



11/20/2018

Cord McCormick
President
North Bothell Little League, League ID #4470817

Dear Cord,

We are pleased to inform you that the proposed Constitution of North Bothell Little League, League has been found to be in basic agreement with Little League Baseball and Softball Rules and Regulations.

The proposed Constitution indicates that the document was presented to the league membership on 10/25/2018. We remind you that Little League International and the General Membership, not the Board of Directors, must approve proposed amendments to this document.

We respectfully suggest that copies of this document be made available to any regular member upon request. Reference to this document should be included in the notice to members of the annual meeting for reports, election of Board Members and any special membership meetings which may be scheduled.

Thank you for submitting this copy of the League's Constitution for our review. This copy of the League's Constitution, including approved changes, will be placed in the league's permanent file at the Regional Center. As always, if we can help with any league problem at any time, please let us know.

Best regards to the Board of Directors and Membership of your league for a safe and successful 2019 season.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron E. Torres".

Aaron E. Torres
Assistant Western Region Director

cc: Scott Brohaugh, District Administrator of WA - 08

League ID No: 4470817

FOR REGIONAL USE ONLY

Date Submitted:

11/15/18

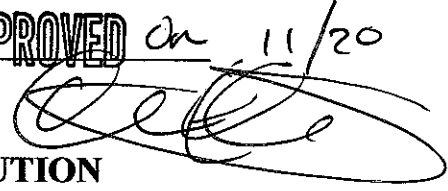
Revised: October 2018

Approved or Rejected:



APPROVED

on 11/20



NORTH BOTHELL LITTLE LEAGUE CONSTITUTION

ARTICLE I – LEAGUE NAME

This organization shall be known as North Bothell Little League, hereinafter referred to as “Local League”.

ARTICLE II – OBJECTIVE

SECTION 1

The objective of the Local League shall be to implant firmly in the children of the community, the ideals of good sportsmanship, honesty, integrity, loyalty, courage, and respect for authority, so that they may be well adjusted, stronger and happier children, and grow to be good, decent, healthy, and trustworthy citizens.

SECTION 2

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers, and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games in secondary, and the molding of future citizens in of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings of the Local League shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III – MEMBERSHIP

SECTION 1

Eligibility: Any person, sincerely interested in active participation to further the objective of this Local League, may apply to become a Member.

SECTION 2

Classes: There shall be the following classes of Members:

- (a) Player Members: Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties, or obligations in the management or the property of the Local League.
- (b) Volunteer Members: Any adult person, actively interested in furthering the objectives of the Local League, may become a Volunteer Member. Recognition of volunteer status shall be granted by the Board to any adult who 1) participates during the season as a volunteer, coach, or umpire and 2) maintains good standing with the Local League. Volunteer Members shall have

the right to vote at General Membership Meetings but shall not have any other rights, duties, or obligations in the management or the property of the Local League. Volunteer Members shall not count for or against the requirements for Quorum.

- (c) Regular Members: Any adult person, duly elected to the Board of Directors, who has maintained good standing with the Local League is a Regular Member. Any acting Manager, duly ratified by the Board of Directors, who has maintained good standing with the Local League is a Regular Member. The Secretary shall maintain a roll of Regular Membership for the purpose of determining quorum at General Membership Meetings. All Regular Members, in good standing, are entitled to vote at General Membership Meetings. Further, all Regular Members have a duty and obligation to the Local League in furthering the league's Objective as outlined in Article II Section 1.

SECTION 3

Other Affiliations:

- a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.
- b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program without the approval of the Board of Directors.

SECTION 4

Suspension or Termination: Membership may be terminated by resignation or action of the Board of Directors, as follows:

- a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline, suspend, or terminate the membership of any Member of any class, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges.
- b) The Board of Directors shall, in case of a Player Member, give notice to the Manager of the team for which the player is a Player Member. Said Manager shall appear, in the capacity of an advisor, with the Player, before the Board of Directors or a duly appointed committee of the Board of Directors. The Player Member's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV – DUES FOR REGULAR MEMBERS (NOT PLAYERS)

SECTION 1

Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. (See Article XI, Section 7 for the fiscal year of this league.) Note: Dues for Regular Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

SECTION 2

Regular Members who fail to pay their fixed dues within (30) days of becoming a member may, by majority vote of the Board of Directors, at a duly constituted Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership.

ARTICLE V – GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition: A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

SECTION 2

Notice of the Meeting: Notice of each General Membership Meeting shall be delivered personally, electronically, or by mail to each Member at the last recorded address, at least (7) days in advance of the meeting, setting forth the place, time, and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

SECTION 3

Quorum: At any General Membership Meeting, the presence in person, or represented by absentee ballot, of one fifth (20 percent) of the Regular Members (as defined in Article III – Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 4

Voting: Only Regular Members shall be entitled to make motions at a General Membership Meeting. Volunteer Members and Regular Members shall be entitled to vote at General Membership Meetings. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during the General Membership Meetings. (Those eligible to take part at the meetings of the Board of Directors are described in Article VI, Section 4.)

SECTION 5

Absentee Ballot: For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary of the League. The absentee ballot shall be properly completed, signed, and returned to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the President on the date of the meeting, prior to the voting portion of the election process.

SECTION 6

Annual Meeting of the Members: The Annual Meeting of the Members of the Local League shall be held between September 1st and October 15th each year, upon (7) days' notice (see Article V, Section 2), for the purpose of electing a new Board of Directors, reviewing the financial statements of the Local League, reviewing the Constitution of the Local League, and for the transaction of any new business that may properly come before the meeting.

- a) The Membership shall receive at the Annual Meeting of the Members of the Local League, a report, verified by the President and Treasurer, or by a majority of the Board of Directors, showing:
 - 1) The condition of the Local League, to be presented by the President or his/her designate;
 - 2) A general summary of funds received and expended by the Local League for the previous year, the amount of funds currently in possession of the Local League, and the name of the financial institution(s) in which funds are maintained;
 - 3) The type and amount of any real and personal property owned by the Local League, where located, and where and how invested;

- 4) The names of the persons who have been admitted to Regular Membership in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number of Directors shall be not less than six (6).
- c) After the Board of Directors is elected, the Board shall meet to elect Officers. After the election, the Board of Directors shall assume the performance of its duties immediately. The Board's term of office shall continue for one (1) year or until its successors are elected and qualified under this section.
- d) The Officers of the Board of Directors shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents, and a Safety Officer.
- e) Umpires who are paid by the league are not eligible for elected to the Board of Directors. Volunteer umpires may be elected to the Board of Directors.

SECTION 7

Special General Membership Meetings: Special General Membership Meetings may be called by the Board of Directors or by the Secretary or President, at their discretion. Upon the written request of (15) Regular or Volunteer Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special Membership Meeting. Such Special Membership Meetings shall be scheduled to take place not less than (14) days after the request is received by the President or Secretary.

SECTION 8

Rules of Order for General Membership Meetings: Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of the Local League.

ARTICLE VI – BOARD OF DIRECTORS

SECTION 1

Authority: The management of the property and affairs of the Local League shall be vested in the Board of Directors.

SECTION 2

Increase in Number: The number of Board of Directors so fixed at the Annual Membership Meeting, may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular and Volunteer Members present or by a property executed and signed absentee ballot filed with the Secretary on behalf of a Regular Member prior to the election.

SECTION 3

Vacancies: If any vacancy occurs in the Board of Directors, by death, resignation, or otherwise, it may be filled, by a majority vote of the remaining Directors, at any regular Board meeting, or at any Special Board Meeting called for that purpose. Vacancy includes filling vacant Board of Director positions up to the number of Directors so fixed at the Annual Membership Meeting.

SECTION 4

Board Meetings, Notice, and Quorum: Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of three (3) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- b) Notice of each Board meeting shall be given by the Secretary personally, electronically, or by mail, to each Director at least (7) days before the time appointed for the meeting. Notice will be sent to the last known address of each Director.
- c) Fifty percent of the members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- d) Only members of the Board of Directors may make motions and vote at meetings of the Board. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during Board meetings.

SECTION 5

Duties and Powers: The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend, or remove any Director or Officer, or any Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 4.

SECTION 6

Rules of Order for Board Meetings: Robert's Rules of Order shall govern the proceedings of all Board of Director meetings, except where same conflicts with this Constitution.

ARTICLE VII – DUTIES AND POWERS OF THE BOARD

SECTION 1

Appointments and Elections: The Board of Directors may appoint non-board members as Officers or Agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed Officers or Agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board. If not so appointed, the Board of Directors shall elect Officers from its rank under Article V, Section 6 (c, d).

SECTION 2

President: The President shall;

- a) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- b) Present a report of the condition of the Local League at the Annual Meeting.
- c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- d) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of the charter issued to the Local League by that organization.

- e) Designate, in writing, other Officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have the prior approval of the Board.
- f) Investigate complaints, irregularities, and conditions detrimental to the Local League and report thereon to the Board or a Committee of the Board as appointed to handle such matters, and as circumstances warrant.
- g) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- h) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.

SECTION 3

Vice President(s): The Vice President(s) shall;

- a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board of Directors to so act. When so acting, the Vice President(s) shall have all the powers of that office.
- b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- c) Serve as Coaching Coordinator as defined in Article VII, Section 9 when no individual is appointed to that role by the Board of Directors.

SECTION 4

Secretary: The Secretary shall;

- a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists, and necessary records.
- b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- c) Maintain a list of Regular Members, Directors, and Committee Members and give notice of all meetings of the Local League, the Board of Directors, and Committees.
- d) Recognize Volunteer Members for purposes of providing voting rights at any duly called General or Special Membership Meeting.
- e) Keep the minutes of the meetings of the Members, the Board of Directors, and the Officers and cause them to be recorded in a book kept for that purpose.
- f) Conduct all correspondence not otherwise specifically delegated in connections with said meeting and shall be responsible for carrying out all orders, votes, and resolutions no otherwise committed.
- g) Notify Members, Directors, Officers, and Committee Members of the election or appointment.

SECTION 5

Treasurer: The Treasurer shall;

- a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- b) Receive all money or securities, and deposit same in a depository approved by the Board of Directors.
- c) Keep records for the receipt and disbursement of all funds and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.

- d) Support the preparation of an annual budget, under the direction of the President, for submission to the Board of Directors.
- e) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.

SECTION 6

Player Agent: The Player Agent shall;

- a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- c) Conduct tryouts, the player draft(s), and all other player transaction or selection meetings.
- d) Prepare the Player Agent's List.
- e) Prepare for the President's signature and submission to Little League International, team rosters, including players' claimed, and the tournament team eligibility affidavit.
- f) Notify Little League International of any subsequent player replacements or trades.

SECTION 7

Safety Officer: The Safety Officer shall;

- a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball and Softball.
- b) Develop and implement a plan for increasing safety of activities, equipment, and facilities through education, compliance, and reporting. In order to implement a safety plan using education, compliance, and reporting, the following shall be utilized by the Safety Officer;
 - 1) Education – Shall facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians, and other volunteers.
 - 2) Compliance – Shall promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
 - 3) Reporting – Shall define a process to assure incidents are recorded, information is sent to league, district, and national offices, and follow-up information is collected on medical situations (as available under current laws).

SECTION 8

Information Officer (Optional): The Information Officer shall;

- a) Manage the league's home page or website as authorized by Little League International.
- b) Manage the on-line registration process and ensure that league rosters are maintained on the site.
- c) Assign administrative rights to league volunteers and teams.
- d) Ensure that league news and scores are updated on a regular basis.
- e) Collect, post, and distribute important information on league activities including direct dissemination of fund-raising and sponsorship activities to Little League International, district, public, league members, and media.

SECTION 9

Coaching Coordinator (Optional): The Coaching Coordinator shall;

- a) Represent coaches and managers in league.
- b) Present a coach/manager training budget to the Board of Directors and the President.
- c) Implement league wide training programs.
- d) Order and distribute training materials to players, coaches, and managers.
- e) Coordinate clinics to facilitate coaching and managing

ARTICLE VIII – COMMITTEES

The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

ARTICLE IX – AFFILIATION

SECTION 1

Charter: The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations: The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

SECTION 3

Local Rules, Ground Rules, and Bylaws: The local rules, ground rules, and bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month prior to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations, and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules, and bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article X, Section 7 for the fiscal year of this Local League.)

ARTICLE X – FINANCIAL AND ACCOUNTING

SECTION 1

Authority: The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions: The Board of Directors shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

SECTION 3

Solicitations: The Board of Directors shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated, unless all of the funds so raised be placed in the Local League treasury.

SECTION 4

Disbursement of Funds: The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities, in accordance with the rules, regulations, and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Local League Treasurer and such other Officer(s) or person(s) as the Board of Directors shall determine.

SECTION 5

Financial Transparency: No Board Member authorized to disburse funds may be the spouse or family relative of the League President or Treasurer, or have direct access to league funds without the written permission of the chairman of the league's Audit Committee. The Local League does not permit the use of a league credit card or debit card and no such cards are issued on the Local League's bank accounts.

SECTION 6

Compensation: No Director, Officer, or Member of the Local League shall receive, directly or indirectly, any salary, compensation, or emolument from the Local League for services rendered as Director, Officer, or Member.

SECTION 7

Deposits: All monies received, including Auxiliary Funds, shall be deposited to the credit of the Local League at a banking institution residing within the boundaries of the Local League, and approved by the Board of Directors.

SECTION 8

Fiscal Year: The fiscal year of the Local League shall begin on October 1 and shall end on September 30.

ARTICLE XI – INDEMNITY

The Local League shall defend, indemnify, and hold harmless, all Directors and Officers from and against any and all claims arising out of or related to the exercise and discharge of their duties to the Local League, provided that the Local League's duty to defend, indemnify, and hold harmless shall be limited to and shall not exceed the defense and coverage in fact provided by any policy of insurance.

ARTICLE XII – AMENDMENTS

This Constitution may be amended, repealed, or altered, in whole or in part, by a majority vote at any duly organized meeting of the Members, provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Board of Directors of the Local League on October 25, 2018.

This Constitution will be ratified by the Membership of the Local League in September 2019.

<u>CORD McCORMICK</u>	<u></u>	<u>11/15/18</u>
President's Name (Print)	President's Signature	Date

Little League ID No. 4470817

Federal ID No. 91-1696264

State ID (UBI) No. 601-667735

This Local League's Constitution is on file at the Regional Headquarters (most recent approved copy) and is the official Constitution of this Local League.

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference, or religious preference.