Club and sent off a letter requesting assistance with financing our Financial Aid program.
- North Stafford Rotary — Stephanie will be presenting at the North Stafford Rotary club in August.
- Dick's Sporting Goods Partnership — Stephanie is working with Ryan Ross again to continue this partnership. Our Stafford Soccer Appreciation Day at the mall will be August 23rd. Coupons are up on the web page and go out with the registration information.
- DC United — Barry and Stephanie will be meeting with Sean Maxwell and James Arnold to discuss the partnership. Meeting date TBA.
- Travel Coaches move to EE — the travel coaches have been fantastic about providing the information needed. We only have one coach... just recently added that is missing information. All are set up as employees on our payroll system.
- FUTA — Stephanie has been working with the IRS on our exemption from FUTA. We do not have to pay this therefore our ER payroll liabilities will be reduced by about \$400 annually. We will be getting a refund from the IRS for filing years 2010 and 2013. I have changed our payroll module to reflect that no FUTA will be reported or charged to our Payroll Liability.
- Inventory — Uniform inventory is updated and ordered, we should be receiving them this week.
- Coaches Meeting (General Membership Meeting) — We are working on all items needed for coaches meeting scheduled for August 16th. [Sean and Mark discussed obtaining and confirming candidacy for open positions and updating the web site to include an announcement to this effect].
- Team building — Monica is already working on team building as enrollments come in. The modified location format is much easier to identify quadrants in which families reside.
- Financial Aid - \$13,700 to date; 37 requests.



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Rules & Discipline Committee

None.

Coordinator Reports

None.

IV. Approval of the Minutes

Sean and Mark reviewed the May meeting minutes (no meeting in June). Sean requested that the Board vote to approve the minutes via e-mail in advance of the August meeting.

V. Action Items

None.

VI. Board Reports

President - Sean Harrigan

Sean and Mark discussed generally the office staffing and filling of open positions, assigned duties for various positions, the draft budget, and the general membership meeting. Sean inquired about potential availability of the Board in advance of the meeting.

Vice President - Randy Sparks

Absent.

Secretary - Mark Bowman

None.

Treasurer – Krista Lenzmeier

Absent.

Recreation Program Director - Carla Smith

Absent.



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Revolution Academy Director - Monty Ottwell

Absent.

Travel Director - Renee Frey

Absent.

VII. Old Business

See above.

VIII. New Business

The Board deferred introduction of any new business.

VIII. Executive Session

None.

IX. Adjournment

There being no further business to conduct, Sean moved that the meeting be adjourned. Mark seconded the motion. The Board voted unanimously to adjourn the meeting at 8:26 p.m.