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Dallas United Soccer Club

Bylaws

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Preamble

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6
7 Henceforth this program shall be known as Dallas United Soccer Club (DUSC). The purpose of the
8 program shall be to provide today's youth the opportunity they deserve to develop their skills, team
9 building skills, community awareness, and the personal pride in a quality program.

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11 **ARTICLE I – NAME**

12
13 Section 1

14 This organization shall be known as the Dallas United Soccer Club hereinafter referred to as DUSC. This
15 program is a non-profit organization. DUSC shall and will be affiliated Oregon Youth Soccer
16 Association for the purpose of serving the children of Dallas and Polk County.

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18 Section 2

19 In the event of dissolution of DUSC, it is resolved that all program assets and funds be turned
20 over to the Dallas School District for soccer development or its successor to foster and continue
21 youth soccer as defined in the preamble.

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23 **ARTICLE II – MISSION STATEMENT**

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25 The mission of the Dallas United Soccer Club is to provide youth with the opportunity to
26 develop soccer skills and to play soccer, with quality coaching, in a positive environment that
27 promotes good sportsmanship, leadership, character development, personal integrity, and self-discipline.

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29 **ARTICLE III – MEMBERSHIP**

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31 Section 1

32 There shall be one class of membership and shall be all active members

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34 Section 2

35 The members of DUSC shall consist of the properly registered players and their parents, coaches, referees
36 and administrators who come under jurisdiction and subscribe to the purpose of DUSC and agree to abide
37 by the Bylaws, rules of participation and the guidelines of DUSC. The Secretary/Registrar shall maintain
38 a listing of all registered members.

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ARTICLE IV – AUTHORITY

Section 1

The authority of DUSC shall be vested in the voting members of DUSC. The membership will exercise its authority by electing a Board of Directors to manage DUSC and by ratifying a set of bylaws.

Section 2

The Board of Directors has the authority and responsibility to conduct all program business functions, enforce the bylaws as ratified by the members and represents DUSC in matters related to OYSA.

Section 3

The DUSC Board of Directors shall approve any and all contracts executed in the name of Dallas United Soccer Club.

ARTICLE V – ORGANIZATIONS

Section 1

The Board shall consist of five elected officers (President, Vice President, Secretary/Registrar, Treasurer, and Coaching Coordinator.) Voting members will be these five officers.

At the discretion of the Board, voting membership may be expanded to nine by giving voting rights to four other chairperson of standing committees or members-at-large for the duration of that Board.

Board Members shall serve a two (2) year term. No Board Member shall hold office for more than three (3) consecutive terms in each position. The term of office as well as the fiscal year begins and ends with successive annual general meeting. All rules and regulations are in effect during the 12 months of this period.

Section 2 – Elected Officers and Duties of Said Officers

- A. President - He/She shall supervise all activities of DUSC and the Board. He/She will serve as chairperson of all committees and appoint other special offices as approved by the Board. He/She shall represent DUSC at all necessary meetings (Dallas School District Board; Dallas Kids, Inc Board; Dallas Kids, Inc. Soccer Program, etc). President shall work closely with the Dallas School District, Dallas Kids, Inc, plus Dallas Kids, Inc. Soccer Program to maintain a good relationship. In the President's capacity as chairperson of the Board, he/she shall vote only in the case of a tie.
- B. Vice President - When the President is absent, the Vice President shall assume his/her duties and otherwise assist the President as required. The Vice President shall give notice of meetings, publish the agenda of each DUSC meeting at least one (1) week in advance, and distribute enough copies. The Vice President also takes on the role of coaching coordinator if that position is vacant.

- 78 C. Secretary/Registrar -
- 79 • Keep an accurate record of all meetings, handle all correspondence, maintain files of DUSC
80 and maintain a calendar of all DUSC events.
- 81 • Responsible for, compiling of team rosters, and registering with the state registrar (OYSA).
- 82 • Organize, publish, and distribute to all coaches and DUSC Board Members in a timely
83 manner a minimum of:
- 84 1. Names and phone numbers of DUSC board members
- 85 2. Names and phone number of all coaches
- 86 3. Names and phone numbers of each teams registered players
- 87 4. Calendar of important events
- 88 • Prepare a listing of all individuals who qualify as a voting member within 30 days of the
89 Annual General Meeting.

90 D. Treasurer -

- 91 • Manage billing and collection of player registration fees and all other funds
92 collected under the name DUSC.
- 93 • Give receipt for all moneys which shall be deposited in a chartered bank in the name of
94 DUSC.
- 95 • Pay all accounts by check or debit card. If a purchase is made with a debit card the receipt
96 from that transaction needs to be given to the treasurer within 7 days. The Treasurer,
97 President, or Vice President may authorize any disbursement under \$400. Any two of these
98 three officers (President, Vice President, or Treasurer) must authorize a disbursement for an
99 amount of \$400.00 or more up to \$1,000. The whole board must approve any purchase over
100 \$1,000.
- 101 • Present to DUSC an accounting of receipts and disbursements of DUSC during the preceding
102 year.
- 103 • Prepare a proposed annual budget to be submitted at the Annual General Meeting.

104 E. Coaching Coordinator -

- 105 • Order and distribute team uniforms and equipment. Assist the Treasurer in
106 budgeting for these items.
- 107 • Coordinate with School District, City, County Governments, and Dallas Kids Inc Soccer
108 Program to schedule fields for games and practices. Provide for development and
109 maintenance of fields.
- 110 • Maintain an inventory of club equipment; furnish a list of unreturned equipment and work
111 with the Treasurer to bill the individuals to whom it was assigned within thirty (30) days of
112 the end of the season. Return team materials to inventory at the end of each season. Provide
113 for development and maintenance of equipment.

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117 Section 3

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119 The Club Board shall serve a two (2) year term. The election of President, Secretary/Registrar,
120 and an At Large member shall be elected in odd numbered years. Vice President, Treasurer, and
121 Coaching Coordinator shall be elected in even number years. The order of election for other chairperson
122 of standing committees or members-at-large will be determined as position is created.

123 The term of office as the fiscal year begins and ends with successive annual general meetings.

124 All rules and regulations are in effect during the 12 months of this period.

125

126 Section 4

127 To remove an existing Board member or any other appointed officer or chairperson will require a 2/3
128 affirmative vote of the Board. If an elected officer is to be removed, the Board shall and will call a
129 general meeting for the purpose of removing that officer prior to the expiration of his/her term. Upon the
130 2/3 affirmative vote of the accredited voting members that are present at such a meeting, the office shall
131 be considered vacant and it shall be filled in accordance with DUSC bylaws.

132 Section 5

133 If an office is or becomes vacant at any time, the Board of Directors may nominate and vote in a
134 successor to finish the current term at any scheduled board meeting when there is a quorum present.

135

136 **ARTICLE VI – STANDING COMMITTEES**

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138 Section 1

139 The Board shall have the power to appoint standing committees. Said committees shall remain in force as
140 would any elected officer and for the same term, as provided in these bylaws.

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142 Section 2

143 Any and all rules and/or regulations made and adopted by said committees would be attached to this set of
144 bylaws.

145

146 **Potential Standing Committees:**

147 A. Head Coach – Recommend coaches, provide training to coaches, assemble evaluation committee,
148 evaluate final team selection, in accordance with the rules, and evaluate grievances. Recommend changes
149 in playing or coaching status to the Board when appropriate.

150 B. Referee Coordinator – Organize referee assignments, obtain training for referees, assignment of
151 referees to games, provide feedback and mentoring to referees, authorize payment to referees and act as
152 mediator disputes involving referees.

153 C. State Representative – Represents DUSC at State (OYSA) meetings and reports back to the Board.

154 D. Legal Representative – Assist the Board in development and legal interpretation of the Bylaws so as
155 to maintain the DUSC on sound legal footing.

156 E. Program Administrator – Provide fundraising, publicity, promotion and advertising for DUSC.
157 Obtain sponsorships for soccer program following DUSC guidelines. Also coordinate special events and
158 activities during the soccer season.

159 F. Other Committees deemed necessary

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161 **ARTICLE VII – COACHES**

162 Section 1

163 Head coaches will be determined by the Board with a 2/3 affirmative vote. Coaches are selected because
164 of their ability to be outstanding role models for our youth, as well as their proven history as quality
165 soccer coaches to develop a player as a person. Assistant coaches do not need 2/3 approval, just
166 permission from the president and the successful passing of a criminal background check.

167

168 Section 2

169 Coaches may be paid. To become a paid coach one must possess at least a USSF D Coaching License or
170 be a teacher for the Dallas School District or at the discretion of the board. The coaching rate will be
171 determined by the DUSC Board.

172

173 Section 3

174 The following factors that may be considered when determining Head coaches for individual teams:

- 175 1. Must pass a background prior to being considered for any coaching position
- 176 2. Possess a USSF F Coaching License or higher.
- 177 3. Played at the collegiate level or higher.
- 178 4. A teacher in the Dallas School District.
- 179 5. Anyone in the community with a sincere interest in soccer and youth development that the board
180 determines worthy.
- 181 6. E-license are to be considered a definite positive when considering Head coaching positions.
182 Coaches are encouraged to seek additional training; we prefer DUSC coaches to hold an E-
183 license. Current policy is to reimburse the E-License tuition cost as encouragement for coaches to
184 make this commitment.
- 185 7. Coaches that strive to participate in continuing education.
- 186 8. Current or past coaching experience.
- 187 9. Refer to section 1 for final determination in the event of multiple potential coaches applying for
188 same head coach position.

189

190 Section 4

191 A coach is only allowed to be the Head Coach for up to two teams per season. Coaches are allowed to
192 assist on additional teams at any age level. All Coaches are encouraged to mentor and support other
193 coaches.

194

195 Section 5

196 The goal of Dallas United Soccer Club shall be to have a coach start with a specific team and follow that
197 team all the way through U14, for player development and continuity of coaching. Granted, there will be
198 times coaches step in to fill a coach vacancy with one of our teams.

199
200 **ARTICLE VIII – PLAYERS**

201 Section 1

202 Players will be evaluated and determined by the DUSC Board. Rosters will be established per OYSA
203 standards.

204
205 Section 2

206 DUSC goal will not be to eliminate players but develop the club and prepare players for high school play.
207 DUSC Board and coaches will not make decisions that will have a negative effect on the long-term
208 growth of an individual(s) or team(s) within the club.

209
210 **ARTICLE IX – MEETINGS**

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212 Section 1

213 The President of DUSC shall serve as chairperson at all meeting and the meetings shall be open
214 to the public. The conduct of the meeting shall be governed by Robert’s Rules of Order, Newly Revised
215 in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any
216 special rules of order DUSC may adopt

217
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219 Section 2

220 General and special meetings shall be held at a time and place specified by the President.

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223 Section 3

224 The annual general meeting shall be held at the end of the fall soccer season. Preferably, this would be
225 during the month of November each year. There will be a 15-day notice of time and place to all members
226 and officers.

227
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229 Section 4

230 The order of business shall be as follows:

- 231 • Roll call
- 232 • Minutes of the last Board meeting
- 233 • Unfinished business, proposals, Bylaw changes, Voting on proposed Bylaw changes

- 234 • Election of officers
- 235 • New business
- 236 • Agreement of time and place of the next meeting

237

238 Section 5

239 Any member of DUSC is eligible to run for office. Nominations shall be considered from the floor at the
240 annual general meeting or up to one-month prior if presented in writing at the general meeting

241

242

243 Section 6

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245 Board meetings shall be held:

- 246 • At least once every month during the fall soccer season and at least once every two
247 months the rest of the year.
- 248 • Whenever the President deems necessary, or
- 249 • If the President is instructed to do so by three (3) or more Board Members,
- 250 • Meetings shall be called by the President and the Secretary will maintain minutes of all
251 board meetings.

252

253 Section 7

254 A. In addition to the Board of Directors, the privilege of making motions, debating and voting at the
255 Annual General Meeting shall be limited to parents/caregivers of players (limit of 1 vote per
256 registered player or 2 votes per registered family) and coaches registered with DUSC Program.

257 B. The privilege of making motions and voting at monthly Board of Directors meetings or
258 supplemental meetings shall be limited to the Board.

259

260 Section 8

261 The Majority of the Board Members shall constitute a quorum for the transaction of business in any
262 meeting of the Board of Directors

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264 Section 9

265 A simple majority vote of the Board of Directors is necessary to pass a proposal, determine the Board's
266 view on an issue, or initiate any action on behalf of the Board during meetings of the Board.

267 **ARTICLE X – BYLAW CHANGES AND AMENDMENTS**

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269 Section 1

270 Changes or amendments to these Bylaws may be effected at the Annual General meeting upon 2/3
271 majority of the voting members present.

272 Section 2

273 A proposed change or amendment to the Bylaws must be submitted in writing to the Secretary no later
274 than 30 days prior to the Annual General Meeting. The Secretary shall then notify all voting members at
275 least 15 days prior to the Annual General Meeting.

276 Section 3

277 Any case in which these Bylaws are in conflict with the OYSA, the Bylaws of OYSA shall take
278 precedent until the conflict is resolved by the Board.

279

280 Section 4

281 The Bylaws shall become effective immediately after their adoption. At that time, any and all bylaws of
282 DUSC, therefore adopted, are hereby repealed.

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285 **ARTICLE XI – PROVISIONAL RULES**

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287 Section 1

288 The annual registration period for the purpose of team formation shall be set annually by the board and in
289 conjunction with OYSA

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291 Section 2

292 DUSC will be open to all players in Dallas and surrounding Polk County. Exceptions granted on board
293 approval.

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295 Section 3

296 All players are required to furnish proof of age in accordance with the rules and regulations of DUSC and
297 OYSA

298

299 Section 4

300 Coaches shall not permit a player to play in any games or practice with the team until that player is
301 properly listed on the team roster.

302

303 Section 5

304 Teams will be organized by age for recreation and primary club play as outlined in the Bylaws and rules
305 of play of the OYSA and in conformance with competitive rule of play of the OYSA and USYSA. Section
306 6

307 Dallas United Soccer Club will comply with all applicable state and federal laws governing non-
308 discrimination and will be open to participation by any individual, without discrimination on the basis on

309 race, color, religion, national origin, citizenship, disability, age, sex, sexual orientation, gender identity or
310 veteran status.

311 Section 7

312 When using property of another entity for practices, games, meetings or other club business, DUSC will
313 adhere to the respective entity's rules.

314 Section 8

315 Harassment, intimidation or bullying and acts of cyberbullying by members of DUSC (families, coaches,
316 players, board members) toward players are strictly prohibited. Behavior that is found to be in violation
317 of this policy will be subject to discipline, up to and including expulsion from DUSC. Any staff member
318 or coach of DUSC is responsible for ensuring this policy is enforced.

319 "Harassment, intimidation or bullying" means any act that substantially interferes with a players
320 opportunities or performance, that takes place during any sanctioned DUSC event having the effect of;

- 321 1. physically harming a player or damaging the player's property;
- 322 2. Knowingly placing a player in reasonable fear of physical harm to the player or damage to the players
323 property;
- 324 3. Creating a hostile educational environment including interfering with the psychological well-being of
325 the student.

326 Any staff member or coach of DUSC will take reports and conduct a prompt investigation of any report of
327 an act of harassment, intimidation or bullying. Any staff member or coach who has knowledge of
328 conduct in violation of this policy shall immediately report his/her concerns to President or Vice President
329 of the board. Failure of a staff member or coach to report an act of harassment, intimidation or bullying
330 or an act of cyberbullying to the President or Vice President may be subject to remedial action, up to and
331 including dismissal. Remedial action may not be based solely on an anonymous report.

332 Any player who has knowledge of conduct in violation of this policy or feels he/she has been harassed,
333 intimidated or bullied in violation of this policy is encouraged to immediately report his/her concerns to
334 their coach or any staff member of DUSC. Any volunteer who has knowledge of conduct in violation of
335 this policy is shall immediately report his/her concerns to a coach or any staff member of DUSC.

336 Section 9

337 Complaints. Any harassment, intimidation or bullying shall be presented to the DUSC board All such
338 information will be placed into writing and will include the specific nature of the offense and
339 corresponding dates.

340 Any member of the board or their designee (excluding President), shall promptly investigate. Parents will
341 be notified of the nature of any complaint involving their student. The DUSC board member
342 investigating will arrange such meetings as may be necessary with all concerned parties within 7 working
343 days after receipt of the information or complaint. The parties will have an opportunity to submit
344 evidence and a list of witnesses. All findings related to the complaint will be placed to writing. The
345 DUSC board member conducting the investigation shall notify the complainant and parents as
346 appropriate, when the investigation is concluded and a decision regarding disciplinary action, as
347 warranted, is determined.

348 If the complainant is not satisfied with the decision of the investigation, he/she may submit a written
349 appeal to the President of the board. Such appeal must be filed within 10 working days after receipt of
350 the initial decision. The President will arrange such meetings with the complainant and other affected
351 parties as deemed necessary to discuss the appeal. The President shall provide a written decision to the
352 complainant's appeal within 10 working days.

353 Section 10

354 To the extent permissible under applicable law, the USSF articles of incorporation, bylaws, its binding
355 rules and policies, including interplay, take precedence over and supersede the governing documents and
356 decisions of the Dallas United Soccer Club and members of the DUSC. Also, DUSC shall abide by the
357 USSF articles of incorporation, its bylaws and its approved binding rules and polices. To the extent
358 permitted by governing law, DUSC will respect and enforce the statutes, regulations, directives and
359 decisions of FIFA and CONCACAF

360 Section 11

361 Dallas United Soccer does not tolerate any form of physical or sexual abuse.

362 Section 12

363 Dallas United Soccer Club will recognize, and enforce, the disciplinary actions of USSF and other
364 organizational members of the Federation that have been included in a Disciplinary Action Report.

365 Section 13

366 No member or participant of Dallas United Soccer, be it an official, league, member club, team, player,
367 coach, administrator, or referee may invoke the aid of the courts in the United States or of a state without
368 first exhausting all available remedies within DUSC and organizations of which DUSC is a member.

369 For violation of this bylaw, the offending party shall be subject to suspension and fines, and shall be
370 liable to DUSC for all expenses incurred by DUSC and its officers and members of the Board of Directors
371 in defending each court action, including the following:

372 (A) Court costs

373 (B) Attorney's Fees

374 (C) Reasonable compensation for time spent by DUSC officials and employees in responding to and
375 defending against allegations in the action, including responses to discovery and court
376 appearances

377 (D) Travel expenses

378 (E) Expenses for holding special OYSA meetings necessitated by court action

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381 **ARTICLE XII – POLICIES**

382 Section 1

383 The Board has the right to set and create policies as necessary to facilitate the operations of DUSC.

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385 **ARTICLE XIII – GENERAL**

386

387 Section 1

388 DUSC maintains the authority to issue scholarships as deemed necessary by the Board of Directors.

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