



PBG Background Check

Consent Authorization

The City of Palm Beach Gardens
Name of Organization _____

Applicant's Name (printed) _____

Social Security Number _____ Date of Birth _____

Applicant's Address _____

City _____ State _____ Zip _____

Ethnic Background:

- American Indian/Alaskan
- Asian/Pacific Islander
- Black
- White
- Unknown

- Gender Male
 Female

I, _____, authorize and give consent for the above named organization to obtain information regarding myself. This includes the following:

- Employment records/ Employers references
- Criminal background records/information
- Sex offender registry check
- Driver's license check
- Training/experience
- Personal references
- Addresses

I the undersigned, authorize this information to be obtained either in writing or via telephone in connection with my volunteer application. Any person, firm or organization providing information or records in accordance with this authorization is released from any and all claims of liability for compliance. Such information will be held in confidence in accordance with the organization's guidelines.

Print Name: _____ Date: _____

Signature: _____



**CITY OF PALM BEACH GARDENS
SOCIAL SECURITY STATEMENT
WRITTEN NOTICE OF PURPOSE**

In accordance with Section 119.07 (5), *Florida Statutes*, the City of Palm Beach Gardens will not obtain your social security number for any purpose other than the purpose that is being provided to you in this written statement.

**Contractual Employee
Volunteer Applicant**

The purpose of obtaining your social security number will be to process the following:

- Criminal Background Screening
- Tax Filing – 1099 forms (for contractual employees only)

Your signature acknowledges that you have read and understand the above information and that you have received a written copy, identifying the purpose for which the City of Palm Beach Gardens has obtained your social security number. I hereby authorize and give my consent to the City of Palm Beach Gardens for the use of my social security number to be used for the purpose outlined on this written notice.

Print Name

Signature

Date

Signature of Parent/Guardian (if applicant is a minor)

Date

Recommended Criteria for Exclusion

A person shall be disqualified and prohibited from serving as a volunteer if the person has been found guilty of the following crimes:

Guilty means that a person was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by a court finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This recommendation does not apply if criminal charges resulted in acquittal, Nolle Prose, or dismissal

SEX OFFENSES

- **All sex offenses-** regardless of the amount of time since offense
 - **Examples include:** child molestation, rape, sexual assault, sexual battery, sodomy, prostitution, solicitation, indecent exposure, etc

FELONIES

- **All Felony Violence-** regardless of the amount of time since offense
 - **Examples include:** murder, manslaughter, aggravated assault, kidnapping, robbery, aggravated burglary, etc
- **All felony offenses** other than violence or sex within the past 10 years.
 - **Examples include:** drug offenses, theft, embezzlement, fraud, child endangerment, etc

MISDEMEANORS

- **All misdemeanor violence** offenses with the past 7 years
 - **Examples include:** simple assault, battery, domestic violence, hit and run, etc
- **All misdemeanor drug and alcohol offenses** with the past 5 years or multiple offenses in the past 10 years.
 - **Examples Include:** driving under the influence, simple drug possession, drunk and disorderly, public intoxication, possession of drug paraphernalia, etc
- **Any other misdemeanor** within the past 5 years that would be considered a potential danger to children or is directly related to the functions of that volunteer.
 - **Examples include:** contributing to the delinquency of a minor, providing alcohol to a minor, theft- if the person is handling monies, etc.

I have read and understand the criteria to be used for exclusion from serving as a contractor/volunteer.

PRINTED NAME

SIGNATURE

DATE