



FEDERAL WAY FC



Meeting Information

Date: 02/12/2014
Time: 7:00 PM to 9:00 PM PT
Location: EX3 Ron Sandwith Teen center
Address: 31453 28th Ave S, Federal Way
Leader Name: FWFC President – Joshua Cheatham
Meeting Purpose: Monthly Meeting

Agenda

1. **Call to order**
2. **Approve Previous Monthly Meeting Minutes**
3. **Committee reports:**
 - a. Financial Committee: Chair – Michele Graff – 2 Min
 - b. Academy Plus: Chair - Josh Cheatham – 2 Min
 - c. College Prep: Chair – Penny Howard – 2 Min
 - d. Website Committee – Erik Johnson – 2 Min
4. **Officers Reports:**
 - a. President – 2 Min
 - b. Vice President – 2 Min
 - c. Secretary – 2 Min
 - d. Treasurer – 2 Min
 - e. 2nd VP of Admin – 2 Min
5. **Directors Reports:**
 - a. Director of Coaching – 2 Min
 - b. Director of Competition – Included with President Report
 - c. Boy's Registrar Not Attending
 - d. Girls Registrar Not Attending
 - e. Boys Competitive Coordinator – 2 Min
 - f. Girls Competitive Coordinator - Vacant
 - g. Boy's Coordinator – 2 Min
 - h. Girls Coordinator – 2 Min
 - i. Equipment Coordinator
 - j. Fields Coordinator
 - k. Tournament Coordinator – 2 Min
 - l. Uniform Coordinator – 2 Min
 - m. Webmaster – 2 Min
6. **Unfinished Business**
 - a. Coaching assignments for 2014 – 5 Min
 - b. Blast Off - 2 Min
 - c. RCL Path Forward – 5 Min
7. **New business**
 - a. HS Tryouts -
 - b. FWFC Board Membership – Proposed Motion: The BOD shall vote to remove any officer who misses 2 consecutive meetings without notification to BOD.
 - c. Grant recipients- giveback hours, and our application language
8. **Good of the Game**
9. **Adjournment**



1. **Call to order:** 7:07pm, Josh, Erik, Jennifer, Michele, Tim Strickler, Russ, Ben, Keli, Robert, & Penny present
2. **Dec minutes** submitted and approved as amended. Jan minutes still not available.

Action Item: Follow up with Nicole M to be done by Josh.

3. **Committee reports:**

A- report submitted. 9 players with cards pulled. Since pulling cards 1 has paid up the remaining are just slow paying.

Action Item: send final invoice for end of season fees. We have the ability to hold up their membership with FWFC til they are paid in full.

B- report submitted but Academy plus jamboree did not take place due to weather but Josh wanted to make note of the folks that were helping out with the set up, clean up efforts, etc. Big thanks to Johnson's. Mar 23rd is next weekend for Jamboree.

C-report submitted- basically need more folks to buy into this concept.

D- website committee had a meeting and Perry was a guest speaker. Site needs to be deliverable on mobile devices among other things. It is a work in progress.

4. **Officer Reports:**

President report submitted- advises to separate the treasurer/bookkeeper position. Needs to seek more council on this piece and will report back.

Action item: get more info regarding the best practices for the treasurer vs bookkeeper.

VP report submitted- mentioned the tent cost is \$779, or shelter with heat pressed advertisement \$450. Finance committee needs to find \$3000 or website. Going forward the cost for the website would be \$1500-2000 per year to maintain.

Secretary report submitted- asked about the Sec of State reporting. No one knows if the Charitable Solicitations report has been filed or if the Annual Report has been filed. Reseller permit was not re-applied for since the application called for information regarding our declaring any profits on our 990. Since this has not been done in the past the decision was made to forego the reseller permit and pay tax on purchases.

Treasurer reports submitted. Asked us to keep in mind we will need to think ahead to set aside \$100,000 to the City of Federal Way for fields to be renovated. Keep in mind it will cost \$800,000 to replace KG alone.

5. **Director Reports:**

DOC- report submitted

Director of competition- report submitted.

Boy's Registrar at MOD registration

Girls Registrar at MOD registration

Boys Competitive Coordinator – nothing to report

Girls Competitive Coordinator - Vacant

Boy's Coordinator –

Girls Coordinator – nothing to report

Equipment Coordinator – will resign after the season is complete.

Action item: do an inventory of all things in the container.

Fields Coordinator – checking on the coach's clinic? Room booked, YES. Inquiry about fees for U11 players. What portion covers the fields and lights? Can we charge per team vs per player?

Rich Unsworth and David Balance should visit the U11 winners of the Rec Cup. Invitations for the players to join them on the field should be taking place.

Tournament Coordinator- vacant

Uniform Coordinator- report submitted, looking at 5/17 and 6/7 for FWFC try on dates.

Webmaster – nothing to report outside of the recommendations from the VP



6. Unfinished Business:

RW recommends that Darren Brookman maintain the U16 B97's, and George Pfeiffer retain BU15 B98's. Erik motioned for approval, Russ 2nd, majority approve. Motion passes. VP was clear to indicate that it is important for the coaches to see that the BOD is behind them and see support of the coaching selection. Furthermore a suggestion for a coaches selection committee to work with our DOC was mentioned and unanimously agreed upon. VP suggests a meeting with the DOC and the current BOD president to he could communicate that we wish to have a more exacting relationship with our DOC for the better of the club as a whole.

Blast off - Russ Brewer motioned for Erik J to be Blastoff Chair. 2nd by Penny Howard, passed unanimously. Erik then presented with the following; Blastoff will have many committees. This will differ from what has been done in the past by Perry and Sharon. Sharon will continue to do the field scheduling for the tournament but she does not want to have to look at the teams and determine the like vs like level of play.

President addressed the group. We are looking to improve as a club and NOT be acquired or merged with. He wanted to be clear in communicating this piece.

7. New Business:

HS registration is underway. Josh has pinnies for HS tryouts, Novella has registration covered, Russ will gather balls for use, and Erik has the signage.

Board members need to attend meetings. For us to be productive we need to be present and aware of what is going on and also be able to participate and give input.

Grant recipients that are non responsive to doing their giveback time is an issue. Penny asked that we make a motion for them to be exempt from receiving a grant the following year.

Additionally, it was discussed that the grant giveback time required is 10 hours per grant. Penny has had coaches, managers, treasures, etc. contact her with the desire to use the time with the team as a grant giveback time. Penny credits 5 hours but expects 5 hours of giveback time. Russ makes a recommendation to the finance committee that we appropriately add the language to the grant application so individuals are aware that they are liable for doing giveback time. It should clearly outline actions if the grant requirements are not met. Keli B 2nd the recommendation, passed unanimously.

Action item: Finance committee to rewrite the application and present to the BOD

8. Good of the Game:

Erik J requests that the board president be empowered to have a meeting with DOC Rob Walker regarding the discussion of a coaches selection committee and a better working relationship between our DOC and the BOD for the benefit of the club. IT was discussed that Josh should have someone else with him when he meets with Rob. The decision was made it would be club secretary Penny Howard. Erik J motioned, Russ Brewer 2nd, passed unanimously.

Adjourned 9:06pm.



Meeting Information

Date: 03/12/2014
Time: 7:00 PM to 9:00 PM PT
Location: EX3 Ron Sandwith Teen center
Address: 31453 28th Ave S, Federal Way
Leader Name: FWFC President – Joshua Cheatham
Meeting Purpose: Monthly Meeting

Agenda

1. **Call to order**
2. **Approve Previous Monthly Meeting Minutes**
3. **Committee reports:**
 - a. Financial Committee: Chair – Michele Graff – 3 Min
 - b. Academy Plus: Chair - Josh Cheatham – 3 Min
 - c. College Prep: Chair – Penny Howard – 10 Min
 - d. Website Committee – Erik Johnson – 5 Min
 - e. Blast Off – Erik Johnson - 2 Min
4. **Officers Reports:**
 - a. President – 2 Min
 - b. Vice President – 2 Min
 - c. Secretary – 2 Min
 - d. Treasurer – 5 Min
 - e. 2nd VP of Admin – 2 Min
5. **Directors Reports:**
 - a. Director of Coaching – 2 Min
 - b. Director of Competition – Included with President Report
 - c. Boy’s Registrar Not Attending
 - d. Girls Registrar Not Attending
 - e. Boys Competitive Coordinator – 2 Min
 - f. Girls Competitive Coordinator - Vacant
 - g. Boy’s Coordinator – 2 Min
 - h. Girls Coordinator – 2 Min
 - i. Equipment Coordinator
 - j. Fields Coordinator
 - k. Tournament Coordinator – 2 Min
 - l. Uniform Coordinator – 2 Min
 - m. Webmaster – 2 Min
6. **Unfinished Business**
 - a. Coaching Selection Committee – 5 Min
 - i. Move to establish committee members
 - b. Blast Off - 2 Min
 - i. Move to approve committee as proposed by chair
 - c. RCL Path Forward – 5 Min
7. **New business**
 - a. AGM – March 26, 2104
 - b. Fundraising Requests approval
 - c. Referee Communication
 - i. Move to support an informational and orientation/class for potential referees.
8. **Good of the Game**
9. **Adjournment**



7:04pm call to order an unofficial meeting as not enough BOD members present

Josh C, Erik J, Penny H, Novella F, Nicole M, Jen J present.

7:14pm Ben D arrived, Rob W arrived after 8pm.

FINANCE COMMITTEE: group met the end of Feb. Per President Treasurer report can be added to minutes but not financials.

There will be 2.5% increase overall to each player. We haven't increased fees in 3 years.

Where will \$7,500 from Doxon go? Also, how the GK trainers are funded? Finance committee should propose to the BOD and make recommendations.

ACTION ITEMS: Josh will follow up with Michele (who was absent due to ill family member OOT) regarding all questions pertaining to the budget.

ACADEMY PLUS: went well in Harbor and @ WPFC. WE host 3.23.14 @ KG * need volunteers

COLLEGE PREP: report submitted

WEBSITE COMMITTEE: will make a proposal for website next month. Next mtg 3/23 after academy plus games.

BLASTOFF: in the works. Will present more next month

PRESIDENT: no written report, discussion @ coach selection committee, sent out a letter @ AGM to whole club, went to assoc meeting, looking to meet with assoc and ref assoc about refs quality and how to become a ref. Attended all semi final and finals games for challenge and championship cups. Met with Hillary @ WYS ,went to 98's team mtg. Also noted that Novella is the President of the Assoc now.

VP: showed the field signs that are \$120/ea stand

SECRETARY; report submitted

DOC: report submitted

GIRLS COORD: nothing to add

REGISTRAR: cups are fixed now... was an error in scheduling but all is good now.

UNIFORM: 5/17 is U10-U15 uniform tryon date. 8 hrs long Want help form B95B to assist as a fund raiser.

6/7 is rec and select tryon day. Can order at EX3 where both will be held. Soccer West will donate \$300 per day.

UNFINISHED BUSINESS:

A . coach selection committee- Nicole MacDonald, Penny Howard, Robert Lewis, a girls coordinator or girls team manager.

ADJOURNMENT 9:21pm



Meeting Information

Date: 04/09/2014
Time: 7:15 PM to 9:00 PM PT
Location: EX3 Ron Sandwith Teen center
Address: 31453 28th Ave S, Federal Way
Leader Name: FWFC President – Joshua Cheatham
Meeting Purpose: Monthly Meeting

Agenda

1. Call to order 7:16pm

Attendance: Erik, Rob, AJ, Sharon, Novella, Keli, Nic, Penny, Kevin, Mike, Dan, Josh, Jennifer, Tim Stickler, Heather, and Robert (7:28)

Website presentation from Erik J. Request for \$1,500 start up costs and will cost @ \$1,200/yr to maintain. No hosting fees from Bonzi.

Idea is to work collaboratively with FWMSC and FWSA.

Motion to pass \$1,500 for start up by Mike, Kevin 2nd all approve (PASSED)

2. Approve Previous Monthly Meeting Minutes

Kevin motions to pass minutes, Josh 2nd all approve (PASSED)

3. Approve AGM Minutes (Josh touched on this a bit)

4. Committee reports:

a. Acknowledge Submission via email

5. Officers Reports:

a. Acknowledge Submission via email

6. Directors Reports:

a. Acknowledge Submission via email

7. Unfinished Business

a. 2014 Budget Review and Approval – Josh 30 Min

2 1/2 % increase overall across the board for players fees. Lots of discussion about the budget and Josh was going to submit a revised version of the budget which was \$10,000 in the red (\$10,000). Erik J motions for \$10,000 to be pulled from reserves to balance the budget for now and approve the budget as presented. Kevin 2nd the motion, AJ, Novella, Nic, Keli, Dan and Jennifer approve, (PASSED)

b. Website Overview – 30 Min (pushed to front of the meeting)

c. Player Payment - 2 Min

Erik J motions to deny tryouts to any players with an outstanding balance owed to FWFC. Novella 2nd, Josh votes for it.

Jennifer, Kevin, Penny, Nic, Keli and Aj oppose (FAILED)

d. Tryouts - 5 Min

Coming up soon.... Looking for volunteers

8. New business

a. 2014 Coaching Staff – Rob 5 Min

Coaching selections were shared with the group. Erik J motions to approve the selected coaches, Dan P 2nd the motion. All members in favor (PASSED)

b. Motion to Approve printing cost for Adidas shirts for B95 & 97 teams. (\$160+tax) Jennifer motioned, Nic 2nd, all in favor (PASSED)

c. Fundraising – 15 Min

i. Motion to Approve Fundraising Opportunity on FWFC Uniform Fitting Events for B95 & 97 teams. (B95 - May 17th - \$600, B 97 - June 7th - \$500) They will need to help Staff the 10 hour events. Soccer West will also be making a +\$1000 donation to the Boys & Girls Club.



9. Jennifer motions to approve this fundraiser Nic 2nd, Erik, Keli, Penny, Kevin, Mike, Dan, Josh, Robert approve (PASSED)

i. Determining Fan Gear Offering items

Erik presented a few options to the group....this was just informational.

ii. Other Fundraising Request

Lori Cross: G97B fund raising cards (all approved) just wanted to share more on this

Also, they would like to do the applebees fundraiser. Penny motions for this, Keli 2nd all approve (PASSED)

10. Good of the Game

11. Adjournment 9:31pm



FEDERAL WAY FC



Meeting Information

Date: 05/21/2014
Time: 7:00 PM to 9:00 PM PT
Location: EX3 Ron Sandwith Teen center
Address: 31453 28th Ave S, Federal Way
Leader Name: FWFC President – Joshua Cheatham
Meeting Purpose: Monthly Meeting

Agenda

1. **Call to order**
2. **Approve Previous Monthly Meeting Minutes**
3. **Committee reports:**
 - a. Financial Committee: Chair – AJ Otto
 - b. Academy Plus: Chair - Josh Cheatham
 - c. College Prep: Chair – Penny Howard
 - d. Website Committee – Erik Johnson
4. **Officers Reports:**
 - a. President – 2 Min
 - b. Vice President – 2 Min
 - c. Secretary – 2 Min
 - d. Treasurer – 2 Min
 - e. 2nd VP of Admin – 2 Min
5. **Directors Reports:**
 - a. Director of Coaching – 2 Min
 - b. Director of Competition – 2 Min
 - c. Boy's Registrar - 2 Min
 - d. Girls Registrar- 2 Min
 - e. Boys Competitive Coordinator – 2 Min
 - f. Girls Competitive Coordinator - Vacant
 - g. Boy's Coordinator – 2 Min
 - h. Girls Coordinator – 2 Min
 - i. Equipment Coordinator – 2 Min
 - j. Fields Coordinator – 2 Min
 - k. Tournament Coordinator – 2 Min
 - l. Uniform Coordinator – 2 Min
 - m. Webmaster – 2 Min
6. **Unfinished Business**
 - a. Blast Off Hours
 - i. Premier - 30 hours/ team
 - ii. Recreational - 20 hours/ team
7. **New business**
 - a. Recreational Player Registration
 - i. What's the plan for marketing to our recreational players
 - ii. How do we grow the numbers of recreational players?
 - iii. What are the issues to address?
 - b. Referee Change Fees – Proposal to charge coach/team for late changes
 - c. Player financial obligation – Proposal for suspension of eligibility for non-payment
8. **Good of the Game**
9. **Adjournment**



Call to order: 7pm

Jen, Erik, Josh, Penny, Kevin, Novella, Rob, Dan, Ben. Aj arrived late. Pat & Mike, Elaina and Tim S all sat in.

Approval previous months minutes: Erik J asked that they be emailed before the meeting each month.

Committee reports:

- a. not present
- b. nothing to share
- c. college prep needs to meet with HS teams. Will Share the templates with the BOD at next mtg
- d. website committee has a new chair. Tim Strickler
Jen motioned, Kevin 2nd, no debate, all in favor. (PASSED)

Officer reports:

- a. President – submitted
- b. Vice President – submitted
- c. Secretary – n/a
- d. Treasurer – submitted
- e. 2nd VP of Admin – n/a

Directors Reports:

Director of Coaching – needs to get dates picked for clinics with non select teams
Director of Competition – n/a
Boy's Registrar – registration reflects the following 199 FWFC, 90 rec, 68 FWFC staff, and 21 rec staff
Girls Registrar-
Boys Competitive Coordinator – 2 Min
Girls Competitive Coordinator - Vacant
Boy's Coordinator – uniform fitting dates are too early. 6/7 and 8/1 are for rec teams. \$67/rec uniform, \$222 fees to play
Girls Coordinator – been answering lots of questions. Same # of teams as last year. 2 coaches stepped down and 2 stepped up. Girls are wanting to play fall and spring seasons.
Equipment Coordinator – 6/1 the container at SAC will be cleared out and organized. We got the pinnies back from Steve M, still looking for blue and white discs.
Fields Coordinator – 2 Min
Tournament Coordinator – 2 Min
Uniform Coordinator – presented the idea of giving tattoos and window clings to club members
Webmaster – Dan wants everyone to contact him for website updates. No longer should they go to Darin Poole.

Unfinished Business

- a. Blast Off Hours
 - i. Premier - 30 hours/ team
 - ii. Recreational - 20 hours/ team

Erik motions for the above time to be accepted for all teams in the club. Dan 2nd, Jen, Penny, Kevin, AJ, approve, no debate. (PASSED)

New business

- b. Recreational Player Registration
 - i. What's the plan for marketing to our recreational players? discussion around using FUTSAL or soccer tennis
 - ii. How do we grow the numbers of recreational players? Create an interest in the sport as a whole with things like Futsal and soccer tennis
 - iii. What are the issues to address?



- c. Referee Change Fees – Proposal to charge coach/team for late changes
- d. Player financial obligation – Proposal for suspension of eligibility for non-payment A new policy was shared by the treasurer. The policy would be that any player with outstanding fees would not be eligible for play til the fees were cleared or a satisfactory payment plan in place. Jen motioned, Penny 2nd, all in favor, no debate. (PASSED)

Good of the game:

Centurylink fundraising.... And fundraising as a whole.

Discussion was that Elaina is willing to head up this venture. She was present at the BOD meeting tonight. It was discussed that the funds raised at Centurylink cannot go directly to the player account or to any one individual. This would go against the 501©3 guidelines as outlined by the IRS. WE are all in agreement that an attorney needs to be hired to draft a policy with regard to all fundraising activities. Attorney will cost \$200/hr and will need a minimum of 2 hrs to draft a policy for fundraising activiites.

Novella motions to accept the costs of the attorney and draft this policy, Penny 2nd, all in favor, no debate. (PASSED)

Adjournment: 9pm



FEDERAL WAY FC



Meeting Information

Date: Wednesday, July 9, 2014
Time: 7:00 PM to 9:00 PM PT
Location/Address: EX3 Ron Sandwith Teen center /31453 28th Ave S, Federal Way
Leader Name: FWFC President – Joshua Cheatham
Meeting Purpose: Monthly Meeting

Agenda

1. **Call to order**
2. **Approve Previous Monthly Meeting Minutes**
3. **Committee reports:**
 - a. Financial Committee: Chair – AJ Otto
 - b. Academy Plus: Tim Strickler
 - c. College Prep: Chair – Penny Howard
 - d. Website Committee – Erik Johnson
 - e. Blast Off – Erik Johnson
4. **Officers Reports:**
 - a. President – 2 Min
 - b. Vice President – 2 Min
 - c. Secretary – 2 Min
 - d. Treasurer – 2 Min
 - e. 2nd VP of Admin – 2 Min
5. **Directors Reports:**
 - a. Director of Coaching – 2 Min
 - b. Director of Competition – 2 Min
 - c. Boy's Registrar 2 Min
 - d. Girls Registrar 2 Min
 - e. Boys Competitive Coordinator – 2 Min
 - f. Girls Competitive Coordinator - Vacant
 - g. Boy's Coordinator – 2 Min
 - h. Girls Coordinator – 2 Min
 - i. Equipment Coordinator – 2 Min
 - j. Fields Coordinator – 2 Min
 - k. Tournament Coordinator – 2 Min
 - l. Uniform Coordinator – 2 Min
 - m. Webmaster – 2 Min
6. **Calendar 90 Day Look**
7. **Unfinished Business**
 - a. Recreational Sign Ups
 - b. Blast Off BOD assignments
 - c. Century Link
8. **New business**
 - a. Referee change fees- proposal to charge coach/team for late changes
9. **Good of the Game**
10. **Adjournment**



1. Call to order: 7pm

Attendance: Josh, Novella, Dan, Mike, Jen, Erik, Kevin, Ben, AJ, Mike Nesbitt and Penny arrived @ 7:50pm

2. Approve previous months minutes: Approved April/May minutes as submitted in email. June still not submitted (Penny was not present)

3. Committee reports:

- a. Financial Committee: Chair – AJ Otto
- b. Academy Plus: Tim Strickler
- c. College Prep: Chair – Penny Howard
- d. Website Committee – Erik Johnson
- e. Blast Off – Erik Johnson

4. Officers Reports:

- f. President – 2 Min
- g. Vice President – 2 Min
- h. Secretary – report submitted
- i. Treasurer – report submitted
- j. 2nd VP of Admin – 2 Min

5. Directors Reports:

- a. Director of Coaching – 2 Min
- b. Director of Competition – report submitted
- c. Boy's Registrar BOD members still need to do their RMA clearance
- d. Girls Registrar 2 Min
- e. Boys Competitive Coordinator – 2 Min
- f. Girls Competitive Coordinator - Vacant
- g. Boy's Coordinator – Rec teams registration U14 closed
- h. Girls Coordinator – hoping for 11 teams, 3 in jeopardy, asked to post to web the openings
- i. Equipment Coordinator – goals @ SAC will be sand blasted/painted soon
- j. Fields Coordinator – 2 Min
- k. Tournament Coordinator – 2 Min
- l. Uniform Coordinator – fan gear will be available at Blastoff. Coaches site up soon.
- m. Webmaster – needs logos for Blastoff sponsors. Any team pics please send to Dan via email.

6. Calendar 90 Day Look

- NO MEETING on Aug 13th
- Missing July 27th, college prep committee meeting for families/players and Aug 24th 4v4
- Missing Sunday Oct date for Jr Academy
- Community service event: canned food drive @ Tracy Whitney 9/27-28, 10/4-5

7. Unfinished Business

- a. Recreational Sign Ups- 10/29 or 11/5 for a next steps meeting for rec players
- b. Blast Off BOD assignments, each member needs to take a field to head up and be a presence for the public to see.
- c. Century Link- no activity as of now...

8. New business

- a. Referee change fees- proposal to charge coach/team for late changes

Long discussion around this piece. The refs would like to their pay. The request is for us to approve the increase by Blastoff. Josh was going to talk to them and try to negotiate the cost. If the increase is approved it would be @ \$10,000 over the course of the year.

The following is what was sent to BOD members by the Board president:

Blast Off 2014 - Increase the Ref payment as we discussed at the BOD meeting (attached file). Remove the mentoring fee for event and keep the remaining Admin fees the same (FWSRA, Treasure, Assignor). The original ask was for \$16 of the fee per game. This proposal takes us to \$11 which is \$3 less than we paid last year. This will assist us in offsetting the cost of the additional games we will have with the tournament this year.

2014 League Season - Increase the Ref payment to the same level as the BO. Remove the \$3 per game Mentoring



fee and increase the treasure and assignor by \$1 each. This results in a decrease in the admin fee of \$1 per game.

We also agreed to meet in December to look at the situation and begin planning for 2015.

This was later put to a vote and it passed unanimously. Erik, Ben, Jen, Kevin, Penny

9. **Good of the Game**

10. **Adjournment 9pm**



FEDERAL WAY FC



Meeting Information

Date: Wednesday, September 10, 2014 **MTG CANCELLED!**
Time: 7:00 PM to 9:00 PM PT
Location/Address: EX3 Ron Sandwith Teen center /31453 28th Ave S, Federal Way
Leader Name: FWFC Vice President – Erik Johnson
Meeting Purpose: Monthly Meeting

Agenda

1. **Call to order**
2. **Approve Previous Monthly Meeting Minutes**
3. **Committee reports:**
 - a. Financial Committee: Chair – AJ Otto
 - b. Academy Plus: Tim Strickler
 - c. College Prep: Chair – Mike Hall/Penny Howard
 - d. Website Committee – Erik Johnson
 - e. Blast Off – Erik Johnson
4. **Officers Reports:**
 - a. President – See written report
 - b. Vice President – 2 Min
 - c. Secretary – 2 Min
 - d. Treasurer – 2 Min
 - e. 2nd VP of Admin – 2 Min
5. **Directors Reports:**
 - a. Director of Coaching – 2 Min
 - b. Director of Competition – 2 Min
 - c. Boy's Registrar 2 Min
 - d. Girls Registrar 2 Min
 - e. Boys Competitive Coordinator – 2 Min
 - f. Girls Competitive Coordinator - Vacant
 - g. Boy's Coordinator – 2 Min
 - h. Girls Coordinator – 2 Min
 - i. Equipment Coordinator – 2 Min
 - j. Fields Coordinator – 2 Min
 - k. Tournament Coordinator – 2 Min
 - l. Uniform Coordinator – 2 Min
 - m. Webmaster – 2 Min
6. **Calendar 90 Day Look**
7. **Unfinished Business**
 - a.
8. **New business**
 - a. December U18 Game – Need Date
9. **Good of the Game**
10. **Adjournment**

Federal Way FC – December Monthly Meeting

Date: 12/8/2013
Time: 6:00 PM
Location: Federal Way Regional Library

General

Goals for 2014 pertaining to the FWFC Board Meetings:

- All reports into the Secretary (Penny) by the Friday prior to the scheduled Board Meeting.
- Meeting Agenda and all reports submitted to be sent via email to the members by the Sunday prior to the Board Meeting.

Agenda Topics

2013 FWFC Night – Overview

- 1st Annual FWFC Night is scheduled for Wednesday, Dec. 12 at Memorial Stadium
- If ready, an announcement about the community partnership agreement between FWMSC, FWFC and Doxon Toyota will be announced.

Motion: Budget of \$500 to be used for food and refreshments to be sold at the event.
Seconded and carried – APPROVED UNANIMOUSLY

Action Items: Nicole will pick up raffle tickets to be used to raffle off scarves. Additional scarves will be available for purchase.

90-Day Calendar Look Ahead Josh Cheatham

- FWFC Planning Meeting Next Board Meeting – January
 - Regular monthly meeting for January will be held as usual. January 8 at 7:00 PM at the EX3 Teen Center
 - January 11, 9:00 AM – 1:00 PM will be a working meeting to plan for this coming season.

Action Items: Josh will find a location for the January 11 meeting.

- E License Outreach and Facility Booking
 - Training possibility in FW on June 21-22 – 8-hours; classroom will be required. Work with FWPS to obtain the use of a classroom, as regular school will be out on summer break. Most schools are staffed through the end of June.

Action Items: Josh will confirm dates with Keli after hearing from Rob; Rob is confirming at the State level. After, Keli can request a usage of room via FWPS.

- Coach Evaluation/Survey to Parents – Prior to Dec 31
- Coach Selection 2014
 - Possible adjustment to staff.

- Boys HS Tryouts – Feb 28
 - HS Boys tryouts are scheduled for the weekend beginning Feb 28.
 - Location and time TBD

Soccer West Proposal Jennifer Johnson

- Jennifer provided a handout comparing Soccer West and Soccer.com retail uniform programs. Information included: Uniform selections, Uniform fittings, Scholarship uniforms, Ordering & receiving uniform, Cost, Blast Off Tournament options, Additional options available.

Motion: To move forward with Soccer West as the vendor of choice for FWFC in 2014.
Seconded and carried – APPROVED UNANIMOUSLY

Doxon Toyota Sponsorship Proposal Terms – Q&A

- The Proposed Community Partnership Agreement between FWMSC, FWFC and Doxon Toyota was presented at the Board Meeting for review, discussion, and Q&A.
 - Agreement terms: March 1, 2014; expiring on March 31, 2016
 - Logo placement on the jerseys will be exclusive to Doxon Toyota through 3/31/2016. This was noted as ideal, since 2014 is a new kit purchase for all players, 2016 is the next required kit purchase.
 - Logo will be on match jerseys, training shirts, warm up jacket.

Motion: To move forward to with writing a final Community Partnership Agreement with Doxon Toyota based on the proposed proposal provided for review at the December 8 FWFC Board Meeting.
Seconded and carried – APPROVED UNANIMOUSLY

Roundtable

Blast-Off Tournament

- Currently there isn't a new BOT Director; Perry is still acting Director, as he hasn't officially resigned.
- January 2014 a request needs to be made to the state for the tournament
- BOT Committee needs to be determined ASAP

Scholarship Hours

- **Action Item:** Josh will follow up with Penny

Vice-President

- Nominations will be accepted at the next Board Meeting; January 8