



Regular Board Meeting of August 6, 2017

Board Members/Public present: (Underlined – voting members/coaches)

<u>Kim Fickett</u>	<u>Nick Buckley</u>	<u>Hillary Damon</u>	<u>Amanda Mclaskey</u>
<u>Jennifer Wescott</u>	<u>Alisha Bailey</u>	<u>Greg Violette</u>	<u>Danica Rancourt</u>
<u>Brian Heal</u>	Corey Rancourt	Peter Wescott	

Members excused: Wendy Mitchell

Members Absent:

Kim Fickett, President, called the meeting to order at 7:30 pm at the Stockhouse Backroom. Items listed not necessarily in order of discussion:

- 1) Board Votes Between Meetings
 - a. Alisha motioned to begin a cheer program starting this fall for grades 3-6. Vote went to Email. Motion passed.
 - b. Jen put forth a motion for Wendy Mitchell to return as concessions director for the remainder of this year (term ending December 31, 2017). Alisha 2nd the motion. Unanimous vote, motion passed.
 - c. Danica put forth a motion to purchase a box of fan apparel from Sarah Catalano for \$175 for WYF to sell. Amanda 2nd motion. Unanimous vote, motion passed.
- 2) Registration
 - a. Current numbers (as of August 9, 2017) Flag has 33 total, 19=k-1 & 14=2-3, Mites has 19. PeeWee has 33. Cheer has 8.
- 3) Fundraising
 - a. Sappi is our Mites sponsor. Flag sponsors are Spectrum and Stroudwater Tire.
 - b. Banner sales (Bronze level) currently at 8
 - 1) Keep pushing for banner sales thru the end of the month so we have time to get banners and put them up before our first home games.
 - c. Fall fundraiser-
 - 1) Fall raffle instead of the subway books. Prizes to include (if we are able to get them): 100 gallons of heating oil, Celtic tickets (3 tickets estimated at \$200), Hannaford gift card (\$100), \$25 Portland Pie gift card, Cavallaro Auto gift cards (2 \$50 instead of 4 \$25), \$300 total in Dick's cash.
 - a. Brea Lu has offered to tell tickets for us.
 - b. Drawing will be Sept 9.
 - c. Would like \$50 sold per player.
 - 2) Any company that donates for this fundraiser will get a banner. Remind businesses that because we are a 501c3 organization, their donation is a tax deduction for them.

- d. Fall crop- Amanda will reach out to crop ladies and see if they'd be interested in a 2nd event.
- e. Hannford Helps bags-
 - 1) We are the recipient of the Hannaford Helps Program. For the month of August we receive \$1 for every Hannaford Karma bag purchased at the Westbrook Hannaford.
- 4) SMYFL update
 - a. New rule book out. A lot of changes this year listed in the front of the book.
 - b. Changes to off-season and pre-season camps. No SMYFL coaches can coach their players from July 1st to the first practice of the season in an organized setting. From the end of the season to June 30th SMYFL teams can organize any camps/clinics.
 - c. Start dates: 8/7 middle school, 8/14 Pee wee and Mites,
 - d. Jamboree will be 8/27/17 at Massabesic
 - e. NFHSlearn.org has lots of videos. Great resource for coaches.
 - f. Schedule
 - 1) 9/9/17 Sanford @ home
 - 2) 9/16/17 Noble @ home
 - 3) 9/23/17 Westbrook @Gorham
 - 4) 10/1/17(Sunday) Westbrook @ Wells
 - 5) 10/7/17 York @ home
 - 6) 10/14/17 Kennebunk @ home
 - 7) 10/22/17 (Sunday) Westbrook @ Massabesic
 - 8) Bye (Opportunity for Flag classic to be held this weekend)
- 5) Winter Flag
 - a. SMYFL has lifted the restrictions for coaches, they are now allowed to coach at clinics or programs in the off season. No coaching period now begins July 1st to the first day of practice.
 - b. Decision has been made that it is no longer beneficial for WYF to run the Winter Flag Program so we will help where we are needed but let another league take over the task of putting it together.
- 6) Miscellaneous items
 - a. Equipment –
 - 1) Need to come up with a spreadsheet for the budget to be able to anticipate when major purchases need to be made
 - 2) Need to implement an end of year equipment system to better track who has turned in equipment and who is still outstanding.
 - b. Clothing-
 - 1) Tackle coaches will be getting a coaches shirt and jacket. Flag coaches will have the choice of a polo shirt or a long sleeve tee shirt.
 - c. Summer Clinic with High School Coach-
 - 1) Time change to 5-6:30. Week of July 24th at the High School upper field
 - d. Coaches-
 - 1) PeeWee- Bryan Harvie (Head Coach), John Young, Nick Buckley, Greg Violette, Nick Dorazio, Joe Pilsbury
 - 2) Mites- Coery Rancourt (Head Coach), Pete Wescott, Joe Dorazio,
 - 3) Flag- Brian Heal, Joel Arnold, Tony Rose, Bo Hamlyn, Doug Sawyer
 - 4) Coaches code of conduct- all coaches will be required to sign it this year.
 - 5) Background checks- Some still outstanding, Jen and Greg to coordinate with coaches.

- e. Field set up-
 - 1) Kim will be working at the field, moving equipment to the POD and setting up on Thursday 8/10/17. All who can should come down and help out.
 - f. Helmet decals-
 - 1) Jen put forth a motion to purchase decals for the sides of each player's helmets (at least 75 sets). Greg 2nd. Motion passes.
 - g. Game Responsibilities-
 - 1) We need people to help out at every game with: set up, gate, chains (3), timing, cleanup, shack (Danica with sign up list)
 - h. Sea Dogs Game- Yes we want to participate and pay for the players ticket (\$6 each). Each player must be accompanied by an adult, coaches and board will not be responsible for any players except our own.
 - 1) Jen put forth a motion that WYF will pay for any registered player's ticket that has an adult that will bring them. This will not include the extra UMaine game ticket. Brian 2nd. Motion passes.
 - 2) Families will email us that they want to go, parent will purchase their own ticket, WYF will purchase and hold the players ticket and have it available at the gate the night of the game.
 - i. Nick put forth a motion to purchase a padded tackling tire to benefit the kids learning to tackle in motion like at games. Danica 2nd. Unanimous vote, motion passes.
- 7) Board of Directors
- a. We are in need of a Co-concessions director if anyone knows of anyone interested in joining the board.
- 8) Adjournment Motion at 9:30 pm by Jen /2nd Amanda – Vote: Unanimous all in favor

Next Regular Board meeting: Sunday September 10, 2017 9:00-11:00 am –
 Location: **Westbrook Community Center** – Conference Room

Meetings will be held generally on the Second Sunday of each month however the board reserves the right to schedule mid-month meeting as necessary.

(Minutes stated are in summary form and not verbatim)

Action Items from 08/09/2017 meeting or before:

- Kim** – Email board and coaches the steps to reschedule games
- Kim – Reach out to Mike Dillon about the Cribbage tournament he has done.
- Kim – Reach out to Stockhouse and Kozetti's about possibly using their space for Cribbage tournament
- Kim- Shed keys for Jen, Greg, & Amanda
- Greg- Background checks to those that need new or renewal
- Hillary** – Work on checkbook and budget
- Hillary- Prepare to present budget at August meeting
- Hillary- Contact Jeremy about field use fee and field striping
- Jennifer W** – Contact Hannaford for donation of gift card for our raffle
- Jennifer W – Reach out to Mr. Bagel for banner sponsorship

- Jennifer W- Background checks for those that need new or renewal
- Jennifer W- Schedule for flag games
- Jennifer W- Coordinate Fall classic

- Brian- American journal article about our struggling mites program
- Brian- Reach out to American journal to create a contact for our program to get pics and stats in during the season.
- Brian-get concussion information out to parents and coaches

- Nick- Start coming up with a system for tracking who has equipment as well as who returned equipment and who has not.
- Nick – Create a spreadsheet of all league equipment to have for the end of the season to be able to put with all equipment so we know what we had at the end of the season. Additionally, expand spreadsheet to create the need for major purchases, i.e. helmets, for future budgeting.

- Danica – Coordinate sign up for the shack

- Wendy- Reach out to BJ's, Sams club, Hannaford, shaws, Dunkin Donut for donations for the snack shack.
- Wendy- order Port-a-potty and dumpster to be in place before August 14th

- Amanda - Set up comedy night. Location? Comedian?
- Amanda- Coordinate board getting sponsorship info out to businesses
- Amanda- Fall Crop??

- Alisha – Create spreadsheet and collect players who want tickets to Sea Dogs game
- Alisha- Coordinate Cheer program
- Alisha - Update email master list as needed

*Items for next Agenda:
Clynk bags to businesses
Reports from Treasurer, Registrar, and Fundraising*