
**CONSTITUTION of
MOMAUGUIN RECREATION LEAGUE**

home of

EAST HAVEN LITTLE LEAGUE



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ARTICLE I - NAME

This Organization shall be known as Momauguin Recreation League, hereinafter referred to as MRL.

ARTICLE II - OBJECTIVE

SECTION 1

The objective of the MRL shall be to implant firmly in the children of the community the ideas of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, MRL will provide a supervised program under the Rules and Regulations of MRL. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or winning of the games is secondary, and molding of future citizens is the prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue code, MRL shall operate as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1

Eligibility. Any person actively interested in furthering the objectives of MRL may become a Member upon payment of dues as hereinafter provided.

SECTION 2

Membership Status. Membership's Statutes shall be determined at the time dues are paid and will be based on the previous fiscal year. The Recording Secretary will maintain membership status. Members may be issued a card numbered in sequential order annually. A list shall be maintained of all members in good standing (entitled to vote) and a list of members paid up that have not attained member in good standing status. These lists will be displayed at all meetings along with the attendance list for all members present. All Officers, Board Members and Committee Members must be active Regular Members in good standing. Applicants not yet eighteen (18) years of age must present written permission from parent/guardian. The minutes of all meeting shall include a copy of the attendance.

SECTION 3

Classes. There shall be the following classes of Members:

- (a) **Player Member.** (NO DUES REQUIRED) Any player candidate meeting the requirement of MRL shall be eligible to compete for participation. Player Members shall have no rights, or obligations in the management or in the property of the league.

- (b) **New Member.** A new member shall be a first time paid-up member or a renewal of member status to a previous member whose member in good standing status has lapsed. He/She after being granted new-member status must attend three (3) consecutive or four (4) random meetings in the calendar year before attaining regular membership status (member in good standing).
- (c) **Regular Member.** A Regular member shall be a member who has been granted member in good standing status. A regular member to maintain member in good status must attend four (4) regular meetings of MRL per fiscal year and have continuous paid-up status.
- (d) **Honorary Members.** Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the MRL.
- (e) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

SECTION 4

Other Affiliations.

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the MRL.

SECTION 5

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows.

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of MRL. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

Section 6

Voting. Only regular Member in good Standing shall be entitled to vote on elections of officers and each matter submitted to a vote of members The recording secretary shall maintain the roll of membership to qualify voting members.

ARTICLE IV - GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition. A General Membership Meeting is any meeting of the membership of the league. A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of Meeting. Schedule of General Membership Meetings will be distributed at the October meeting each year

SECTION 3

Quorum. At any General Membership Meeting, the presence in person of one third (33.3 percent) of the Board of Directors shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4

Voting. Only Regular Members in good standing shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for orientations or comments during General Membership Meetings.

SECTION 5

Absentee Ballot. For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, an absentee ballot may be requested and obtained from the Recording Secretary of the League. The absentee ballot shall be properly completed, signed and returned in a sealed envelope to the Secretary prior to the date of the election. The Recording Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

SECTION 6

Annual Meeting of the Members. The Annual Meeting of the Members of the MRL shall be held on the third Monday in September each year for the purpose of electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

- (a) The Membership shall receive at the Annual Meeting of the Members a report, verified by the President and Treasurer, or by a majority of the Directors, showing:
 - (1) The condition of the MRL, to be presented by the President or his/her designate;
 - (2) A general summary of funds received and expended by the MRL for the previous year, the amount of funds currently in possession of the MRL, and the name of the financial institution in which such funds are maintained;
 - (3) The whole amount of real and personal property owned by the MRL where located, and where and how invested.
 - (4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made. This report shall be filed with the records of the MRL and entered in the minutes of the proceedings of the Annual Meeting.
- (b) After the election, the Board of Directors shall assume/resume their responsibilities on **October 1st**.
- (c) The Board's term of office shall continue until its successors are elected and qualified under this section.

SECTION 7

Special General Membership Meetings. The Board of Directors, Secretary, or President may call special General Membership Meetings of the Members at their discretion. Upon the written request of ten (10) Regular Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than ten (10) days after the President or Secretary receives the request.

SECTION 8

Rules of Order for General Membership Meetings.

The proceedings of all general membership meetings shall be governed by Robert's Rules of Order.

ARTICLE V - BOARD OF DIRECTORS

SECTION 1

Authority. The management of the property and affairs of the MRL shall be vested in the Board of Directors.

SECTION 2

The Officers of the Board of Directors shall include the President, 1st Vice President, 2nd Vice President, Treasurer, Recording Secretary, Corresponding Secretary, League Coordinator, Assistant League Coordinator and the Communications Manager.

SECTION 3

Eligibility.

- (a) Presidential candidates must have two (2) years of being a member in good standing and have served one year on the board of Directors or Executive Committee.
- (b) Board member candidates must have maintained member in good standing for one (1) year.

SECTION 4

Vacancies.

- (a) If vacancies occur in the Board of Directors, by death, resignation or otherwise, it will be filled by the President with a majority approval of the Board of Directors.

SECTION 5

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the general Meeting and on such days thereafter as shall be determined by the Board.

- (a) The President or the Recording Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of three (3) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- (b) Notice of each Board meeting shall be given by the Recording Secretary personally, electronically or by mail to each Director at least Five (5) days before the time appointed for the meeting to the last recorded address of each Director.
- (c) Fifty-one percent (51%) of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

SECTION 6

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees, as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of MRL as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of MRL in accordance with the procedure set forth in Article III, Section 5 (a,b).

SECTION 7

Appointments. The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

SECTION 8

Terms of office.

- (a) The term of office shall be one year from October 1st to September 30th.
- (b) Treasure's term is a minimum of two years.

SECTION 9

Rules of Order for Board Meetings. Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where it conflicts with this Constitution of the MRL.

ARTICLE VI - DUTIES AND POWERS OF THE EXECUTIVE BOARD

SECTION 1

President. The President shall:

- (a) Shall preside over all meetings of the MRL.
- (b) Conduct the affairs of the MRL and execute the policies established by the Board of Directors.
- (c) Present a report of the condition of MRL at the Annual Meeting.
- (d) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of MRL.
- (e) Be responsible for the conduct of the MRL in strict conformity to the policies, principles, Rules and Regulations of MRL, Incorporated.
- (f) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the MRL such contracts and leases they may receive and which have had prior approval of the Board.
- (g) Investigate complaints, irregularities and conditions detrimental to the MRL and report thereon to the Board or Executive Committee as circumstances warrant.
- (h) (1) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof, (2) With the assistance of the Commissioners, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection, (3) The President is designated as the only official voice of the league unless otherwise delegated.

SECTION 2

1st Vice President.

The 1st Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

SECTION 3

2nd Vice President.

The 2nd Vice President shall:

- (a) Perform the duties of the 1st Vice President in the absence or disability of the 1st Vice President, provided he or she is authorized by the President or Board so to act. When so acting, the 2nd Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- (c)

SECTION 4

Recording Secretary.

The Recording Secretary shall:

- (a) Be responsible for recording the activities of MRL and maintain appropriate files, mailing lists and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of New, Regular, and Honorary Members, Directors and committee members and give notice of all meetings of MRL, the Board of Directors and Committees.
- (d) Issue membership cards to Regular Members.
- (e) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.

SECTION 5

Corresponding Secretary.

The Corresponding Secretary shall:

- (a) Conduct all correspondence of MRL and keep records of all correspondence sent and received by the league.

- (b) Be responsible for recording and maintaining the mailing lists
- (c) Prepare a monthly newsletter to be sent out to the membership
- (d) Notify Members, Directors, Officers and committee members of their election or appointment.

SECTION 6

Treasurer.

The Treasurer shall:

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit it in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of the MRL, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting.
- (f) Be bonded in the amount determined by the Board of Directors with the premium paid for by MRL.

SECTION 7

League Coordinator.

The League Consultant shall:

- (a) Oversee the management of the snack shack.
- (b) Coordinate Team photo day with all teams.
- (c) Work with the Executive Board and Committee to support and run league functions such as opening/closing day, registrations and screenings.

SECTION 8

Assistant League Coordinator

The Assistant League Coordinator shall:

- (a) Coordinate the scheduling of teams to work in the snack shack
- (b) Work with League Coordinator to make sure the snack shack is stocked
- (c) Help run EHLL events such as any fundraisers, banquets, photo days, etc.

SECTION 9

Communications Manager

The Communications manager shall:

- (a) Manage and maintain EHLL website
- (b) Work with President to disseminate emails through Constant Contact
- (c) Work with President to promote EHLL functions through ETV and Facebook

ARTICLE VII - EXECUTIVE COMMITTEE

SECTION 1

The Board of Directors may appoint an Executive Committee, which shall consist of one or more Commissioners, Equipment manager, Safety officer, and Head Umpire.

SECTION 2

The Executive Committee shall advise with and assist the Officers of the MRL in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.

SECTION 3

The Board of Directors may add members to the Executive committee and give defined powers to say committee with 2/3-majority vote at any Board of Director meeting that has a quorum.

ARTICLE VIII - DUTIES AND POWERS OF THE EXECUTIVE COMMITTEE

SECTION 1

Commissioners. The Commissioners shall:

- (a) Record and accurate list of team rosters.
- (b) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (c) Record and maintain teams win/loss records.
- (d) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (e) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (f) Prepare for the President's signature team rosters, including player's eligibility affidavit for tournament teams.

SECTION 2

Safety Officer. The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of MRL.
- (b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.
- (c) NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:
 1. **Education** - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
 2. **Compliance** - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
 3. **Reporting** - Define a process to assure that incidents are recorded, information is sent to the board of Directors, and follow-up information on medical and other data is forwarded as available.

SECTION 3

Equipment Manager. The Equipment Manager shall:

- (a) Secure bids on needed supplies and equipment and make recommendations for their purchase to the Board.
- (b) Be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.

SECTION 4

Head Umpire. The Head Umpire shall:

- (a) Recruit, interview and recommend for appointment a staff of umpires, and replacements. When appointed, the staff of umpires shall be under the personal direction of the MRL President and assisted by the Head Umpire.
- (b) Shall train, observe and schedule the staff.

ARTICLE IX - OTHER COMMITTEES

SECTION 1

Committees shall advise with and assist the Officers of the MRL in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will those Committees have authority over the Board of Directors.

SECTION 2

The Board of Directors may add committees and give defined powers to say committee with 2/3-majority vote at any Board of Director meeting that has a quorum.

SECTION 3

Nominating Committee. The Board of Directors will appoint a Nominating Committee consisting of three Regular Members. The Committee shall investigate and consider eligible candidates and submit at the annual meeting a slate of candidates for the Board of Directors.

ARTICLE X - FINANCIAL AND ACCOUNTING

SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of MRL and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions. The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the MRL. Thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the MRL.

SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of MRL unless all of the funds so raised are placed in the MRL treasury.

SECTION 4

Disbursement of Funds. The Board shall not permit the disbursement of MRL funds for other than the conduct of MRL activities in accordance with the rules, regulations and policies of MRL, Incorporated. The MRL Treasurer shall sign all checks or such other officer or officers or person or persons as the Board of Directors shall determine. The President shall be informed of all transactions prior to checks being signed.

SECTION 5

Compensation. No Director, Officer or Member of the MRL shall receive, directly or indirectly any salary, compensation or emolument from MRL for services rendered as Director, Officer or Member.

SECTION 6

Deposits. All monies received, including Auxiliary Funds, shall be deposited to the credit of MRL.

SECTION 7

Fiscal year. The fiscal year of MRL shall begin on **October 1 and shall end on September 30.**

SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of MRL and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property and assets of the MRL to a trust fund for the sole purpose of awarding an annual scholarship to two (2) graduating students of East Haven High School who resides in the Momauguin district. No more than 10% of surplus amount will be given per individual.

ARTICLE XI - RULES AND REGULATIONS

The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on MRL unless otherwise noted in MRL policies, rules, regulations or bylaws. MRL may from time to time establish and adopt such rules as it deems necessary and shall inure and be binding upon its membership as if fully set forth herein.

ARTICLE XII - AMENDMENTS

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided written notice of the proposed change is included in the notice of such meeting.

This Constitution (or amended Constitution) was approved by the Momauguin Recreation League membership on _____ (date)

Scott Allan Mitchell

President's name (Print)

President's Signature

Date

00237407

Little League ID #

Federal ID #