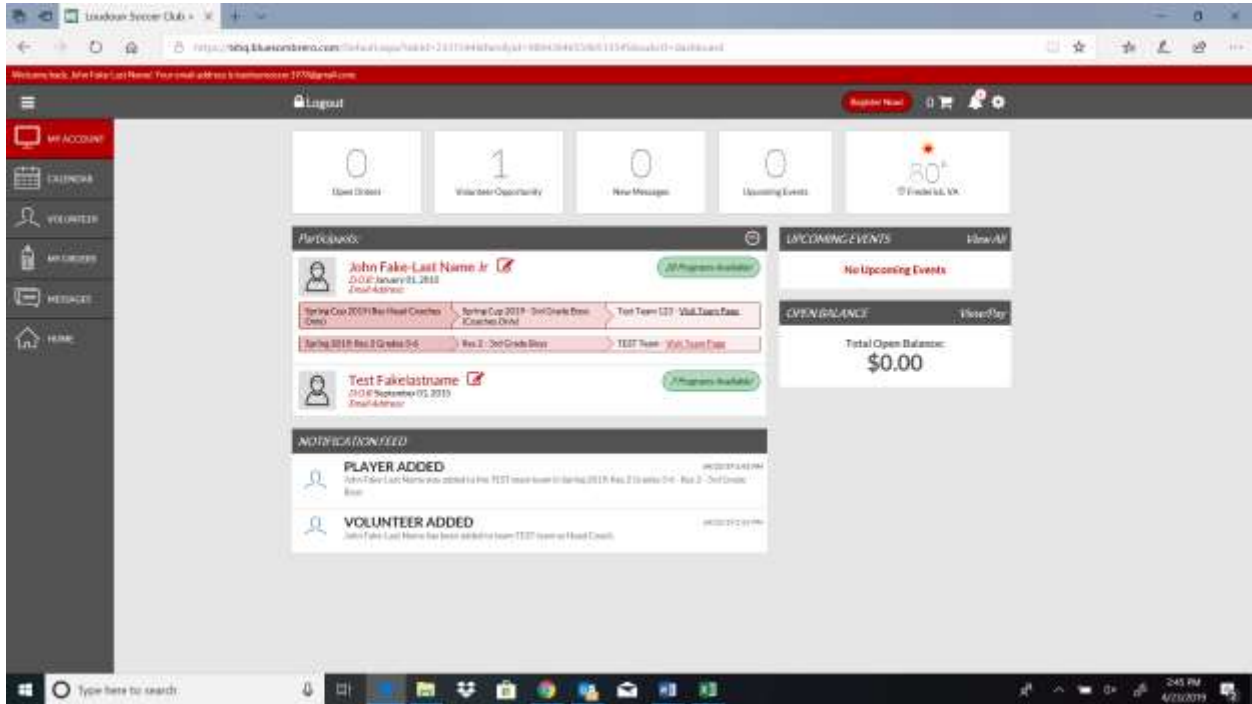


Loudoun Soccer In-House Tournament Team Roster Instructions

1. Log into your account, locate the Fall Classic registration, and click “Visit Team Page.”



2. Click Roster.

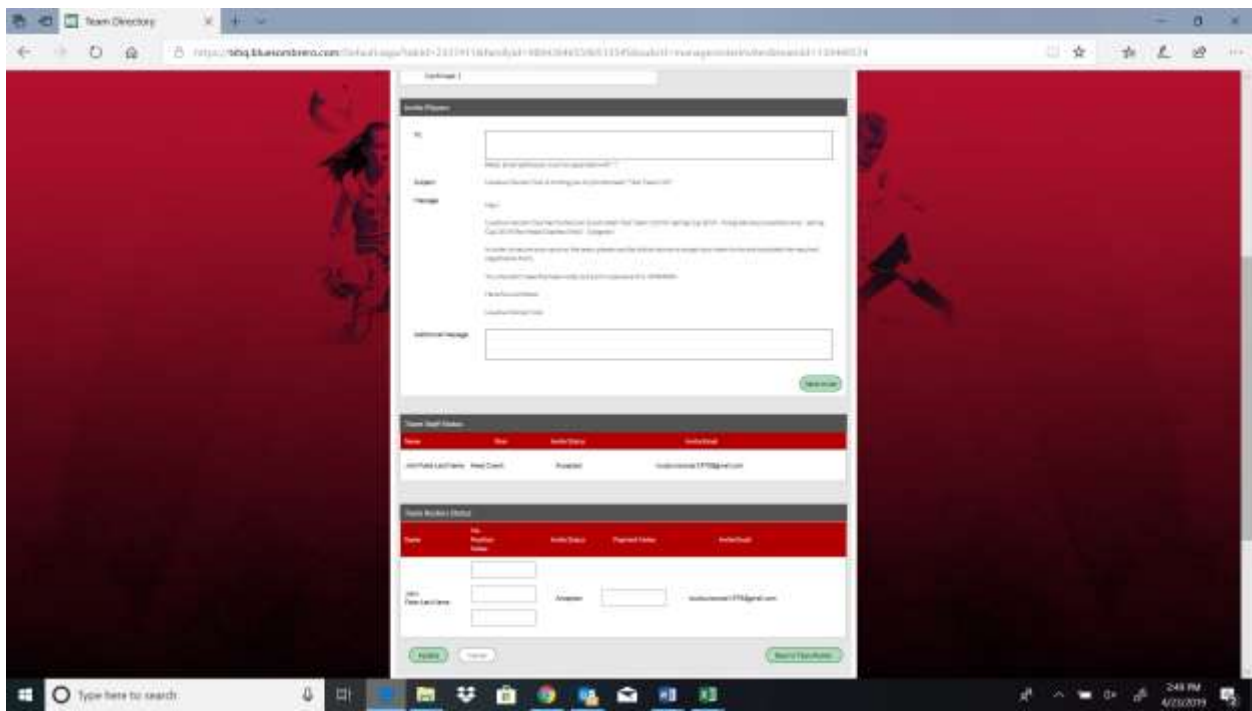


Loudoun Soccer In-House Tournament Team Roster Instructions

3. Click the green “Manager Roster Invites” button in the top right corner.



4. Type the email addresses of the parents of participating players, separating each with a semicolon. You may also include a specific message to these families, along with the message that appears. They will receive an automated message to complete their side of the registration process.



Loudoun Soccer In-House Tournament Team Roster Instructions

IMPORTANT ROSTER RULES TO REMEMBER:

- A. All players on your team interested in participating in this event must be permitted to do so – you cannot exclude players on your regular season roster, or pick-and-choose which players are invited.**
- B. Players MUST participate on their currently assigned team if that team is enrolled in the event.**
- C. Players may only compete on one team in the event.**
- D. For players whose teams are NOT participating in the event: they may play as a “guest” player on a participating team IF**
 - a. They are properly registered for the current Rec season in Rec 2, Challenge 1, or Challenge 2;**
 - b. Their current team is NOT participating in the event;**
 - c. The participating team they wish to play for has room on its roster to accommodate additional players (Grades 3-4 max roster: 12; Grades 5-6 max roster: 16);**
 - d. They are age or grade appropriate for that team; and**
 - e. The coach of the participating team has requested and received approval from the club to add the specific guest player(s).**

Any team using guest players without permission of the tournament director regardless of whether those guest players meet the above criteria will forfeit all games in which they have taken part in, and will be ineligible to compete in championship games or declared champions or finalists. It is the coach’s responsibility to ensure these standards are met.