



Regular Board Meeting of September 10, 2017

Board Members/Public present: (Underlined – voting members/coaches)

<u>Kim Fickett</u>	<u>Nick Buckley</u>	<u>Hillary Damon</u>	<u>Amanda Mclaskey</u>
<u>Jennifer Wescott</u>	<u>Alisha Bailey</u>	<u>Danica Rancourt</u>	<u>Brian Heal</u>
Corey Rancourt	Rebecca Tuck	Jared Kent	Andy Davis
Justin Tanner			

Members excused: Wendy Mitchell Greg Violette

Members Absent:

Kim Fickett, President, called the meeting to order at 9:00 am at the Community Center Conference room. Items listed not necessarily in order of discussion:

1) Fundraising

a. Sponsors

1) We have 13 \$150 sponsors, 5 \$300 sponsors, and 1 \$1000 sponsor. Much better than years past.

b. Fall fundraiser-

1) Raffle brought in \$6,175.75. We paid \$150 for raffle tickets and need to purchase the Hannford gift card. Fielding's Oil donated the oil for the raffle.

2) Winners posted to Facebook. Top sellers will be announced at our End of Season banquet.

c. Fall crop- Amanda will reach out to crop ladies and see if they'd be interested in a 2nd event.

d. Hannford Helps bags-

1) We are the recipient of the Hannaford Helps Program. For the months of August, September & October we receive \$1 for every Hannaford Karma bag purchased at the Westbrook Hannaford.

2) First Game

a. Gate fee brought in \$675

b. Concessions brought in \$1612.70

c. During Mites A game: A player was caught swearing at coaches. This same player bobbled a handoff then kicked the ball downfield. Official asked him to go get the ball he just kicked, he refused and went back and forth with the official, thru helmet and still refused to get the ball. This player was then ejected from the game and then removed from the field per SMYFL rules. He has been notified that he will not be allowed to play in next week's game and, if he wants to continue with the team, must still be at practice even though he won't be allowed to play next weekend.

- 1) Hillary put forth a motion to remove this player from our program because of concerns from both parents and coaches regarding his behavior and language, this season as well as in past seasons. Jen 2nd. Motion Passes. Kim will notify parents and player and discuss with team at Mondays practice.
- 3) Schedule
 - 1) 9/9/17 Sanford @ home
 - 2) 9/16/17 Noble @ home
 - 3) 9/23/17 Westbrook @Gorham (Mites at 4, pee wee at 7)
 - 4) 10/1/17(Sunday) Westbrook @ Wells
 - 5) 10/7/17 York @ home
 - 6) 10/14/17 Kennebunk @ home
 - 7) 10/22/17 (Sunday) Westbrook @ Massabesic
 - 8) Bye (Opportunity for Flag classic to be held this weekend)
- 4) Cheer Program
 - a. There are some questions regarding the girl's uniforms. We were given some pieces from Portland but unfortunately nobody would screen print on them because of what was already on them. The decision was made very last minute to purchase t-shirts for them to use.
 - b. Coach Amber had skirts from the high school that the girls were able to use. Those will be collected at the end of the season and given back to the high school.
 - c. Cheer schedule: Each home game will now be a different team instead of just cheering for 1 team. They will now switch to Mites B on 9/16, Pee Wee A on 10/7 and Pee Wee B on 10/14.
- 5) Winter Flag
 - a. SMYFL has lifted the restrictions for coaches, they are now allowed to coach at clinics or programs in the off season. No coaching period now begins July 1st to the first day of practice.
 - b. Decision has been made that it is no longer beneficial for WYF to run the Winter Flag Program so we will help where we are needed but let another league take over the task of putting it together.
- 6) Miscellaneous items
 - a. Equipment –
 - 1) Need to come up with a spreadsheet for the budget to be able to anticipate when major purchases need to be made
 - 2) Need to implement an end of year equipment system to better track who has turned in equipment and who is still outstanding.
 - b. Game Responsibilities-
 - 1) We need people to help out at every game with: set up, gate, chains (3), timing, cleanup, shack (Danica with sign up list)
 - c. P.A. System
 - 1) We have borrowed little leagues in the past and this has not been ideal for us. Kim has met with the Cornelia Warren Foundation for a grant to install a permanent P.A. system at our field. This will cost approximately \$3-4K to install. This will go to an email vote once we hear back from Cornelia Warren Foundation and get pricing from local vendors for the P.A. system
 - d. We have been notified that a player has switched schools to Windham out of our sphere of influence. He registered in our program in June and switched schools in August. We have notified SMYFL with no response as of this meeting.
 - e. Gary Groves is the new high school athletic director. He is interest in putting on coach's academies and inviting coaches from our league to join. Next year he is

- very interested in having our players play a game under the lights and having them play half-time scrimmages during home games.
- f. Discussion of moving our board meetings to weeknights instead of Sunday mornings. Alisha will call around to places to see if this is a possibility.
 - g. End of Season Banquet: November 2 @ 5:30. At either Middle School or High School (depending on which we can book) (Board should be there by 4pm)
 - h. Coaches meeting: November 6 @ 6pm. At Stockhouse.
- 7) Board of Directors
- a. **Each member** of the board needs to create a handbook or cheat sheet for your position.
 - b. Brian put forth a motion for Jared Kent to become our marketing intern for a term of 1 school year (September 2017 to May 2018). Amanda 2nd. Unanimous vote, motion passes.
 - c. A little about our new intern. Jared Kent is a Junior at USM. He is a marketing major but is fairly new to marketing. He played football in high school. His previous jobs include working at a gym and commercial sales. Jared would really like to see more cohesion amongst all levels of play in Westbrook and has suggested sponsoring a charitable walk with us, middle school and high school players partaking.
 - d. Jen put forth a motion for Rebecca Tuck to join the board of directors as the Co-Concessions director. Danica 2nd. Unanimous in favor, motion passes.
- 8) Adjournment Motion at 11:30 am by Jen /2nd Amanda – Vote: Unanimous all in favor

Next Regular Board meeting: Sunday **October 11, 2017 9:00-11:00 am** – Location: **Westbrook Community Center** – Conference Room

Meetings will be held generally on the Second Sunday of each month however the board reserves the right to schedule mid-month meeting as necessary.

(Minutes stated are in summary form and not verbatim)

Action Items from 09/10/2017 meeting or before:

- Kim** – Create parking picture for teams traveling to us.
- Kim- Reach out to Jeremy i.e. field striping and mowing
- Kim- Create Presidents handbook

- Greg- Make cover to go over cords for timer to keep people from tripping on them.

- Hillary** – Work on checkbook and budget

- Jennifer W** – Coordinate Fall classic

- Brian**- Coordinate step up days with Pete Wescott
- Brian- Reach out to American journal to create a contact for our program to get pics and stats into paper during the season.

- Nick**- Start coming up with a system for tracking who has equipment as well as who returned equipment and who has not.

- Nick – Create a spreadsheet of all league equipment to have for the end of the season to be able to put with all equipment so we know what we had at the end of the season. Additionally, expand spreadsheet to create the need for major purchases, i.e. helmets, for future budgeting.
- Danica – Coordinate sign up for the shack
- Danica- coordinate drive-in movie night
- Wendy- Reach out to BJ's, Sams club, Hannaford, shaws, Dunkin Donut for donations for the snack shack.
- Wendy- Create concessions handbook to pass on to new board member taking over for next year.
- Rebecca- Meet with Wendy for concessions information.
- Amanda - Set up comedy night. Location? Comedian?
- Amanda-
- Amanda- Fall Crop??
- Alisha – Schedule new location for board meetings
- Alisha- Schedule EOS banquet and coaches meeting
- Alisha - Update email master list as needed

*Items for next Agenda:
Clynk bags to businesses
Reports from Treasurer, Registrar, and Fundraising*