



MINUTES

May 6, 2020
6:30 pm
Flyers Field Parking Lot

Those Attending:

X	Nadine Virag (President)	X	Shawn Mele (Head Coach)		(Cheer Coordinator)	X	Lisa Zarembo (Director)		Ericka Jones (Director)
X	Jami Jacobs (Vice-President)		Keith Kunkle (Coach Rep)	X	Michelle Provenzo (Asst. Cheer Coordinator)	X	Dana Speer (Director)		Nikki Watson (Director)
X	Misty Abraham (Secretary)	X	Chris Lowe (Coach Rep)			X	Stephanie Thompson-Furnier (Director)	X	Jennifer Reese (Director)
X	Jen Alter (Treasurer)						Melanie Nuttall (Director)		

Guests Attending:

Call Meeting to Order

Meeting Called to Order

6:30 pm

Nadine called the meeting to order.

March 2, 2020 meeting minutes approved.

Reports:

President – Nadine Virag

- Cheer/Football Waiver
 - Waiver approved.
 - Available for use for this season.
- Field maintenance during COVID-19
 - Not more than 10 adults at one-time permitted at the field until further notice (no children permitted).
 - Only permitted for necessary field maintenance – no practice or other events can be held at the field until further notice.
- New Head Cheer Coach
 - Current cheer coach has stepped down – recommended Jaime Ryeski.
 - Nadine motioned to approve Jaime as head cheer coach – Jami Second – motion does not pass.
 - Michelle Provenzo was nominated by several board members.
 - **Shawn motioned to approve Michelle as head cheer coach – Lisa Second – Vote approved to make Michelle head cheer coach.**
 - Michelle will need to appoint a cheer representative to the Board.
- Need Additional Board member for the Special Events Committee
 - Special events committee lost a member.
 - Jen A. and Lisa Z. both volunteered to be members of this committee.
- Dates
 - Flag Football has been cancelled. Nikki to remove this program from the website and Facebook.
 - Field Days are TBD until COVID-19 shutdown is lifted. Some things have been completed – see Field Maintenance Update below.
 - Tag Days TBD until COVID-19 shutdown is lifted.
 - Early bird registration prices will be kept for the entire registration period.
 - Equipment pick-up remains scheduled for July 8 & 9.
 - First day of conditioning is July 20.
 - First home game is August 15 (there are five total home games this year).
 - Parents' Day is September 26 against Freeport.
 - Senior Day is October 17.



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- Picture Day is August 2 (rain or shine).
 - **Note:** the dates are based on best case scenario of quarantine ending.
 - Fundraising
 - Several opportunities were lost due to COVID-19 shutdown (egg hunt, event, etc.).
 - Vacation tickets still available. 450 not handed out to date. Continue to sell the tickets. Added to Team Manager. Stephanie to add to Facebook. As you sell and need more, contact Misty to turn in tickets and money to get another packet.
 - Nadine presented a raffle ticket option called "support local". Sell 500 tickets at \$5 each for a chance to win eight gift cards to local businesses.
 - Concern raised that the vacation ticket needs to be the focus first as it is risky to add an additional fundraiser while selling another.
 - Board agreed it is a great concept for a later date.
 - Jen R. recommended a no-contact fundraiser (ex. Yankee Candle)
 - Flag T-shirt Sponsors
 - Flag Football Program cancelled, but received sponsors.
 - Sponsors of flag t-shirts will be displayed on opening day t-shirts instead.
 - The t-shirts will be worn by all board members with the exception of coaches.
 - Jen A. has sponsors' checks that need deposited.
 - Facebook Live Announcement
 - Nadine will hold a Facebook Live announcement to update the community on where things stand as of this date.
 - Facebook Live will take place May 7 or 8.
 - Current sponsors will also be announced during this Live event.
 - Organization Video
 - Shawn worked on a video.
 - Editing is taking place now.

Vice President – Jami Jacobs

- Paypal account created to streamline payments
- Discussion of possibly accepting credit cards at concession
 - Monthly and Per Transaction Fees
 - Additional Research is needed

Secretary – Misty Abraham

- No Agenda items
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Treasurer – Treasurer’s report given by Nadine in Jen A.’s absence

General Fund Balance – \$2,151.18
Equipment Fund Balance – \$206.75
Cheer Balance – \$647.56
Total: \$3,005.49

- Expenses recently paid:
 - Shank Sanitation
 - West Penn Power
 - Culligan Water
 - \$100 to Shawn for Leechburg Hall – Gun Bash

Head Coach – Shawn Mele

- Fish Fry
 - Firemen have not had meeting since COVID-19 shutdown.
 - Once a meeting is held, inventory of food will be taken.
 - Possible all-day fish fry.
 - Profit is TBD.
- Gun Tickets
 - Seventh ticket almost sold.
 - Eight ticket to begin soon – gun needs to be purchased up front.
 - Possible profit of \$13,000 from all tickets.
 - Uniforms for Recruits and Cadets will come from gun tickets.
 - No helmets since fish fry was cancelled.
- AA Performance
 - Currently still taking place as scheduled.

Cheerleader Coordinator – Michelle P.

- No Agenda items

Committee Reports:

**Chair
in
Bold**

Apparel & Awards – Jami

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Banquet – Stephanie

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Concession Stand – Jen R.

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Field Maintenance – Chris

- Some rooms cleaned out.
- Roof damage needs assessed to determine when repairs are needed.
- Cosmetic field maintenance is needed (ex. pulling weeds)
- Deep clean of concession is needed.
- Purchased gas.

Fundraising – Stephanie

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Gun Bash - Shawn

Grants/Sponsorships – Dana

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Special Event Days (Parent's Day, Senior Day) –

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Picture Day – Jami

- Picture day is August 2 – Rain or Shine

Advertising/Programs – Michelle

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Registration – Ericka

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Volunteers – Jen R.

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Social Media – Nikki

Unfinished Business:

- Research accepting credit cards at concession
- Remove Flag Football program from website
- Michelle needs to appoint a cheer representative for the Board

New Business:

Wrap Up:

Meeting adjourned

Next meeting will be set for the first week of June at the field.

Meeting adjourned at 7:30 pm
