

MEETING MINUTES OF PEOTONE PARK DISTRICT REGULAR MEETING MARCH 5, 2019

1. Roll Call: Meeting called to order by Sean Galbreath at 7:00pm. Present were Sean Galbreath, Shaun Ziems, Barbara Sim. Absent were Wade Callahan, Lindsey Schwiesow. Also present Jennifer Swanson, Board Secretary/ Park Manager.

2. Minutes of February 5, 2019: Motion to approve minutes as presented by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, S. Galbreath yes. Motion passed.

3. Public Comments/ Questions: none

4. Accounts Payable and Payroll: Motion to approve payment of bills, payroll, and funds transfers as presented by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, S. Galbreath yes. Motion passed.

5. Reports

A. Financial: see attached reports and bank statements.

B. Compliance/ Legal: none

Motion to exit regular meeting by B. Sim, seconded by S. Galbreath. Roll call: B. sim yes, S. Galbreath yes, S. Ziems yes. Motion passed.

Motion to enter executive session by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, S. Galbreath yes. Motion passed, enter executive session at 7:06pm.

Motion to exit executive session by S. Ziems, seconded by B. Sim. Roll call: S. Ziems yes, B. Sim yes, S. Galbreath yes. Motion passed.

Motion to reconvene regular meeting by S. Ziems, seconded by B. Sim. Roll call: S. Ziems yes, B. Sim yes, S. Galbreath yes. Motion passed, reconvene regular meeting at 7:19pm.

C. Maintenance: floor and new trim installed in main room. Discussion held on possible improvements for summer 2019.

D. Rec Care: see enclosed reports.

E. Manager: see enclosed reports.

6. Old Business

A. New Programs: discussion on magic camp for summer, art classes, and "Art in the Park" event.

B. Capital Improvements: lighting in main room, exterior lighting of main building installed.

7. New Business

A. Authorize Printing and Publication of 2019 Quarter 2 Newsletter: see Manager's Report for specifics and enclosed drat. Motion to authorize printing and publication of newsletter as outlined by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, S. Galbreath yes. Motion passed.

B. Approve Adult Game Night & Candy Bingo: see Maager's report for specifics. Motion to approve Adult Game Night with up to \$150 for expenses by B. Sim, seconded by S. Galbreath. Roll call: B. Sim yes, S. Galbreath yes, S. Ziems yes. Motion passed. Motion to approve Candy Bingo with up to \$100 in expenses by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, S. Galbreath yes. Motion passed.

C. Authorize Repairs/ Upgrades to Park Facilities: table

D. Approve New Park District Website: Motion to approve \$650 to be paid to Don Swanson for design and activation of new park district website by S. Galbreath, seconded by S. Ziems. Roll Call: S. Galbreath yes, S. Ziems yes, B. Sim yes. Motion passed.

8. Correspondence/ Communications/ Petitions: none

9. Adjournment: Motion to adjourn meeting at 8:11pm by B. Sim, seconded by S. Ziems. Roll call: B. Sim yes, S. Ziems yes, S. Galbreath yes. Motion passed, meeting adjourned.

Respectfully submitted,

Jennifer Swanson, Board Secretary/ Park Manager