

MINUTES OF PEOTONE PARK DISTRICT REGULAR BOARD MEETING MARCH 31, 2020

1. ROLL CALL

Park District meeting called to order at 7:02pm. Due to Covid19 restrictions, meeting held virtually on Zoom. Present were Wade Callahan, Lindsey Schwiesow, Barbara Sim, Shaun Ziems. Also, present Kim Stroud, Park Manager.

2. APPROVAL OR CORRECTIONS TO MINUTES OF MARCH 3, 2020 REGULAR MEETING

Motion to approve minutes as presented by Shaun Ziems, second by Lindsey Schwiesow. Roll call: Shaun Ziems yes, Lindsey Schwiesow yes, Wade Callahan yes, Barbara Sim yes. Motion passed 4/0/0.

3. PUBLIC COMMENTS AND/OR QUESTIONS

None

4. ACCOUNTS PAYABLE AND PAYROLL

Motion to approve accounts payable and payroll by Barbara Sim, second by Lindsey Schwiesow. Roll call: Barbara Sim yes, Lindsey Schwiesow yes, Wade Callahan yes, Shaun Ziems yes. Motion passed 4/0/0.

5. REPORTS:

A. FINANCIAL REPORT – see attached reports. Kim will provide additional transaction statements with month-to-date account information, as bank statements are cut from previous month and not yet available for current month.

B. COMPLIANCE/LEGAL REPORT–Board meeting being done remotely due to Covid19 restrictions.

C. MAINTENANCE REPORT – Replacement of light fixtures in main building is ½ done. Jeff will resume once Stay at Home restrictions are lifted. Vendor for garbage cans seemed questionable, order was cancelled and we are looking for a new vendor. Play equipment at Division St. Park has a pole from a slide that is no longer there. Jeff is asked to remove the pole. Lawn cutting will begin soon in the Parks.

D. REC CARE – None.

E. MANAGERS REPORT –see attached report.

6. OLD BUSINESS

A. NEW PROGRAMS – new programs addressed in Manager's report, including Magic class, Summer Day Camp.

B. CAPITOL IMPROVEMENTS – Discussion on Westgate Park. It is a large area with limited equipment. Lindsey will look into what equipment will fit and the cost of adding to play area.

C. AUTHORIZE REPAIRS/UPGRADES TO PARK FACILITIES – tabled.

D. AUTHORIZE REPAIRS/UPGRADES TO PARK EQUIPMENT – tabled.

E. APPROVE IPARKS INSURANCE RENEWAL – tabled.

F. APPROVE TREASURE HUNT – tabled.

G. APPROVE ZOMBIE RUN – tabled.

7. NEW BUSINESS

A. CANCEL EGG HUNT – Due to Stay at Home Order, motion to cancel April 4, 2020 event by Shaun Ziems, seconded by Barbara Sim. Roll call: Shaun Ziems yes, Barbara Sim yes, Wade Callahan yes, Lindsey Schwiesow yes. Motion passed 4/0/0.

B. APPROVE PAID TIME OFF DURING COVID-19 PANDEMIC– Motion to approve pay employees through pay period ending 4/24/2, under the condition that if the Stay at Home restriction is lifted, employees will return to work by Barbara Sim, seconded by Shaun Ziems. Roll call: Barbara Sim yes, Shaun Ziems yes, Wade Callahan yes, Lindsey Schwiesow yes. Motion passed 4/0/0.

C. APPROVE SUMMER CAMP -Motion to approve Summer Camp per Managers Report, date subject to change by Barbara Sim, seconded by Wade Callahan. Roll call: Barbara Sim yes, Wade Callahan yes, Lindsey Schwiesow yes, Shaun Ziems yes. Motion passed 4/0/0.

ZOOM MEETING TERMINATED -MEETING RECONVENED THROUGH TELECONFERENCE

D. RESCHEDULE APRIL 28, 2020 REGULAR MEETING – Withdrawn – no action.

E. UPDATE ON PROPERTY ANNEXATIONS –no update at this time.

8. CORRESPONDENCE/COMMUNICATION/PETITIONS – Park building is temporarily closed to follow Governor Pritzker’s executive order. Playgrounds, skatepark, basketball and tennis courts will be closed as well. Signs will be printed and posted.

9. ADJOURNMENT – Motion to adjourn by Lindsey Schwiesow, seconded by Shaun Ziems. Roll call: Lindsey Schwiesow yes, Shaun Ziems yes, Wade Callahan yes, Barbara Sim yes. Meeting adjourned at 7:54 pm.

Respectfully submitted,

Barbara Sim, Board Secretary