



## Regular Board Meeting of February 08, 2018

Board Members/Public present: (Underlined – voting members)

<u>Amanda Mclaskey</u>	<u>Hillary Damon</u>	<u>Jennifer Wescott</u>	<u>Alisha Bailey</u>
<u>Danica Rancourt</u>	<u>Katy Rice</u>	Corey Rancourt	<u>Andy Davis</u>
<u>Jen Skinsacos</u>	<u>Greg Violette</u>		

Members excused: Jared Kent

Members Absent:

Amanda Mclasky, President, called the meeting to order at 06:30 pm at Westbrook Community Center. Items listed not necessarily in order of discussion:

### 1) Fundraising

#### a. Crop-

- 1) Was held January 20<sup>th</sup> at the Westbrook Warren Congregational Church.
- 2) 36 Attendees
- 3) 48 Raffle items
- 4) Paid \$100 for church use
- 5) Profit of \$1293

- #### b. Sponsorship- F.W. Webb has agreed to sponsor the Pee Wee team for the full \$2000.

### 2) Treasurer

- a. January checkbook ending balance was \$21,196.86.
- b. 2017 Federal taxes have been filed. This is the first time since 2014 that they have been filed; they did not allow us to file back taxes.
- c. Hillary would also like to work closer with Danica during the registration period so that she can keep better track of who has paid in full, who is sending in a check, and who has not paid at all. We also need to add a clause that equipment deposits must be refunded by XX date so that we aren't being chased down the following season for refunds.

### 3) Concessions

- #### a. Needs for the upcoming season: Outdoor Grill, new griddle, fryer and possibly a slushy machine

### 4) Equipment

- #### a. Bulk pricing for uniforms—Pants \$32.50 at Dick's (these are Underarmor with built in pads in Navy) Bulk pricing for ordering 75. Jerseys are \$39.99 for bulk purchasing of 51. (Andy is going to reach out to see if we can get a jersey mock up just so we can see the quality and look of the new jerseys)

- b. Will offer bulk order for pants at the parent meeting in July. We will have a pants sizing along with the helmet fitting.
  - c. Cheer uniforms are \$45 and will better match our tackle teams uniforms.
  - d. Andy presented new logo designs that a family member created for us. With board input, there were a few changes we'd like and then board will vote via email on final logo design.
- 5) Registration
- a. Possibly open April 1<sup>st</sup>. \$10 Early bird if paid in full by ??? Partial payment option with full balance due July 1<sup>st</sup>. \$10 tackle multi-player discount.
  - b. Tackle cost- \$110+\$25 deposit + \$35 for pants. New this is adding pants to our registration so that all the kids will look uniform and have the same pants (color and style). \$170 total.
  - c. Flag is \$70 with \$10 early bird.
  - d. Cheer is \$60 with \$10 early bird.
  - e. Katy put forth a motion for registration costs (as indicated above) with early bird discount. Danica 2<sup>nd</sup>. Unanimous vote, motion passes.
- 6) SMYFL update
- a. New rule- 6<sup>th</sup> grade A team can now have 2 coaches on the field.
  - b. Either Sanford or Marshwood for the Jamboree but most likely Sanford.
  - c. Dues are \$175
  - d. Season will run Mid-August to beginning of November. (Details will be released after their next meeting)
  - e. They (Pete Fontaine) are trying to put together a referee meeting to create consistency with rules.
- 7) Website
- a. Katy continues to work on moving our website to a Dick's Sporting Goods sponsored website.
- 8) Miscellaneous items
- a. Background checks- still owe \$450 to NCISafe. Jen W. put forth a motion to pay the balance and then begin looking for a new vendor. Katy 2<sup>nd</sup>. Unanimous vote, motion passes.
  - b. Next Season- POD and bleachers will need to be in a different location. There also needs to be a box painted onto the field for the away team (coordinate with city for this)
  - c. Field Improvements for City budget- Hole in field by flag side of field. Timer issue. Would like a Timer on the front of the snack shack so home team can see time. Lining of the field- before every game and more accurate lines.
  - d. Fan apparel- Jen W.- 320 (Gorham) has \$7 shirts can sell for \$10. Tons of options. They run the online ordering for around 2 weeks. Orders are all placed at the end. Andy- Atlantic-open webstore for 1 week at a time. Fundraising option adds \$4 to each item. Turnaround of 2-3 days. Basic t-shirt starts at \$18.95. Hoodies start at \$40-45. Jen S.- GA Gear can do shirts as low as \$4 each. We want to have shirts at the July Parent meeting. Decision will be tabled until March to decide on vendor.
- 9) Board of Directors
- a. Open Positions- Co-Concessions Directors (2 positions- (1) 1-year term & (1) 2-year term)
  - b. **Each member** of the board needs to create a handbook or cheat sheet for your position. There also needs to be coaches handbooks created with concussion information in it.
- 10) Adjournment Motion at 08:30 pm by Jen /2<sup>nd</sup> Katy – Vote: Unanimous all in favor

**Next Regular Board meeting:** Sunday March 06, 2018 06:30 pm-8:30 pm

Location: **Westbrook Community Center** – Conference Room

**Meetings will be held generally on the Second Sunday of each month however the board reserves the right to schedule mid-month meeting as necessary.**

*(Minutes stated are in summary form and not verbatim)*

**Action Items from 01/08/2018 meeting or before:**

- Amanda** –
- Greg**- Coordinate with Jeff the July skills clinic. Possible weekend clinic in March or April.
- Hillary** – Work on checkbook.
- Hillary- Make changes discussed to budget
- Hillary- Pay \$450 NCISafe balance
- Jennifer W** – Contact 320Ink about fan apparel for next meeting
- Katy**- Moving our website to a Dicks Sporting Goods offered website (coordinate with Amanda)
- Katy- Contact Jared (the intern) and touch base with him
- Andy**- Clothing vendor for fan apparel for next meeting
- Andy- Reach out to see if you can get a jersey mock up
- Andy- Changes made to the logo
- Danica** –
- Corey- Reach out to Jeff @ high school for a summer clinic.
- Corey- attend SMYFL meeting January 30th
- Jen S.**- Banner sponsors, flag program sponsors,
- Alisha** – look into high school or middle school for monthly meetings
- Alisha- pass along our field improvement list to the city
- Alisha- email blast-open board positions, registration changes (tackle pants)
- Alisha - Update email master list as needed

*Items for next Agenda:*