



# Tehachapi Little League

P.O. Box 529  
Tehachapi, CA 93581-0529

## 2020 APPLICATION TO MANAGE/COACH

PLEASE PRINT CLEARLY

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ DOB: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

MAILING ADDRESS (IF DIFFERENT FROM STREET ADDRESS): \_\_\_\_\_

HOME PHONE #: \_\_\_\_\_ CELL PHONE #: \_\_\_\_\_ WORK PHONE #: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

I AM APPLYING TO:  MANAGE  COACH

WHAT DIVISION DO YOU DESIRE TO MANAGE/COACH?

BASEBALL:  LOWER MINOR  UPPER MINOR  MAJOR  JUNIOR  SENIOR

SOFTBALL:  MINOR  MAJOR  JUNIOR

DID YOU MANAGE/COACH FOR TEHACHAPI LITTLE LEAGUE LAST SEASON?  YES  NO

MANAGED  COACHED WHAT LEVEL(S)? \_\_\_\_\_ WHICH TEAM(S)? \_\_\_\_\_

HAVE YOU MANAGED OR COACHED FOR ANY OTHER LEAGUE/SPORTS ORGANIZATION WITHIN THE LAST TEN YEARS?  YES  NO

IF YES, WHICH ORGANIZATION? (PLEASE INCLUDE CITY & STATE): \_\_\_\_\_

HAVE YOU BEEN CONVICTED OF A CRIME IN THE LAST TEN YEARS (DISREGARD TRAFFIC INFRACTIONS LESS THAN

\$150)?  YES  NO (A "YES" ANSWER WILL NOT AUTOMATICALLY DISQUALIFY YOUR APPLICATION)

I HEREBY APPLY TO MANAGE OR COACH IN TEHACHAPI LITTLE LEAGUE. IF APPROVED, I AGREE TO ABIDE BY THE REGULATIONS OF LITTLE LEAGUE BASEBALL INCORPORATED, THE PLAYING RULES OF LITTLE LEAGUE BASEBALL INCORPORATED, THE BY-LAWS AND RULES OF TEHACHAPI LITTLE LEAGUE INCORPORATED. I FURTHER AGREE TO SAFEGUARD ALL UNIFORMS AND EQUIPMENT WHICH MAY BE LOANED TO ME BY THE LEAGUE AND TO RETURN SAID UNIFORMS AND EQUIPMENT WITHIN 5 DAYS OF MY TEAMS LAST GAME. I AGREE TO OBSERVE THE HIGHEST STANDARDS OF SPORTSMANSHIP AND FAIR PLAY AND I UNDERSTAND THAT MY CONDUCT ON THE PRACTICE AND PLAYING FIELD IS EXPECTED TO BE EXEMPLARY. I FURTHER UNDERSTAND THAT FOR CONDUCT AND RULE VIOLATIONS, I MAY BE REMOVED AS MANAGER OR COACH. I WILL ABIDE BY ALL DECISIONS OF THE BOARD OF DIRECTORS OF TEHACHAPI LITTLE LEAGUE INCORPORATED.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

**MUST READ AND SIGN MANAGER DUTIES AND RESPONSIBILITIES FORM**



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## Manager Duties and Responsibilities

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### Umpire Duties

- As part of your managerial duties, you will be assigned umpiring duty in divisions other than the one you are managing in (with the exception of the minor softball which is an instructional division only). You are responsible for providing two umpires to each game you have been assigned, one plate and one base. This may be you or a qualified representative, however, the manager is ultimately responsible for the umpiring duty. If you choose to use a Junior Umpire, you must provide an adult to supervise. This adult must remain on the field for the entire duration of the game. A Junior Umpire needs to be at least two years older than the oldest player in the division they are umpiring for.
- TLL will hold a yearly umpire clinic that covers the rules and mechanics of umpiring. This is a one day clinic that you or one of your coaches are obligated to attend. If you are unable to attend please notify the leagues Chief Umpire who will be attending in your place.

### Snack Bar

- All teams will be given assigned days to cover the snack bar. Your team will be scheduled for snack bar duty up to 4 times in a season. It is your responsibility to make sure that your team has 4 volunteers ( 3 volunteers for the main snack bar, 1 volunteer for the small snack bar) covering your scheduled time slot. **No child under the age of 14 is allowed in the snack bar at any time!**

### Work Days

- Managers are required to attend or provide a representative at all field work days

### Field Prep/Clean Up

- Home team will water, drag and prep the pitching mound. Visiting team will paint the batters' box and foul lines before each game.
- Managers are responsible for the field prep before your game. Some teams get stuck prepping before and after, and that's not fair. This can be completed by yourself or other volunteers, but the manager is ultimately responsible. All fields should be dragged after the last game of the day.
- Each team will be responsible to clean their own dugouts at the conclusion of the game and provide at least one volunteer to return all league equipment (i.e. bases, pitching machines, etc.) to their proper locations.
- The visiting team playing on Uli Field and Read Field are responsible for taking down the field flag and returning it to the snack bar after the last game of the day.

**If a manager does not follow through with their responsibilities the consequences will be as follows:**

**First Offense:** VERBAL WARNING

**2<sup>ND</sup> Offense:** ONE GAME SUSPENSION

**3<sup>rd</sup> Offense:** THE BOARD OF DIRECTORS WILL MEET TO DISCUSS APPROPRIATE ACTION

All Managers must follow the TLL Code of Conduct. Misconduct of any kind or violations may result in the manager being brought before the TLL Board and disciplinary action taken.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_