



WHLL Manager Application Packet

The Little League manager and coach must be leaders. All must recognize that they hold a position of trust and responsibility in a program that deals with a sensitive and formative period of a child's development. It is required that the manager and coach have understanding, patience and the capacity to work with children. The manager and coach should be able to inspire respect. Above all else, managers and coaches must realize that they are helping to shape the physical, mental and emotional development of young people.

EXPECTATIONS FOR WHLL MANAGERS

Time Commitment: In addition to managing practices and games, managers are required to attend pre-season player evaluations, Manager Meetings, divisional team drafts, perform field maintenance and game field preparation in conjunction with their coaching staff. Additionally, all lower division managers will be required to umpire games.

WHLL expects that manager applicants understand the *time and commitment* that is required to manage a team.

Additional expectations of WHLL managers:

1. Reflect an understanding of the age group they supervise.
2. Implement organized and safe practices that teach the fundamentals of little league baseball.
3. Will place the emotional and physical well-being of their players ahead of a personal desire to win.
4. Demonstrate that they have an appreciation of the philosophy of Little League, and cooperate with others in making the program of mutual benefit to all children.
5. Show by example, that they respect the judgment and the position of authority of the umpire. Instill in their players a respect for the authority of adult leaders in the league.
6. Will provide a safe playing situation for all players.
7. Know the playing rules and regulations of Little League and be able to interpret them correctly.
8. Have knowledge of safety and first aid.
9. Keep up to date on coaching information and policy at LittleLeague.org / Little League University.
10. Have completed coaches training and first aid training in the past 24 months.

If you would like to be considered for a Manager position for the upcoming season, please complete the attached Application, Code of Conduct and applicable Volunteer Application. If you have any questions please contact League President David Sellers at 731-599-2989 or WestHillsLLPresident@gmail.com.

Have you ever managed or coached a Little League Team?

Yes No

If yes, please give dates and locations where you managed

League Name: _____

League City, State: _____

Date(s): _____

League Name: _____

League City, State: _____

Date(s): _____

Have you supervised, managed or coached any other youth activities?

Yes No

If yes, please give dates and locations

League Name: _____

League City, State: _____

Date(s): _____

Check the baseball/softball programs in which you have participated in as a player

Little League Juniors High School College

Semi-Pro Pro Adult Baseball/ Softball

Have you ever received training as a baseball manager or coach?

Yes No

When/Where _____ Type of Training _____

If not in the past 24 months will you attend the required training?

Yes No

Are you CPR or First Aid Certified?

Yes No If So, Date Certified: _____

How will you motivate your team to do their best? _____

How will you help develop players who are less skilled than other players on your team? _____

How will you organize safe and effective practices? _____

How will you maintain a respectful atmosphere at games and practices among players, parents, coaches and umpires? _____

Other comments or qualifications: _____

If appointed as a volunteer manager or coach, I agree to abide by the philosophies and goals of the West Hills Little League. I will fulfill my responsibilities to the best of my ability and understand that I may be dismissed at any time for failure to comply with any part of this agreement.

Signature _____ Date _____

Please return the completed Manager Application form to West Hills Little League at the following address:

**P.O. Box 710598
Santee, CA 92072**

Applications can also be emailed to: WestHillsLLPresident@gmail.com

Please include the following with the completed application:

- Little League Volunteer Application
- Copy of your Driver's License
- Signed Code of Conduct

West Hills Little League Code of Conduct

The conduct and actions of all Players, Managers, Coaches, Umpires and Officials must be above reproach. All actions should be in keeping with West Hill Little League's Objective to "implant firmly in the children of the community, the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well-adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens."

At no time shall a League Official, Manager, Coach, Player, Umpire or Spectator:

- Ever lay a hand upon, push, shove, strike, physically attack or threaten to strike any League Official, Manager, Coach, Player, Umpire or Spectator.
- Verbally or physically abuse any official for any real or imaginary belief of a wrong decision or judgment.
- Use unnecessarily rough tactics in the play of the game against the body of another opposing player.
- Use profanity, obscene or vulgar language or gestures at any time.
- Be in possession of any alcoholic beverage at any portion of the WHLL complex.
- Be intoxicated at any time while at any portion of the WHLL complex. Intoxicated will be defined as having an odor of an alcoholic beverage or behavior associated with intoxication.
- Gamble upon any play or outcome of any game with anyone at anytime.

- Use tobacco in any form on the premises of the WHLL complex. Tobacco usage shall be permitted only at the entrance to the fields, adjacent to the parking lot.
- Discuss publicly with spectators in a derogatory or abusive manner any play, decision or personal opinion of any player, coach or manager during a game.
- As a Manager or Coach, mingle with or fraternize with spectators during the course of the game.
- Tamper with or manipulate any league roster, schedule, draft position or selection, official score book, ranking, financial record or procedure.
- Demonstrate objectionable dissent at an official's decision by throwing gloves, helmets, hats, bats, balls or any other equipment in a display of unsportsmanlike conduct.
- Speak disrespectfully to any League Official, Umpire, Manager, Coach, Player or Spectator.
- Challenge an umpire's authority. Umpires have the authority and discretion during a game to penalize offenders accordingly, based on the infraction, up to and including removal from the game. If removed from the game, players, managers or coaches must leave the game site immediately and must not be present at the game site for the remainder of that game.

The West Hills Little League Board will review all infractions of this Code of Conduct. Depending on the seriousness or frequency of the infraction, the Board may assess additional disciplinary action up to and including removal from a team or expulsion from the league.

West Hills Little League Code of Conduct

Manager / Coach Acknowledgment

I acknowledge receipt of the West Hills Little League Code of Conduct. I agree that my conduct as a Manager or Coach will comply with this policy and understand that failure to comply will result in disciplinary action, up to and including suspension, removal from the coaching staff of my team or expulsion from the league.

I promise that through my actions and words I will instill in the children on my team and in this league, the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority.

Print Name: _____

Signature: _____

Date: _____

Little League® “Basic” Volunteer Application - 2019

Do not use forms from past years. Use extra paper to complete if additional space is required.

This volunteer application can be used as a reference for leagues utilizing the JDP Quick App or for leagues that are using an outside background check provider that meet the standards of Little League Regulation 1(c)9.

All fields are required.

Name _____
First Middle Name or Initial Last

Address _____

City _____ State _____ Zip _____

Home Phone: _____ Cell Phone _____

Work Phone: _____ E-mail Address: _____

Driver's License#: _____

1. Have you ever been convicted of or plead no contest or guilty to any crime(s) involving or against a minor? Yes No

If yes, describe each in full: _____

2. Have you ever been convicted of or plead no contest or guilty to any crime(s) Yes No

If yes, describe each in full: _____
(Answering yes to question 2, does not automatically disqualify you as a volunteer.)

3. Do you have any criminal charges pending against you regarding any crime(s)? Yes No

If yes, describe each in full: _____
(Answering yes to question 3, does not automatically disqualify you as a volunteer.)

4. Have you ever been refused participation in any other youth programs? Yes No

If yes, explain: _____

5. In which of the following would you like to participate? (Check one or more.)

- | | | |
|--|--|---|
| <input type="checkbox"/> League Official | <input type="checkbox"/> Field Maintenance | <input type="checkbox"/> Concession Stand |
| <input type="checkbox"/> Coach | <input type="checkbox"/> Manager | <input type="checkbox"/> Other |
| <input type="checkbox"/> Umpire | <input type="checkbox"/> Scorekeeper | _____ |

LOCAL LEAGUE USE ONLY:

Background check completed by league officer _____ on _____

System(s) used for background check (minimum of one must be checked): Regulation 1(c)9 Mandates all checks include criminal records and sex offender registry records

*JDP Sex Offender Registry Data and National Criminal Records
check, as mandated in the current season's official regulations

*Please be advised that if you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.

Only attach to this application copies of background check reports that reveal convictions of this application.

Please provide updated information below if there are any changes from previous years or requesting a new position.

Occupation: _____

Employer: _____

Address: _____

Special professional training, skills, hobbies:

Special Certifications (CPR, Medical, etc.):

Special Affiliations (Clubs, Services Organizations, etc.):

Previous volunteer experience (including baseball/softball and years (s)):

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE: LittleLeague.org/BgStateLaws

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain name only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Name (please print or type) _____

Applicant Signature _____ Date _____

If Minor/Parent Signature _____ Date _____

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.