

**2013**

**PRESIDENT:** John Kerr  
**VICE PRESIDENT:** Mark Kester  
**SECRETARY:** Matt Brimigion  
**TREASURER:** Joe Reno  
**REGISTRAR:** Bill Quinn



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## **BOARD OF DIRECTORS POLICY #13-1**

ISSUED:	<u>04/16/13</u>
EFFECTIVE:	<u>04/16/13</u>

**SUBJECT: Modernization Policy**

### **I. STATEMENT OF POLICY**

1. Individual sports have the option of becoming a semi-independent sport (SIS). It is a voluntary step that permits specific sports to do what they must to remain viable and competitive in today's youth sports environment. In order to apply, an individual sport must show a recent track record of 200+ registrations per season.
2. Individual sports becoming SIS will have their own:
  - a. board,
  - b. bylaws,
  - c. rules,
  - d. policies, and
  - e. bank account and credit card (to be tied into CAC accounts so CAC treasurer can retain insight into transactions)
3. CAC Board will retain would focus on those things it was originally meant to do:
  - a. overall CAC insurance,
  - b. field maintenance,
  - c. scholarships,
  - d. large capital costs,
  - e. family fees (coordinated with semi-independent sports), and
  - f. oversight of those sports which do not want or cannot attain SIS status
4. In order for an existing sport to attain SIS status:
  - a. Current sport commissioner must advise CAC Board in writing 60 days prior to projected start date
  - b. Written letter (referenced in [4a]) must contain names of the commissioner, at least two additional board members, a treasurer, and a secretary.
  - c. Letter must include by-laws for the governance of the SIS.
  - d. CAC Board must provide consent and feedback, if necessary, within a reasonable time to allow for a response within the above stated (4a) 60 days.
  - e. CAC Board will grant one-time waivers on the 60 day requirement (4a) to any sport that is ready to attain SIS status as of the date of adoption of this policy.
    - i. Those sports would become SIS as soon as 4b, 4c and 4d are fulfilled.

ii. The sitting commissioner will then become Director of SIS Board and will serve until SIS elections can be held. Thereafter, the SIS will elect its own Director of the Board, who will fill the role previously titled as the “Commissioner” in CAC bylaws and policies.

5. All governance matters (administrative and operational) are left to the discretion of the SIS board.
6. Resource allocation will remain consistent with established CAC historical assignments (as of April 2013) and Anne Arundel County Parks and Recreation guidelines. In case of emergencies, the CAC Facilities Chairperson will coordinate a mutually agreeable resolution.
7. Financial issues (family fees, sports fees, etc) would remain as-is with the exception that the SIS boards would have direct control of their sport's money, bank account, and credit/debit card. CAC Treasurer will have access to all financial information to ensure compliance with all applicable laws and regulations.
8. Future sports not included in the CAC as of April 2013 will have the option of attaining SIS status at the time of entry to the CAC. For example, should the CAC Board decide to sponsor golf or tennis, either sport would be granted the option of becoming SIS from their inception. Should those sports choose not to attain SIS status at their inception, they would follow the same steps described herein for existing sports.
9. The council will receive 5% of the net income of all SIS fundraising activities (tournaments, homecoming, auctions and similar events) within 60 days of the event. This does not apply to team-specific fundraising events.
10. SIS boards will serve in a manner consistent with their SIS by-laws and within the “spirit” of the CAC bylaws. In the event a board needs to be removed collectively for cause, the CAC Board of Directors shall require a vote of nine members. Cause is defined as acts of criminal behavior. In the event a SIS board is removed by the CAC Board, the SIS will hold elections within 30 days to elect a new board.
11. SIS boards must send a representative to a CAC Board of Directors meeting at least once per year to present the SIS budget. The CAC Board of Directors retains the authority to reject the proposed budget if the projected revenue does not cover proposed expenses.
12. SIS board must provide the CAC Board of Directors with quarterly reports detailing the minutes of SIS board meetings. CAC Board of Directors retains the right to require the presence of a representative from the SIS board for the presentation of the reports.
13. The CAC Board is authorized to lend operating funds to an SIS as long as it meets the following requirements:
  - a. SIS does not have sufficient funds to cover operating costs at start of the season.
  - b. SIS has a budget line to cover those costs and re-pay CAC by the end of the season.
14. In order to modify this policy, future CAC and SIS boards will need to attain the following:
  - a. The process of terminating SIS status may be initiated by the CAC Board or SIS board. The process will require one year notice and  $\frac{2}{3}$  majority approval vote of both boards. Once both boards approve of termination, the sport will return to sole governance and administration under the CAC 2010 By-laws (or succeeding version).
  - b. The process of voluntary dissolution of SIS status will require  $\frac{2}{3}$  majority approval vote of SIS board and simple majority of CAC Board. The SIS board must obtain a majority vote of its membership to approve voluntary dissolution.
  - c. If either the CAC Board or a SIS board takes action to modify the status, rights, privileges, or obligations of an SIS board, under this policy or otherwise:
    - i. the CAC or SIS board seeking to take such action may only do so after obtaining a majority vote of its own membership authorizing it to do so; and

ii. the CAC or SIS board that takes such action must pay any reasonable attorneys' fees and costs incurred in defending against or challenging such action (whether incurred by the CAC or a SIS board).

**II. DEFINITIONS**

1. Individual sports as of April 2013: Baseball, Basketball, Boys Lacrosse, Girls Lacrosse, Football, Soccer, Softball, Cheerleading, Wrestling, Volleyball, and Field Hockey.
2. Resource allocation is defined as field assignments, storage equipment, field maintenance, etc.

**III. DISTRIBUTION**

1. Distribution to all Crofton Athletic Council Board Members, Commissioners, and Coaches.
2. Publication on the CAC Web Site.