



BRIDGEWATER BASEBALL & SOFTBALL ORGANIZATIONAL BYLAWS

ARTICLE I – Name

This organization shall be known as Bridgewater Baseball & Softball, Inc. (BBSI).

ARTICLE II- Objective

The primary objectives of BBSI shall be to organize and conduct the youth baseball program for Bridgewater Township and to instill in boys and girls of the community the ideals of citizenship, discipline, teamwork, good sportsmanship, well-being, and leadership.

These objectives will be achieved by providing a supervised baseball program under the Rules and Regulations of the national sanctioning organization(s), focused on teaching the fundamentals of the game of baseball.

Primary emphasis will be placed on the well-rounded development of the youth of the community; not solely on the attainment of exceptional athletic skills nor the winning of games for the sake of competition.

In accordance with Section 501(c) (3) of the Federal Internal Revenue Code, the league shall operate exclusively as a non-profit organization. No part of the net earnings shall inure to the benefit of any private shareholder or individual nor be directed toward legislature or political activities.

ARTICLE III – Membership

Any person sincerely interested in active participation to further the objective of BBSI may apply to become a member. The following shall govern membership and participation in BBSI activities.

1. Any child meeting the requirements as to age, grade, residence and safety as set forth in the regulations of BBSI shall be eligible to participate in activities and league play.
2. Any adult having an interest in the league and supporting BBSI's objectives and abiding by the organization's policies may become an active member through participation in the Parent's Auxiliary, coaching, membership on the Board, etc.

3. All registered BBSI families may be required to perform any reasonable service deemed appropriate by the Board or Parent Auxiliary to enable play, defray costs, or maintain the quality of the program.
4. The Board, by two-thirds vote at any duly constituted meeting, shall have the authority to suspend or terminate membership of any child, parent, manager, Board Member, etc. whose conduct is considered as detrimental to the best interests of BBSI. The member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
5. Members of the Board shall, upon the evidence of misconduct of any child, notify the manager of the team of which the child is a member within 48 hours of the infraction. Said manager and parent(s) shall appear, in the capacity of advisors, with the child before a duly appointed committee of the Board, which shall have full power to suspend, or revoke by two-thirds vote of those present such child's right to future participation in BBSI activities.

ARTICLE IV – Government

The government of BBSI shall be under the direct supervision of the President and the Board of Directors, herein referred to as the Board.

All matters pertaining to the policy of BBSI shall be decided by a vote of the Board and no motion shall be carried without a favorable vote from the majority of those present at a duly constituted meeting at which a quorum is present. If a motion is raised to revisit an issue previously decided by vote of the Board within the same season, the motion shall require a majority of those present to approve reconsideration, and shall require majority vote of the entire Board to overturn the previous decision.

The President shall refrain from voting except as necessary to decide a tied vote of Board members.

An annual meeting shall be conducted by the Board in Fall of each year for the purpose of electing its own membership and reviewing the financial position of BBSI.

Regular meetings of the Board shall be held on a monthly basis at the discretion of the President. These duly constituted monthly meetings and any other general meetings which may be called shall require the presence of a quorum defined by two-thirds (rounded) of the voting Board members. Unless a quorum is present no major policy decisions nor operational changes that require voting may be finalized.

ARTICLE V – Board of Directors

The management of the property and affairs of BBSI shall be vested in the Board of Directors. The following guiding rules and regulations apply to the general operations of the Board:

1. The Board shall consist of no more than fifteen members.
2. Board members will be elected to two year terms, staggered whereby in each succeeding year approximately one-half of the terms will become eligible for renewal or new appointment.
3. To be eligible for election to the Board, members must have demonstrated an active interest in the organization for a minimum of one year.
4. At the annual meeting, the Board shall elect as officers from its own current membership a President, Vice-President, Secretary, Treasurer and Softball Director/Player Agent. Candidates for these positions will be identified by a nominations committee composed of no fewer than three current Board members. These officers, herein referred to as the Executive Committee, will be elected for a one year term, but may be eligible for re-election for up to two succeeding consecutive terms. Additional consecutive terms may be allowed upon approval of at least two-thirds vote of the current board.
5. Upon election of the new Board at the annual meeting, the Board will define and reach agreement amongst its members with respect to the roles and responsibilities of each member. These roles and responsibilities will be agreed to and approved by the Board no later than one month after the annual meeting.
6. The President has the right to augment the membership of the Board as deemed necessary with the committee chairpersons, special events coordinator, etc. These individuals will participate in the conduct of the Board's business but will not have voting authority.
7. In order to maintain active status as a member of the Board and maintain voting rights, Board members must attend a minimum of 50% of the meeting in the elected year. The President maintains the right to remove any member from their elected directorship who fails to meet this requirement, or in not performing his/her duties in a satisfactory manner. A director who is removed in this manner shall be reinstated only by a two-thirds vote of the Board members present at a regular duly constituted meeting.
8. If any member of the Board resigns during his/her term of office or is physically unable to fulfill the positions, the vacancy may be filled by the appointment of an eligible successor by the President and ratified by the Board at a duly constituted meeting (quorum required).
9. Once a President has served one full term he/she may assume a position of 'Past President', upon annual, majority approval of the Board. This is an official position but is not a Board position and shall not count toward the total number of Board positions allowed, but presence at a meeting may count toward establishment of a quorum. Past Presidents shall have rights to attend and to participate in meetings and to vote on Board motions as appropriate in order to add experience, to exercise judgment and to maintain program continuity.

ARTICLE VI – Duties and Powers Of The Board

The Board of Directors may appoint such officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have also been elected to the Board.

1. The President shall:

- (a) Conduct the affairs of BBSI and execute the policies established by the Board of Directors.
- (b) The president may in conjunction with the Treasurer approve all payments from allotted funds in agreement with policies established in advance of such actions by the Board of Directors.
- (c) Checks may only be requested by the President in agreement with policies established in advance of such actions by the Board of Directors.
- (d) Present a report of the condition of BBSI at the annual meeting.
- (e) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the league.
- (f) Be responsible for the conduct of the league in strict conformity to the policies, principles, established Rules and Regulations of the league, as agreed to under the conditions charter(s) issued to the BBSI by the respective organizations.
- (g) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of BBSI such contracts and leases they may receive and which have had prior approval by the Board.
- (h) Investigate complaints, irregularities and conditions detrimental to BBSI and report thereon to the Board of Executive Committee as circumstances warrant.
- (i) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (j) With the assistance of the Player Agent, examine the application and support proof-of-age documents of every player as necessary and certify to residence, grade and age eligibility before the player may be accepted for tryouts and selection.

2. The Vice-President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

3. The Secretary shall:

- (a) Be responsible for recording the activities of BBSI and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all directors and committee members and give notice of all meeting of BBSI, the Board of Directors, and committees.
- (d) Keep the meetings of the meetings of the Board of Directors and submit such minutes for approval at a successive meeting.
- (e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all order, votes, and resolutions not otherwise committed.
- (f) Notify directors, officers and committee members of their election or appointment.

4. The Treasurer shall:

- (a) Perform such duties as are herein set forth and other duties as are customarily incident of the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of BBSI, including the Auxiliary, along with the President, approve all payments from allotted funds therefore in agreement with policies established in advance of such actions by the Board of Directors.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors for approval.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Board of Directors for approval at the annual meeting.

5. The Softball Director/Player Agent shall:

- (a) Directly oversee the Softball program
- (b) Assist in Record all player transactions and maintain an accurate and up-to-date record thereof.
- (c) Assist in Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (d) Assist the Tournament Director in conduct the try-outs, the player draft and all other player transactions or selection meetings.
- (e) Prepare for the President's signature and submission to the office of the sanctioning bodies the team rosters, including _____ and the tournament team eligibility affidavit.

ARTICLE VI I – Meetings

The following rule and guidelines apply to the folding and calling of BBSI meetings:

1. An annual meeting of the Board shall be conducted in the Fall of each year for the purpose of reviewing and improving the financial reports, election of officers and Board members, and for the establishment of regular meeting dates for the upcoming year's activities.
2. Regular meetings of the Board shall be held on a monthly basis at a regularly scheduled time as determined necessary by the President.
3. Notice of special meetings shall be given at least two days in advance thereof to all members of the Board.
4. The presence of two-thirds of the members of the current Board constitutes a quorum at the regular Board meetings. The majority vote of members present shall govern at all duly constituted meetings of the Board.
5. All members of the organization may attend any meeting, which is not limited to the Board, and may offer suggestions and recommendations from the floor upon recognition by the presiding chairman. Suggestions and recommendations of intended actions must be put into the form of a motion by a member of the Board and seconded and then a majority vote of the members of the Board present shall govern.
6. Robert's Rules of Order shall govern the proceedings at all Board meetings.

The members of the Board or any committee of the Board may act without a meeting if, prior or subsequent to such action, each Board member shall consent in writing to such action. Such written consent shall be filed with the minutes of the meeting.

The Board or any committee or member of the Board may participate in a meeting by means of a telephone conference call. The President may conduct an ad hoc Board meeting by separate telephone calls to the Board members in order to act on issues which cannot wait until the next regularly scheduled meeting.

ARTICLE VI I I- Managers

All managers of all teams participating within the BBSI program shall be annually selected and approved by the Board and shall be responsible for their actions and those of their teams and coaches on the field, and the care and safety of all members of their team.

ARTICLE IX – Financial Policy

The Board of Directors shall have authority over and enact policy decisions pertaining to the finances of BBSI. The following rules and directions shall apply to the financial policy:

1. The Board shall place all income in a common treasurer for safekeeping and from which expenditures may be made. Deposits shall be made in a public financial institution in an account in the name of BBSI as set forth and approved at the annual meeting.

2. The Board shall not permit the contribution of funds to individuals or teams and shall solicit same for the common treasury of BBSI to discourage favoritism among leagues or teams and to endeavor to equalize the benefits across all of BBSI.
3. A Statement of Income and Expenses for the current season and Balance Sheet for the current season will be prepared for review by the Board after the close of the fiscal year which is designated as October 31 of each year and no less frequently than at quarterly intervals ending January 31th, April 30th, and July 31th.
4. All disbursements must be authorized by the signature of the President or other duly authorized member of the Board and must be in writing.
5. The Board will determine the annual fees to be charge for participation in the BBSI program.
6. Proceeds derived from participation in or hosting tournaments shall be placed in the common treasury to support the normal operations of BBSI.
7. No child will be denied participation in the BBSI program due to lack of ability to pay the registration fee.

ARTICLE X – Affiliation

BBSI shall apply annually for a charter from designated national sanctioning organizations as appropriate for operation of the program and shall do all things necessary to obtain and maintain such charter(s).

ARTICLE XI- Rules and Regulations

The Official Playing Rules and Regulations of the respective sanctioning organization(s) shall be adopted as official regulations pertaining to the organization of the league and regular scheduled play of games.

All current rules and regulations governing play shall be documented in the Regulations of BBSI. The official playing rules contained herein shall be binding. Local rules contained therein shall be adopted and approved by the Board at a meeting to be held not less than one month prior to the first scheduled game of the season.

ARTICLE XII – Amendments

This constitution or any section thereof may be amended or repealed by a two-thirds vote of the Board members present at a duly constituted meeting; provided that written notice of such proposed changes over the signature of the President, shall be supplied to each member of the Board at least one week prior to the meeting at which such changes shall be submitted to vote. Any and all amendments must be listed by date and include the Article & Section updated along with the verbiage added.

AMENDMENTS:

10/10/17

Amended Article I – Paragraph one added “& Softball, (BBSI)

Amended Article II - XI – Removed “Bridgewater Baseball replaced with BBSI

Amended Article V #4 added Softball Director/Player agent to Executive board

Amended Article VI – President:

Amended Article VI – President – Added: The president may in conjunction with the Treasurer approve all payments from allotted funds in agreement with policies established in advance of such actions by the Board of Directors.

Checks may only be requested by the President in agreement with policies established in advance of such actions by the Board of Directors.

Amended Article VI – Treasurer – From:

Keep records for the receipt and disbursement of all monies and securities of Bridgewater Baseball, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors.

To:

Keep records for the receipt and disbursement of all monies and securities of BBSI, including the Auxiliary, along with the President, approve all payments from allotted funds therefore in agreement with policies established in advance of such actions by the Board of Directors.

Amended Article IX

Changed Treasurer to President added Past President

Amended Article XII:

Added: “Any and all amendments must be listed by date and include the Article & Section updated along with the verbiage added.”