

PHLL November 7, 2019 Board Meeting Minutes

Called to order at 7:16pm

Attendance: Linda Williams, Jennifer Lich, Shawn Porter, Matthew Frizzle, Brooke Stepler, Kristen Kniffin, Guinevere Motl, Mark Motl, E.J. Kelter, David Aaron, Lisa Kaiser, Dimitri Porter, Julie Aaron

Financials:

Tabling financials for September and October until next month's meeting.

Motion to approve - Lisa Kaiser

2nd motion - Matthew Frizzle

All in favor - Unanimous

EJ to review SI play access with Guinevere.

Jamie Crabtree resigned from the Audit committee.

Minutes:

Minutes for September

Motion to approve - Guinevere Motl

2nd motion - Linda Williams

All in all - Unanimous

Minutes for October - Amendments in November minutes

Motion to approve - Linda Williams

2nd motion - Mark Motl

All in favor - Unanimous

Old Business: Fall ball

Baseball - Small field is going well.

No more requests for team placements for AA and up.

Big field is going well.

Softball - Majors played Spooktacular last week.

AAA is playing Spooktacular this week.

Discussed extending the Fall season, will reach out to the managers.

Discussed placing children in the correct division based on their level of play.

Discussed having a practice eval for the first-time spring AAA players (AA players coming up and current players who came up to AAA for this fall season).

Presidents meeting is 11-20-19 at Tropicana Field.

Southeast Regional Umpires Road Show is coming to Clearwater Little League for a two day training, February 8th & 9th.

Little League International is hosting a Webinar for officer orientation on Monday December 9, 2019 at 7pm (is approximately 60-90 minutes). Email EJ if interested.
May meet in PH, or go to Clearwater Little League for District-wide get-together.

Upcoming Events:

Touch a Truck November 9, 2019 - VOLUNTEERS NEEDED!!!

Palm Harbor Parade December 21, 2019

Spring Registration Walk in days and times:

December 7, 2019 from 9a - 12p

December 19, 2019 from 6p - 8p

January 4, 2020 from 9a - 12p

Spring Evaluation dates and times:

January 11, 2020 from 10a - 2p for 11yrs - 12yrs

January 12, 2020 from 12p - 4p (possibly 1p - 5p) for 8yrs - 10yrs

Rain out evaluation date 1-18-20 and 1-19-20

Drafts will be the week of January 20th.

Drafting Majors division tentatively January 22, 2020

Drafting AAA division tentatively January 23, 2020

Lower divisions to be made following these dates.

Safety Meeting February 1, 2020 from 10a - 12p meeting place TBD

Opening Ceremonies February 22, 2020

Discussed sending out mailers for spring registration.

Changing the email address on the website to support@palmharborlittleleague.com

Meeting adjourned at 9:40pm

Amended October Meeting Minutes

Audit Committee Finding June-August 2019:

-3 transactions missing receipts totaling \$327.97

-\$500 unaccountable for All Stars registration income: no process in place to track; loss booked on August FS

-\$120 miscellaneous fundraising dollars temporarily misplaced; deposited in back October 2019; loss booked in

August FS and reversed in October;

-Process changes as a result of findings to be finalized with 2019-2020 Audit Committee;

-REMOVED - recommendations for audit committee once formed

-All receipts and invoice copies will be stored online in Google Drive accessible to all Board members

-REMOVED - No process in place to track All Star registration fees/collections

-Establish guidelines for free or reduced registrations through scholarships and record in FS

-Formal process for cash collections including receipt book use with carbon copy

- Move All Star registration online
- Board members nor managers should not accept cash from a parent unless at an authorized PHLL event i.e. walk-up registration, opening day, etc.
- Any cash or checks received should be given to the President or Treasury for deposit within one week of receipt
- REMOVED - \$500 unaccounted for for this years All Stars.
- REMOVED - 51 players participated
- 2019 - 2020 Audit Committee - Jamie Crabtree, Matthew Frizzle, Kristen Kniffin, Brooke Stepler